

Kevin C. Hansan  
*Supervisor*

Nicole Engel  
*Chief of Staff*



Tel: 914-764-5511  
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**Town Council**  
Alison Boak  
Diane Briggs, *Deputy Supervisor*  
Daniel S. Paschkes  
Namasha Schelling

August 26, 2024

Town Board Members:

Section 21-4 of the Town Code currently states: "In the Town of Pound Ridge, Westchester County, part-time patrolmen at the time of appointment must be at least 21 years of age and not more than 55 years of age." I would like to amend Section 21-4 to state, "In the Town of Pound Ridge, Westchester County, part-time Police Officers at the time of appointment must be at least 21 years of age and not more than 70 years of age."

This change will help the Town attract more retired officers who may consider extending their careers as part-time police officers in Pound Ridge.

Sincerely,

Kevin Hansan  
Supervisor

cc: Tom Mulcahy

**TOWN OF POUND RIDGE  
RESOLUTION**

Regarding

AMENDMENT TO TOWN CODE SECTION 21-4

Increase Age Eligibility for Part Time Police Officers to Age 55

**WHEREAS**, The Town of Pound Ridge Police Department’s ability to recruit, appoint and retain qualified part time police officers is essential to the Department’s ability to function deficiently so as to protect the safety, health and welfare of Town residents and the public at large; and

**WHEREAS**, the current Town Law sets 55 years of age as the maximum age for the appointment/hire of part time police officers, thereby precluding the Town from the consideration of otherwise qualified pool of part time police officer candidates simply because to their age; and

**WHEREAS**, the Town of Pound Ridge, believes it is necessary and appropriate to increase the maximum eligibility age for appointment of part time police officers to the age of 70.

**THEREFORE, BE IT RESOLVED**, that the Town shall approve and enact a local law, the text of which is annexed hereto, amending the age eligibility requirements for part time police officers under Section 21-4 as follows:

“In the Town of Pound Ridge, Westchester County, the part time Police Officers at the time of appointment must be at least 21 years of age and not more than 70 years of age.”

**IT IS FURTHER RESOLVED**, that this local law shall take effect immediately.

Adopted: \_\_\_\_\_, 2024

**TOWN CLERK'S CERTIFICATION**

STATE OF NEW YORK                    )  
  ) ss.:  
COUNTY OF WESTCHESTER        )

I, the undersigned Clerk of the Town of Pound Ridge, Westchester County, New York,  
DO HEREBY CERTIFY:

The Town Board of the Town of Pound Ridge at a public meeting duly called and held on \_\_\_\_\_, 2024 on motion by \_\_\_\_\_, seconded by \_\_\_\_\_, voted aye on the following resolution:

BE IT RESOLVED, that the law firm of Bleakley Platt and Schmidt, LLP be permitted to sign the proposed Resolution approving the amendment to the local law regarding the increase of the age for eligibility for appointment as a part time police officer of the Town of Pound Ridge.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Town of Pound Ridge, New York this \_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
Town Clerk  
Town of Pound Ridge

SEAL:

Local Law XXX-XXX

Cannabis Dispensary and Consumption Site.

**1. Purpose.** The purpose of these cannabis regulations is to provide for the placement and regulation of adult use recreational cannabis dispensaries and consumption sites as authorized pursuant to state law and regulations with the goal of minimizing potential adverse impacts on adjacent properties, neighborhoods, and the Town of Pound Ridge.

**2. Definitions.** As used in this subsection, the following terms shall have the meanings indicated:

**Cannabis**

All parts of the plant of the genus Cannabis, whether growing or not; the seeds thereof; the resin extracted from any part of the plant; and every compound, manufacture, salt, derivative, mixture, or preparation of the plant, its seeds or resin. It does not include the mature stalks of the plant, fiber produced from the stalks, oil or cake made from the seeds of the plant, any other compound, manufacture, salt, derivative, mixture, or preparation of the mature stalks (except the resin extracted therefrom), fiber, oil, or cake, or the sterilized seed of the plant which is incapable of germination. It does not include hemp, cannabinoid hemp or hemp extract as defined by this section, or any drug products approved by the Federal Food and Drug Administration.

**Cannabis Retail Business or Cannabis Dispensary**

Any business, collective, establishment association or any other organization or any person engaged in the licensed activities of an adult-use cannabis retail sales.

