

MINUTES OF THE DECEMBER 17, 2024 MEETING OF THE TOWN BOARD OF THE TOWN OF POUND RIDGE HELD AT 179 WESTCHESTER AVENUE, POUND RIDGE, NEW YORK, AND VIA ZOOM VIDEOCONFERENCE, COMMENCING AT 7:30 PM

PRESENT: SUPERVISOR KEVIN HANSAN
DEPUTY SUPERVISOR/COUNCILPERSON DIANE BRIGGS
COUNCILPERSON ALISON BOAK
COUNCILPERSON NAMASHA SCHELLING
COUNCILPERSON DANIEL PASCHKES

ALSO

PRESENT: ASSISTANT TOWN ATTORNEY WILLIAM HARRINGTON
TOWN CLERK ERIN TROSTLE

I. CALL TO ORDER OF REGULAR MEETING

Supervisor Hansan called the meeting to order at 7:33 pm.

II. CALL FOR EXECUTIVE SESSION

Board Action: Motion by Councilperson Boak, seconded by Councilperson Paschkes, all voting aye, to call for an executive session on Tuesday, January 14, 2024, at 6:30 pm.

III. ANNOUNCEMENTS

- Please be aware that NYSEG is in the process of replacing 183 utility poles throughout Pound Ridge. This project represents a \$2 million infrastructure investment.
- Consider recycling your Christmas tree with Pound Ridge Boy Scout Troop 1. The scouts will collect trees on January 4, 5, 11, and 12 for a suggested donation of \$20. Email prboyscouts1@gmail.com to schedule a pickup.
- Both the Town House and the Recycling Center will be closed on Wednesday, December 25 due to the Christmas holiday. The Recycling Center will also be closed on Saturday, December 28.
- Tonight's Town Board meeting will be the last of 2024.

IV. MINUTES

Board Action: Motion by Councilperson Briggs, seconded by Councilperson Schelling, all voting aye, to approve the minutes of the November 19, 2024 and December 3, 2024 Town Board meetings.

V. PUBLIC COMMENT I

Resident Katherine Biagiarelli, of 315 Salem Road, expressed frustration that the town has not yet purchased a new town bus or applied for a grant to fund such a purchase.

Resident John McCown, of 25 Miller Road, asked for information regarding a bond anticipation note. In response, Director of Finance Steven Conti discussed the possibility that the town may call the BAN before June.

VI. NEW BUSINESS

A. Town Board

1. Westchester County Multi-Jurisdictional Hazard Mitigation Plan Update

RESOLUTION 280-24

Board Action: Motion by Councilperson Boak, seconded by Councilperson Briggs, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes the Supervisor to sign a letter of intent to participate in the Westchester County Multi-Jurisdictional Hazard Mitigation Plan Update.

2. Intermunicipal Cooperative Agreement with Bedford Central School District

RESOLUTION 281-24

Board Action: Motion by Councilperson Paschkes, seconded by Councilperson Boak, all voting aye on the following:

RESOLVED, that the Town Board hereby approves the Intermunicipal Cooperative Agreement with the Bedford Central School District for the use of space at the Pound Ridge Elementary School for recreation activities for five years, from September 1, 2024 through June 30, 2025 and for September 1 through June 30 of each subsequent year for four (4) additional years.

B. Police Department – Renewal of FortiGate Firewall contract

RESOLUTION 282-24

Board Action: Motion by Councilperson Paschkes, seconded by Councilperson Schelling, all voting aye on the following:

RESOLVED, that the Town Board hereby approves the renewal of the Police Department's contract with Firewalls.com for three years at a cost of \$3,176.05.

C. Recreation Department

1. Town Park shelter

RESOLUTION 283-24

Board Action: Motion by Councilperson Boak, seconded by Councilperson Briggs, all voting aye on the following:

RESOLVED, that the Town Board hereby approves the expenditure of \$196,118.04, of which \$125,000.00 will be grant-funded with the remainder funded from the 2025 budget, for the purchase and installation at the Town Park of a 25-foot by 42-foot shelter structure from Site Specialists New York.

2. Camp office and shed

RESOLUTION 284-24

Board Action: Motion by Councilperson Paschkes, seconded by Councilperson Briggs, all voting aye on the following:

RESOLVED, that the Town Board hereby approves the expenditure of \$4,149.00 from the 2025 budget for the purchase of an 8-foot by 8-foot camp storage unit from Best in Backyards to be installed in the Town Park; AND BE IT FURTHER

RESOLVED, that the Town Board hereby approves the expenditure of \$9,925.00 from the 2025 budget for the purchase of a 10-foot by 20-foot A-frame structure from Best in Backyards, also to be installed in the Town Park, where it will serve as a camp office.

