



**REQUEST FOR PROPOSALS ("RFP")
FOR ARCHITECTURAL SERVICES
FOR THE TOWN OF POUND RIDGE POLICE DEPARTMENT**

ADDENDUM #2

July 19, 2024

Additional Walk-Through

1. Will there be an additional walk-through?

There will be a second walkthrough of the existing Police Department facility at 177 Westchester Avenue, Pound Ridge, NY 10576 on Thursday, July 25, 2024, at 2:00 pm. All interested parties are welcome to attend, including those who attended the first walk-through. When arriving for the walk-through, please check in at the Town House, 179 Westchester Avenue, Pound Ridge, NY 10576. (Enter at the door with the green awning.)

Responses to Questions

1. Should the submission include the conceptual design?

No. The submission should include a quote for the cost of preparing a conceptual design, but not the conceptual design itself.

2. During the walk through it was stated that the existing septic field currently overflows at times. Are there any records for the existing septic tank and field size and location? Should the design of a replacement field/system and related cost estimating be included in the proposal? Or a cost estimate and system size could be provided on best practices/estimated load for this schematic design phase.

There are no records for the existing septic field. It is not necessary to include a replacement field or system in the conceptual design.

- 3. Will the Town be providing a more detailed program with square foot requirements for the proposed spaces and uses or should a programming phase be included to determine if the 2,000 square foot total area will be sufficient?**

The Town will not be providing more detailed information about square foot requirements. It is up to respondents to determine and/or recommend whether a programming phase should be included.

- 4. To help reduce costs at this phase, would a systems/equipment sizing, and cost estimate be permitted using best practices for the mechanical, electrical and plumbing scope (heat pumps, air handler, ERV, hot water, electrical)?**

No.

- 5. Should we include landscape design as a part of the proposal and cost estimate? Or similar to above, provide cost estimate for planting/site restoration based on best practices for this phase?**

No.

- 6. Does the town have an internet/AV/security consultant(s) that will be handling relocating (or new design) for dispatch, communications/radio system, servers, and security cameras, etc.?**

Yes, others will manage that process.

- 7. Does the Town have any requirements or interest in energy efficiency/green building practices? Or are you interested in any third-party certifications like LEED, Passive House, etc.?**

No.