**Public Youth Facilities**

A location or structure owned by a government or government subdivision or agency, that is accessible to the public, where the primary purpose is to provide recreational opportunities or services to children or adolescents of whom the primary population is reasonably expected to be seventeen (17) years of age or younger.

**On-Site Consumption or Consumption Site**

The consumption of cannabis in an area licensed by the Cannabis Control Board. An on-site consumption license authorizes the acquisition, possession, and sale of cannabis from the licensed premises of the on-site consumption licensee to cannabis consumers for use at the on-site consumption location or another location.

**3. Applicability.** Cannabis retail dispensaries and cannabis consumption sites are hereby permitted by special permit of the Town Board within the PB-B and PB-C zoning districts.

**4. Application.** Any applicant for a cannabis dispensary or consumption site shall provide no less than the following when submitting a registration application:

A. Completed special use permit application and checklist.

- B. An operating license from the Cannabis Control Board (CCB) and the Office of Cannabis Management (OCM) established pursuant to the Marihuana Regulation and Taxation Act (MRTA) § 72 for regulatory jurisdiction over adult-use cannabis or demonstration that a license has been applied for with the understanding that the special permit will be conditioned on the permittee obtaining and maintaining all required state permits.
- C. A written description of day-to-day operations and hours of operation.
- D. Complete site plan showing any alterations to the property.
- E. Floor plans certified by a licensed professional engineer or architect detailing ventilation as well as interior and exterior security plans in compliance with New York State law.
- F. Sign application with all proposed building-mounted and freestanding signs.
- G. Any additional materials requested by the Planning Board or Town Board during the review process of the special permit and site plan.

#### **5. Provisions, Requirements, and Approvals.**

- A. Special permit approvals by the Town Board and site plan approvals by the Planning Board shall be required for the operation of a dispensary or consumption site in the Town of Pound Ridge.
- B. The dispensary or consumption site use must comply with all requirements as specified in the zoning district where the dispensary or consumption site is located, except as specified in this Section XXXX.
- C. All permitted dispensaries and consumption sites shall have applied for a license from the NYS Cannabis Control Board (CCB) and shall comply with all applicable state and local public health regulations and all other applicable state and local laws, rules and regulations.
- D. A special use permit issued pursuant to this section shall be conditioned on the permittee obtaining and maintaining all required state and local licenses and/or permits and complying with all applicable state and local public health regulations and all other applicable laws, rules and regulations at all times. No building permit or certificate of occupancy shall be issued for a cannabis dispensary or consumption site that is not properly licensed.
- E. A special use permit authorizing the establishment of a cannabis retail dispensary or consumption site shall be valid only for the site on which the cannabis retail dispensary or consumption site has been authorized by such special use permit. Relocation of a dispensary or consumption site to a different site shall require a new special use permit. A separate special use permit shall be required for each premises from which a licensed cannabis retail dispensary or consumption site is operated.

F. Upon the revocation or expiration without renewal of the NYS license or registration for a cannabis retail dispensary or consumption site, the special use permit shall terminate, and a new special use permit shall be required prior to issuance of a certificate of occupancy.

G. No drive-through sales to the public shall be permitted at a dispensary or consumption site.

H. No on-site use or consumption of cannabis shall be permitted at any dispensary or at any other retail or service business located in the Town, other than at a licensed and approved consumption site.

I. No dispensary or consumption site may sell alcoholic beverages.

J. The building and site shall be designed to mitigate any negative aesthetic impacts that might result from required security measures and restrictions on visibility into the building's interior.

K. The cannabis retail dispensary shall not have opaque, unwelcoming ground-floor facades that may detract from other retail activity in the district. Where interior activities must be screened from public view, opaque facades should be minimized, and where they are necessary, they should include architecture and design that will contribute to visual interest and community character subject to Planning Board approval.

L. The parking requirements for dispensaries shall be 1 space for each 200 square feet of "gross floor area" or major portion thereof, and the parking requirements for consumption sites shall be 1 space for each 3 seats or 1 space for each 100 square feet of "gross floor area" or major portion thereof, whichever is greater. The Planning Board may deviate from the parking requirements on good cause shown by the applicant at the time of site plan review for the purposes of good planning.