D. Town Clerk

1. Cemetery plot sales

RESOLUTION 285-24

Board Action: Motion by Councilperson Paschkes, seconded by Councilperson Boak, all voting aye on the following:

RESOLVED, that the Town Board hereby approves the following cemetery plot sales:

<u>Plot(s)</u>	<u>Price</u>	<u>Purchaser(s)</u>
Plot 108-A, Section 3 (one gravesite)	\$1,000	Marie Schembri (former resident) 158 Dean Street, Brooklyn, NY 11217
Plot 408, Section 3 (two gravesites)	\$2,000	Dennis and Judith Jacobs (part-time residents) 875 Fifth Avenue, New York, NY 10065

2. Electrical services bid award

RESOLUTION 286-24

Board Action: Motion by Councilperson Paschkes, seconded by Councilperson Briggs, all voting aye on the following:

RESOLVED, that the Town Board hereby awards the bid for general electrical work for the period from January 1, 2025 to December 31, 2026, to NK Electric LLC, of Croton-on-Hudson.

E. Water Control Commission – Release of bonds

RESOLUTION 287-24

Board Action: Motion by Councilperson Paschkes, seconded by Councilperson Briggs, the motion passing 4–0 with Councilperson Schelling abstaining, on the following:

RESOLVED, that the Town Board hereby approves the release of the following Water Control Commission bonds:

<u>Bond</u>	<u>Amount</u>	<u>Payee</u>
#2024-80	\$2,000	Patrick Fleming 28 Upper Shad Road, Pound Ridge, NY 10576
#2021-36	\$5,000	Steve Monroe 203 Upper Shad Road, Pound Ridge, NY 10576

F. Liaison Reports

Councilperson Boak reported that at the January 6 meeting of the Old Pound Road Committee the Trails Subcommittee of the Energy Action Committee will provide an update on the trails project.

Councilperson Briggs noted that THRIVE is sponsoring a presentation on teen mental health on Wednesday, January 22.

IV. FINANCIAL MATTERS – Pay bills

RESOLUTION 288-24

Board Action: Motion by Councilperson Paschkes, seconded by Councilperson Briggs, the motion passing 4–0 with Councilperson Schelling abstaining, on the following:

RESOLVED, that the Town Board hereby authorizes the Supervisor to pay the following claims as detailed in Abstract 22-2024:

Fund	Claim Numbers	Total Amount
General Fund	A01184–A01257	\$113,957.22
Highway Fund	D00236–D00256	\$38,933.69
Trust & Agency Fund	AT00056	\$2,000.00

VII. ADJOURNMENT: There being no further business to come before the Town Board, Supervisor Hansan adjourned the meeting at 8:15 pm.

VIII. RECONVENE AS PARKING DISTRICT COMMISSION: Supervisor Hansan called the meeting to order at 8:15 pm.

IX. FINANCIAL MATTERS – Pay bills

RESOLUTION 289-24

Board Action: Motion by Councilperson Briggs, seconded by Councilperson Boak, the motion passing 4–0 with Councilperson Schelling abstaining, on the following:

RESOLVED, that the Town Board hereby authorizes the Supervisor to pay the following claim as detailed in Abstract 22-2024:

Fund	Claim Numbers	Total Amount
Parking District Fund	ST00033	\$2,637.50

X. ADJOURNMENT: There being no further business to come before the Parking District Commission, Supervisor Hansan adjourned the meeting at 8:16 pm.

Erin Trostle, Town Clerk
 Dated at Pound Ridge, New York
 January 2, 2025

**TOWN BOARD
TOWN OF POUND RIDGE
POUND RIDGE ECONOMIC DEVELOPMENT COMMITTEE
PROPOSED RESOLUTION # _____**

WHEREAS, the Economic Development Committee was created by an act of the Town Board, which, upon approval, became effective on March 1, 2018, through Resolution 42-18; and

WHEREAS, the purpose of the Committee was, among other things, to promote, encourage, and support local businesses in Pound Ridge and to make Pound Ridge an economically vibrant community where people work, shop, dine, and enjoy services and recreation, through the involvement of established business organizations, Town Government Boards and Commissions, and Town residents; and

WHEREAS, Resolution 42-18 charged the Committee with recommending a comprehensive strategy to the Town Board to promote coordination and communication among residents, local businesses, Town Government, Town boards and commissions—especially Planning, Zoning, the Water Commission, the Water/Wastewater Task Force—and neighboring towns; and

WHEREAS, the Committee was created to include two permanent positions reserved for representatives of existing town business organizations, four Pound Ridge residents at large appointed by the Town Board, one Town Board member appointed by the Town Board, two Co-Chairs serving one-year terms, and members at large with five-year terms, as outlined in Resolution 42-18; and

WHEREAS, since the adoption of Resolution 42-18, the Committee’s responsibilities have been and continue to be fulfilled by the efforts of the Pound Ridge Business Association and by individual Town Board members in other capacities; and

WHEREAS, the Committee has reviewed its structure and processes in light of its experience since the adoption of Resolution 42-18 and, in the interest of promoting greater efficiency and effectiveness;

NOW, THEREFORE, BE IT RESOLVED, that Resolution 42-18 is hereby dissolved as of January 7, 2025.

Town of Pound Ridge Highway Dept.

MEMO

Date: December 31, 2024

To: Town Board

From: Highway Dept.

Members of the Board,

This memo is to get your permission to purchase (1) Western stainless-steel sander, it will be purchased from Red's Garage through the Westchester county Equipment bid package. The price is \$9582.26 and will come out of Budget line 5142.0400

Thanks, Vinnie Duffield

Highway Supt.

Rhino Linings
of PORT CHESTER
 NYS REP. LIC. 2601778

RED'S GARAGE LTD
 Complete Automotive & Truck Center
 25 Midland Ave. Port Chester, NY 10573
 Phone: 914-939-2359 Fax: 914-937-4893
INVOICE# 241230026 12/30/2024

**Authorized Snow
 Plow Dealer
 Western & Boss**

SNOW & ICE CONTROL EQUIPMENT

*NONE

Mileage

TOWN OF POUND RIDGE
 290 STONE HILL ROAD
 POUND RIDGE, NY 10576
 Cell 914-764-5690

VIN
 PARTS SALE

CUSTOMER REPAIR INSTRUCTIONS

WESTCHESTER COUNTY CONTRACT WC-23225

PARTS

DESCRIPTION

MECHANIC / WORK

AS WE CELEBRATE 80 YEARS IN BUSINESS, WE TRULY APPRECIATE YOU AS OUR CUSTOMER

SPREADER SALES

12949.00 Group Total

1@ 12949.00 12949.00 WESTERN MARAUDER 3YD

CHAIN |
 SERIAL 24050220853932530 |

Parts Subtotal 12949.00

Discount

DISCOUNT

Total 3366.74

3366.74

RECOMMENDATIONS

I, the Registered Owner, authorize you to perform the above repairs and furnish all materials and include any necessary sublet work in the above estimate. I understand any cost quoted heretofore is an estimate only. Your employees may operate vehicle for inspection, testing, delivery at my risk. You will not be responsible for loss or damage to vehicle or articles left in it. I agree to pay reasonable storage on vehicle left more than 48 hrs. after notification that repairs are completed. An express mechanic's lien is acknowledged on above vehicle to secure that amount of repairs thereto, including those from any prior work or repair contract on this vehicle. In the event an attorney is retained to foreclose this lien or to bring suit for collection of any sums due, I agree to pay costs of collection and reasonable attorney fees.
 Receipt of a copy of this invoice is hereby acknowledged.

WE APPRECIATE THE OPPORTUNITY TO SERVE YOU

Parts	12949.00
Discount (s)	-3366.74
Subtotal	9582.26
* NO TAX *	.
Balance	9582.26

SIGNED: _____
 CUSTOMER SIGNATURE

Memo

To: Kevin Hansan Town Supervisor & Town Board Members
From: Drifa Segal
Date: 12/30/2024
Re: Authorization to Attend Association of Towns 2025 Annual Meeting & Training School

Authorization is requested for the Receiver of Taxes, Drifa Segal, to attend the 2025 Association of Towns Annual Meeting & Training School from Sunday February 16th through Wednesday February 19, 2025 in NYC. Expenses for lodging, registration, meals and travel are expected not to exceed \$1300

This is a budgeted item.

Thank you.

Drifa Segal

Receiver of Taxes – Pound Ridge

Memo

To: Town Board
From: Drifa Segal
Date: 1/3/2025
Re: REFUNDS

Please authorize the Finance Director to refund the below duplicate payment. See attached claim forms and documentation.