M. The dispensary or consumption site shall not create a nuisance to abutters or to the surrounding area, or create any hazard, including, but not limited to, fire, explosion, fumes, gas, smoke, odors, obnoxious dust, vapors, offensive noise or vibration, flashes, glare, objectionable effluent, or electrical interference, which may impair the normal use and peaceful enjoyment of any property, structure or dwelling in the area.

N. The dispensary or consumption site shall not provide outdoor seating or outdoor smoking areas.

O. Any activities other than those explicitly permitted are prohibited at a cannabis retail dispensary or consumption site.

P. The hours of operation of a cannabis retail dispensary shall be limited to 10:00 a.m. to 11:00 p.m., or as otherwise established by the Town Board as a condition of the special use permit, but in no case shall the Town Board permit a cannabis retail dispensary to operate between 11:00 p.m. and 6:00 a.m., nor shall the Town Board restrict the operation of a cannabis retail dispensary to fewer than 70 hours a week, unless the operator agrees to do so.

Q. All dispensaries and consumption sites shall operate within a fully enclosed building and shall not operate within any mobile facility.

R. The Town Board or Planning Board may require the preparation of a parking study to be prepared for an application where, due to the specifics of the application, the Board feels that parking will be of particular concern. The parking study shall conform to the most recent ITE Parking Generation Manual at the time of the application.

S. The Town Board or Planning Board may require the preparation of a traffic study to be prepared for an application where, due to the specifics of the application, the Board feels that the traffic generated by the application will be of particular concern. The traffic study shall conform to the most recent ITE Trip Generation Manual at the time of the application.

T. If any provision, paragraph, sentence, or clause of this section shall be determined to be in conflict with applicable state law or regulations, the provisions of said state law or regulations shall prevail.

U. Where not expressly defined in the Pound Ridge Zoning Ordinance, terms used in this section shall be interpreted as defined in the New York State Marihuana Regulation and Taxation Act.

V. The provisions of this section are severable. If any provision, paragraph, sentence, or clause in this section shall be held invalid, such invalidity shall not affect the other provisions of this section.

## **6. Location.**

A. Cannabis dispensaries and consumption sites shall be located within the PB-B and PB-C zoning districts.

B. No dispensary or consumption site shall be located within 500 feet of public or private school grounds as defined in the NYS Education Law, serving students through the 12th grade, or within 500 feet of a public youth facility, or within 200 feet of a house of worship, in accordance with State Regulations. Distance shall be measured horizontally from the front door of the proposed dispensary or consumption site to the front door of school, public youth facility, or house of worship. If no structure exists, distance shall be measured to the nearest entrance of the grounds of the school, public youth facility, or house of worship.

C. Cannabis dispensaries and consumption sites shall not be located within a 2,000 foot radius of another cannabis dispensary or consumption site.

D. The Town Board may deviate from the proximity restrictions as necessary on good cause shown by the applicant balancing the need to foster and develop new businesses and of protecting the community and aforementioned locations.

**Town Clerk's Office**

**MEMORANDUM**

**To:** Town Board  
**From:** Erin Trostle  
**Cc:** Jonah Maddock, Josh Batchelder  
**Date:** September 10, 2024  
**Re:** Fuel oil bid award

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A bid opening for #2 fuel oil for the 2024-25 heating season was held at the Town House at 10:00 am on Tuesday, September 10, 2024.

The following two timely complete bids were received:

	<u>Almeida Oil</u>	<u>Marshall Oil</u>
<b>#2 Fuel oil (price per gallon)</b>	\$0.025 <u>above</u> Low New York Harbor Barge Reseller's price	\$0.020 <u>below</u> Low New York Harbor Barge Reseller's price
<b>Service contract (boiler)</b>	\$105.00	\$100.00
<b>Service contract (water heater)</b>	\$55.00	\$50.00

After conferring with the Maintenance Supervisor, I respectfully request that you award the bid to Marshall Oil. Not only was Marshall's bid the lower of the two; it is significantly lower than last year's awarded bid price. Also, the Maintenance Supervisor reports that Marshall has provided superior service in the past.