REFUND TOTAL: \$8393.27

Overpayment:

9456-15	Corelogic	\$8393.27
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CLAIM

TOWN OF POUND RIDGE
POUND RIDGE NY 10576



PURCHASE ORDER NO.:
DATE: 1/3/2025

**CLAIMANT'S
 NAME
 AND
 ADDRESS**

Corelogic Commercial Centralized Refunds
 PO Box 9222
 Coppell TX 75019-9769

Parcel: 9456-15
 2024-2025 School 2nd install

VENDOR #:

APPROPRIATION	AMOUNT	VOUCHER #
	\$8,393.27	
TOTAL	\$8,393.27	

DATES	DESCRIPTION OF MATERIALS OR SERVICES	QUANTITY	UNIT PRICE	AMOUNT
1/3/2025	Duplicate payment of 24/25 school bill 966	1		\$8,393.27
	* Please see attached documentation			
	PLEASE INCLUDE COPY OF CLAIM FORM WITH REFUND CHECK			
			TOTAL	\$8,393.27

I, _____, certify that the above account in the amount of _____ is true and correct; that the items, services, and disbursements charged were rendered to or for the town on the dates stated; that no part has been paid or satisfied; that taxes, from which the municipality is exempt, are not included; and that the amount claimed is actually due.

_____ date

_____ signature

_____ title

SPACE BELOW FOR TOWN USE

DEPARTMENT APPROVAL

The above services or materials were rendered or furnished to the town on the dates stated and the charges are correct.

1/3/2025
 date

 authorized official

APPROVAL FOR PAYMENT

This claim is approved and ordered paid from the appropriations indicated above.

TOWN OF POUND RIDGE

Tax Statement as of 1/3/2025

Payment Dates: 12/04/2024 to 12/04/2024

TO: MEYER ERIC D
BANNING JULIA T
126 BARNEGAT RD
POUND RIDGE, NY 10576

RE: 9456-15

Legal Address: 126 BARNEGAT RD

2024 SC | Base: \$16,786.53

	<u>Base Payment</u>	<u>Pay Date</u>	
	8,393.27	12/4/2024	<i>2nd install was Paid by TITLE COMPANY 12-4-24</i>
Total Paid	\$8,393.27		

Pursuant to your request, above are all tax payments made for the requested period. Please contact this office with any questions.

Sincerely,

Receiver of Taxes

TSO Import Report

Batch Name

Amount

<u>Batch Name</u>	<u>Swis Cd</u>	<u>SBL</u>	<u>Reason</u>	<u>Amount</u>
20241231COR.017	554600	009-456-0000-015-000-0000	PAYMENT(S) ALREADY ON FILE	8,393.27
Total of all Rejected Payments				8,393.27

*CORELOGIC PAID THE
2nd INSTALL on 12-31-24
CREATING A Duplicate Payment*

From: [Nicole Shaffer](#)
To: [Nicole Engel](#)
Cc: [Melinda Avellino](#); [Erin Trostle](#)
Subject: Climate Smart Community Task Force
Date: Wednesday, December 4, 2024 11:41:41 PM

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Nicole,

We need to complete our Climate Smart Community recertification before July 2025 or the town will lose its Bronze certification on 9/30/2025.

In order to begin to do so the Town Board needs to reaffirm the Climate Smart Community Task Force Resolution without names included.

https://www.townofpoundridge.com/sites/default/files/fileattachments/supervisor039s_office/meeting/24611/tb_4-4-19.pdf

In addition, former members need to be removed and vacancies will need to be filled. As the Co-Chair of the Energy Action Committee, I volunteer to be the new Coordinator to replace Bob Siegel. And Melinda Avellino, the Chair of the Conservation Board, also volunteers to be appointed to the task force. I do not know Ali's intent to remain on the Task Force or not, but all other previous members are definitely no longer involved.

Please let me know if you have any questions.

Thanks,
Nicole

**ESTABLISHING CLIMATE SMART COMMUNITY TASK FORCE
& TASK FORCE COORDINATOR**

WHEREAS, the Town of Pound Ridge (“the Town”) has a clear governmental interest in protecting the environment and human health; and

WHEREAS, the Town is of great beauty and has vast natural resources; and

WHEREAS, the Town Board of Pound Ridge (“the Town Board”) has traditionally taken a proactive role in environmental protection; and

WHEREAS, greenhouse gas emissions and other by-products of fossil fuel combustion are recognized as having a detrimental impact on the environment and human health; and

WHEREAS, it is in the best interest of the Town to reduce its carbon footprint, reduce its waste, and maximize its use of renewable energy sources in an effort to protect the environment and human health; and

WHEREAS, changes in the climate and storm patterns have affected the landscape of the Town; and

WHEREAS, climate sustainability has become a priority of the Town; and

WHEREAS, public awareness and concern have grown considerably with regard to responsible environmental, energy and sustainability policy and initiatives; and therefore

NOW IT IS RESOLVED, that the Town’s Climate Smart Community Task Force (“the CSC Task Force”) will act on the following charge:

- advising the Town Board as to environmentally sustainable policies and practices;
- prioritizing goals and suggesting programs to the Town Board that contribute to and encourage sustainability and proper waste management practices, thereby lessening the Town’s ecological impact on the environment; and
- assisting the Town in the development of programs to advise and educate Town residents on energy alternatives to reduce fossil fuel use and other sustainability initiatives; and it is further

RESOLVED, that the Town Board hereby appoints Nicole Shaffer as Coordinator of the CSC Task Force; and it is further

RESOLVED, that the mission of the CSC Task Force, including its Coordinator, will be to liaise with the Town Board, other Boards of the Town and the Departments of the Town to coordinate green initiatives regarding energy use and waste management, to help develop strategies to implement sustainability goals and programs, and to work on climate change mitigation activities and climate change adaption; and it is further

RESOLVED, that the CSC Task Force, which had its initial meeting on March 26, 2019, will collaborate with the Town to accomplish certain programs, activities and initiatives that are part of the CSC certification process; and it is further

RESOLVED, that the CSC Task Force Coordinator will keep the Town Board advised as to activities being undertaken to achieve CSC certification, and will work towards having the Town attain CSC certification which will serve to benefit the Town and its residents both now and in the future.

Diane Briganti, Assessor, is requesting that the Town Board approve a resolution to change the Town's Taxable Status Date from June 1st to May 1st per Section 283.141 of the Law of Westchester County in the year 2020. By Local Law No. 3 of 2008, the County of Westchester amended Section 283.141 to allow a town to elect May 1 of each year to be its taxable status date.

RESOLUTION #: 66-19

Board Action: Motion by Councilwoman Sullivan, seconded by Councilman Dow, all voting aye on the following:

RESOLVED, that the Town Board hereby approves of the following Resolution:

WHEREAS, Section 283.141 of the Law of Westchester County ("the County Code") provides that any town in Westchester County may, subject to approval by its legislative body, elect as the taxable status date for taxable assessment of its real property May 1st of each year in place of June 1st of each year starting in the year 2020; and

WHEREAS, the date used by ORPS will be May 1 starting in the year 2020; and

WHEREAS, the Assessor and the Town Attorney believe that adoption of the ORPS taxable status date of May 1st will be of assistance to the Town, particularly the Assessor's Office, in administering the tax assessment process;

NOW, THEREFORE, BE IT

RESOLVED, that the taxable status date for real property in the Town of Pound Ridge for the purposes of real property assessment shall be May 1 of each year commencing in the year 2020, with the date for filing of the tentative Assessment roll being June 1, in each and every year starting in 2020; and it is further

RESOLVED, that the Assessor or Town Clerk will notify the Westchester County Department of Finance of this resolution within thirty (30) days of its adoption in accordance with the above provision of the County Code and inform the residents of the Town of Pound Ridge of the taxable status date change to May 1.

- **Conservation Board – resolution to form a CSC Task Force**

Robert Siegel, Conservation Board member, and the Conservation Board Intern, Natalie Kurek spoke briefly about the Climate Smart Community Task Force intentions, including saving money for the Town and saving our environment; climate resiliency and climate adaptation; feeling good about ourselves in helping save our environment and helping in getting grants. Bob Siegel presented the Town Board with a draft resolution regarding the formation of the Climate Smart Community Task Force and Task Force

Coordinator. The expectations of the CSC will be advising the Town Board as to environmentally sustainable policies and practices; prioritizing goal and suggesting programs to the Town Board that contribute and encourage sustainability and proper waste management practices; assisting the Town in the development of programs to advise and educate Town residents on energy alternatives to reduce fossil fuel use and other sustainability initiatives.

The Town is getting points for the Natural Resource Inventory list that the Conservation Board put together and the Comprehensive Plan can also give us points as long as it includes sustainability elements. They plan to introduce a waste reduction campaign with the use of installing more recycling bins throughout the Town House; the passing of the single use plastic bag ban and the composting kits that will be available for everyone.

The present members of the CSC Task Force are Robert Siegel, Alison Boak, Carolyn Sears, Michele Rudolph and Natalie Kurek, intern for Conservation Board. The proposed resolution appoints Robert Siegel as Coordinator of the CSC Task Force.

**ESTABLISHING CLIMATE SMART COMMUNITY TASK FORCE
AND TASK FORCE COORDINATOR**

WHEREAS, the Town of Pound Ridge (“the Town”) has a clear governmental interest in protecting the environment and human health; and

WHEREAS, the Town is of great beauty and has vast natural resources; and

WHEREAS, the Town Board of Pound Ridge (“the Town Board”) has traditionally taken a proactive role in environmental protection; and

WHEREAS, greenhouse gas emissions and other by-products of fossil fuel combustion are recognized as having a detrimental impact on the environment and human health; and

WHEREAS, it is in the best interest of the Town to reduce its carbon footprint, reduce its waste, and maximize its use of renewable energy sources in an effort to protect the environment and human health; and

WHEREAS, changes in the climate and storm patterns have affected the landscape of the Town; and

WHEREAS, climate sustainability has become a priority of the Town; and

WHEREAS, public awareness and concern have grown considerably with regard to responsible environmental, energy and sustainability policy and initiatives; and therefore

NOW IT IS RESOLVED, that the Town hereby shall create the Climate Smart Community Task Force (“the CSC Task Force”), whose charge will include:

- **advising the Town Board as to environmentally sustainable policies and practices;**
- **prioritizing goals and suggesting programs to the Town Board that contribute to and encourage sustainability and proper waste management**

practices, thereby lessening the Town’s ecological impact on the environment; and

- **assisting the Town in the development of programs to advise and educate Town residents on energy alternatives to reduce fossil fuel use and other sustainability initiatives; and it is further**

RESOLVED, that the Town Board hereby appoints Bob Siegel, a member of the Town’s Conservation Board, as Coordinator of the CSC Task Force; and it is further

RESOLVED, that the present members of the CSC Task Force, in addition to Mr. Siegel, are Alison Boak, Deputy Town Supervisor; Carolynn Sears, Chair of the Town’s Conservation Board; Michele Rudolph, Chair of the Town’s Energy Action Committee; and Natalie Kurek, an intern for the Town’s Conservation Board; and it is further

RESOLVED, that the mission of the CSC Task Force, including its Coordinator, will be to liaise with the Town Board, other Boards of the Town and the Departments of the Town to coordinate green initiatives regarding energy use and waste management, to help develop strategies to implement sustainability goals and programs, and to work on climate change mitigation activities and climate change adaption; and it is further

RESOLVED, that the CSC Task Force, which had its initial meeting on March 26, 2019, will collaborate with the Town to accomplish certain programs, activities and initiatives that are part of the CSC certification process; and it is further

RESOLVED, that the CSC Task Force Coordinator will keep the Town Board advised as to activities being undertaken to achieve CSC certification, and will work towards having the Town attain CSC certification which will serve to benefit the Town and its residents both now and in the future.

RESOLUTION #: 67-19

Board Action: Motion by Councilman Paschkes, seconded by Councilwoman Sullivan, all voting aye on the following:

RESOLVED, that the Town Board hereby adopts the Resolution establishing a Climate Smart Community Task Force and appoints Robert Siegel as Coordinator of the Climate Smart Community Task Force effective immediately.

- **Energy Action Committee – request to hang “HeatSmart” banner**

RESOLUTUION #: 68-19

Board Action: Motion by Councilman Paschkes, seconded by Councilman Dow, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes the Energy Action Committee to hang a “HeatSmart” banner over Westchester Avenue in Scotts Corner to ensure that residents know about the program for the month of April and to come back to the Town Board for permission to hang it again for another period of time.



Association of Towns

of the State of New York

Christopher A. Koetzle
Executive Director

Sarah B. Brancatella
Deputy Director

Lori A. Mithen-DeMasi
Chief Counsel

Kimberly A. Splain
Chief Fiscal Officer

Kathleen N. Hodgdon
Association Counsel

Dana K. Campbell
Counsel
December 2024

Dear Town Clerk:

I'm writing to remind your town to assign a delegate (and an alternate) to attend our Annual Business Meeting with the purpose of electing the president, five vice presidents and voting on the Association's annual legislative platform. Assignments should be made to town officials who plan on attending the 2025 Training School and Annual Meeting, to be held at the New York Marriott Marquis, February 16-19, 2025.

To assign your delegate: The town board must adopt a resolution designating its delegate (and alternate). The alternate will assume delegate voting responsibilities if, the delegate cannot vote for any reason. After passing the resolution complete and submit the enclosed Certificate of Designation to us no later than **February 7, 2025**.

Important dates for the delegate: **NEW THIS YEAR**, NYAOT will be holding an informational session on January 23, 2025 at 11 a.m. via Zoom for members to ask questions about the proposed resolutions delegates will be voting on at the Annual Business Meeting on Tuesday, February 18, 2025. We believe this change will allow for more member engagement and provide a greater opportunity for members to evaluate how they should vote. A link to register for this zoom will be emailed to members and available on the website soon.

A note about membership dues: For a delegate to cast their vote at the Annual Business Meeting, your town's 2025 dues must be received in the office by February 7, 2025. We are unable to apply dues payments received by mail in our office after that date, no exceptions.

Kindest regards,

Christopher A. Koetzle
Executive Director

Serving Towns Since 1933

www.nytowns.org

150 State St. Suite 203 • Albany, NY 12207 • (518)465-7933 • info@nytowns.org

CERTIFICATE OF DESIGNATION

In order to establish eligibility and credentials to vote at the 2025 Business Session,
this form must be filed with:

ASSOCIATION OF TOWNS OF THE STATE OF NEW YORK,
150 STATE STREET, SUITE 203, ALBANY, NY 12207

by **FEBRUARY 7, 2025**

**TO: OFFICERS AND MEMBERS OF THE
Association of Towns of the State of New York**

To Ensure Correct Spelling On Badges, Please Print Or Type

I, _____, Town Clerk of the Town of _____
in the County of _____ and State of New York DO HEREBY CERTIFY
that the town board of the aforesaid town has duly designated the following named person
to attend the Annual Business Session of the Association of Towns of the State of New York, to
be held during February 18, 2025, and to cast the vote of the aforesaid town, pursuant to §6 of
Article III of the Constitution and Bylaws of said Association:

NAME OF VOTING DELEGATE _____

TITLE _____ E-MAIL ADDRESS _____

ADDRESS _____

In the absence of the person so designated, the following named person has been designated
to cast the vote of said town:

NAME OF ALTERNATE _____

TITLE _____ E-MAIL ADDRESS _____

ADDRESS _____

In WITNESS WHEREOF, I have hereunto set my hand and the seal of said town

this _____ day of _____, 20____.

Town Clerk

**Town of Pound Ridge
2025 Salary Ratification
January 2, 2025**

Name	Title	Salary	Rate
Baremore, Todd	Police Department, IT	\$65.22	Hour
Barker II, Robert J.	Highway Department, MEO	\$47.81	Hour
Briganti, Diane	Assessor	\$101,286.00	Annual
Brotmann, Matthew	Town Justice	\$30,578.08	Annual
Carrozza, Joseph	Highway Department, Mechanic	\$50.85	Hour
Chiappone, Robert	Police Department, Lieutenant	\$61.59	Hour
Colello, Nicholas	Assistant Building Inspector	\$85,000.00	Annual
Conti, Steven	Director of Finance	\$120,996.72	Annual
	Computer Systems Manager	\$6,500.00	Annual
	Benefits Admin	\$4,000.00	Annual
	Civil Service	\$2,000.00	Annual
D'Arcy, Rosemarie	Office Assistant, Building Department	\$65,000.00	Annual
Dion, Stephen	Maintenance Department, Laborer	\$33.76	Hour
Dooley, Joan	Dog Control Officer	\$28.02	Hour
Duffield Jr., Vincent R.	Highway Department, Highway Superintendant	\$123,313.84	Annual
Dur, Christeen	Planning Board Secretary	\$41,600.00	Annual
	WCC Secretary	\$20,800.00	Annual
	Grants Admin	\$20,800.00	Annual
Engel, Nicole	Confidential Secretary to the Supervisor	\$85,642.96	Annual
	Civil Service	\$2,000.00	Annual
	Landmark Secretary	\$2,000.00	Annual
	Zoning Board of Appeals Secretary	\$5,000.00	Annual
Evans, Jonathan	Police Department, Sergeant	\$58.43	Hour
Farella, Melissa	Recreation Leader	\$64,480.00	Annual
Haddad, Philip	Maintenance Department, Laborer	\$28.00	Hour
Harrington, William P.	Town Attorney	\$53,529.84	Annual
Hayes, Joshua	Deputy Town Clerk/Deputy Tax Receiver	\$66,092.00	Annual
Hintz, David	Maintenance Department, Assist Maintenance Mechanic	\$40.22	Hour
Kenealy, Connor	Highway Department, MEO Less 10%	\$43.03	Hour
	Highway Department, MEO Less 5%	\$45.42	Hour
Loveless, John	Deputy Attorney	\$28,550.08	Annual
Maddock, Jonah	Maintenance Department, Lead Maintenance Mechanic	\$114,400.00	Annual
Mercado-Jimenez, Sonia	Court Clerk	\$93,178.80	Annual
Meyer, Caroline	Police Department, Intermediate Typist	\$39.69	Hour
Motola, Renee	Town Justice	\$30,578.08	Annual
Mulcahy, Thomas	Police Department, Police Chief	\$105.57	Hour
Murray, Kieran	Police Department, Lieutenant	\$64.27	Hour
Pataky, William J	Police Department, Detective	\$49.66	Hour
Perry, James H.	Building Inspector	\$128,668.80	Annual
	Applications Coordinator	\$7,661.00	Annual
Police Department	Police Officer 0-3 years	\$44.26	Hour
	Police Officer 3-6 years	\$46.48	Hour

Effective 1/1/2025
Effective 7/22/2025

	Police Officer 6-9 years	\$48.69	Hour
	Police Officer 9-12 years	\$50.90	Hour
	Police Officer >12 years	\$53.11	Hour
	Night Shift Differential 12:00am-6:00am	5.00%	Hour
Prisco, Camille	Recreation Assistand, Senior Programs	\$30.00	Hour
Rodriguez, Michael F.	Highway Department, MEO	\$47.81	Hour
Russo, Andrea	Recreation Supervisor	\$95,940.00	Annual
Segal, Drifa	Tax Receiver	\$85,115.68	Annual
Smith, Anthony	Maintenance Department, Laborer	\$33.76	Hour
Stradley, James	Highway Department, MEO	\$47.81	Hour
Trail, Andrew	Highway Department, General Foreman	\$53.89	Hour
Trostle, Erin	Town Clerk, Registrar of Vital Statistics	\$98,551.44	Annual
	Elections	\$5,000.00	Annual
	Reception Admin	\$6,000.00	Annual
Tyler, Michael	Maintenance Department, Laborer	\$45.54	Hour
Vuotto, Roseanne	Conservation Board Secretary	\$20.80	Hour
Walz, Gregory	Police Department, Detective	\$56.76	Hour
Wild-Ebers, Gale	Reception Admin	\$49,920.00	Annual
Wilkenloh, Daniel	Highway Department, MEO	\$47.81	Hour
Wilson, Audrey	Assistant Court Clerk	\$31.20	Hour
Zafonte, Vincent L	Highway Department, MEO	\$47.81	Hour
Board of Assessment Review Members		\$340.00	Annual
Bus Driver		\$24.00	Hour
Camp Nurse (EMT)		\$6,100.00	Annual
Cemetery Commissioner		\$3,000.00	Annual
Conservation Board Chairman		\$900.00	Annual
Conservation Board Members		\$500.00	Annual
Day Camp Assistant Director		\$11,000.00	Annual
Day Camp Assistant Director		\$6,000.00	Annual
Day Camp Director		\$15,000.00	Annual
Deputy Supervisor		\$1,000.00	Annual
Flagman		\$16.50	Hour
Laborer		\$16.50	Hour
Landmarks Commission Chair		\$900.00	Annual
Landmarks Commission Members		\$500.00	Annual
Planning Board Chairman		\$900.00	Annual
Planning Board Members		\$500.00	Annual
Pool Director		\$11,000.00	Annual
Recreation Assistant		\$15-\$35	Hour
Recreation Officials		\$65.00	game
Recreation Specialist (Tennis Instructor) Group Lessons		90.00%	Hour
Town Board Members		\$11,248.64	Annual
Town Historian		\$1,500.00	Annual
Town Supervisor		\$52,756.08	Annual
Water Control Commission Chairman		\$900.00	Annual
Water Control Commission Members		\$500.00	Annual
Zoning Board of Appeals Chairman		\$900.00	Annual
Zoning Board of Appeals Members		\$500.00	Annual

Reimbursed by Westchester County