September 9, 2024

Office of the Town Clerk  
Town of Pound Ridge  
179 Westchester Avenue  
Pound Ridge, NY 10576

Dear Ms. Trostle:

Thank you affording us the opportunity to submit a bid to supply heating oil to the Town of Pound Ridge. Almeida Oil a full-service Company providing Heating Oil, Propane, Diesel Fuel, and Gasoline to Westchester and Putnam counties for over 30 years.

We are pleased to offer the heating oil bid below for the upcoming heating season:

**NY Journal of Commerce/OPIS Low NY Harbor Barge Reseller Price + \$ 0.025 <sup>dlm</sup> ~~cents~~ per gallon**

We are a full-service company offering emergency service 24-hours a day, 365 days a year. We provide our customers with piece of mind throughout the year. Our service department handles repairs and all aspects of heating work including installations of boilers, burners, hot water heaters and oil tanks.

**We would be happy to provide our Bronze Service Plan Contract at \$105.00 per unit per year. Hot water heater coverage would be \$55.00 per unit per year.**

This bid has been arrived at independently and submitted without collusion with any other vendor. The contents of the bid have not been communicated by the bidder prior to the official opening of the bid. No attempt has been made to induce another person or company to submit or not submit a bid or proposal.

If you have any questions, please do not hesitate to call me at (914) 666-4328 ext. 129. I have absolutely no hesitation in assuring you of unbeatable service and attention. We offer the type of personalized service that only a family owned and operated business can offer. Thank you for your time and we look forward to the opportunity to work with you.

Sincerely yours,



Simone M. Almeida



# MARSHALL OIL CO., INC.

HEATING SALES & SERVICE  
130 SALEM ROAD POUND RIDGE, NEW YORK 10576-1529  
TEL: (914) 764-5766 FAX: (914) 764-0019

September 9, 2024

Josh Batchelder, Deputy Town Clerk  
Town of Pound Ridge  
Town House  
179 Westchester Avenue  
Pound Ridge, NY 10576-1743

RE: Bid for #2 Fuel Oil and Diesel

Dear Mr. Batchelder:

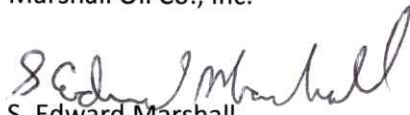
As per notice to fuel oil bidders, Marshall Oil Co., Inc. will deliver products for all facilities at **TWO (-.02) cent per gallon below the Low New York Harbor barge reseller's price.** Enclosed is the last available Journal of Commerce price sheet.

Enclosed is a copy of our service contract -- the bid for which is **One Hundred (\$100.00) dollars per unit and Fifty (\$50.00) dollars per hot water heater.**

Also enclosed is a bidder's non-collusion statement.

Very truly yours,

Marshall Oil Co., Inc.

  
S. Edward Marshall  
Vice President

SEM:hah

Enclosures

**Monday, September 09, 2024**

**DAILY PETROLEUM PRICES**

Unless indicated otherwise, prices are posted 10:00 am Eastern Time rack prices, ex taxes. Kerosene No. 2 fuel oil and Diesel prices are given in cents per gallon. No. 4 and 6 oil given in dollars per barrel.

	Kerosene	Ultra Low Sul. No.2-5% bio-blend	Ultra Low Sulfur Diesel	No. 4 Oil 0.15% 2% bio-blend	No. 6 Oil 0.3% 2% bio-blend
N.Y. bg res.	-----	286.45----	301.45----	-----	-----
N.Y. bg con.	-----	289.45----	304.45----	-----	-----
N.Y. tk car res.	-----	288.45----	303.45----	-----	-----
N.Y. tk car con.	-----	291.45----	306.45----	-----	-----

	KEROSENE	NO. 2 OIL	ULSD PREM.	ULS DIESEL	ULS DIESEL DYED	DIESELS b-2% BIO w-WINTERIZED
Albany, NY	vg251.50-303.50vg	zg207.20-219.77zg	g217.20-220.25g	g212.90-224.00s	g213.60-221.60s	
Altoona, PA	vg267.13----	zg203.88-212.05zg	g214.60-232.89g	g212.75-231.39g	g213.25-231.89g	bg 213.25-231.79 bg
Baltimore, MD	g309.74-353.00g	zg199.85-216.64zg	g211.40-215.89g	g207.10-215.95g	g207.60-216.70g	bg 212.20-215.25 bg
Boston, MA	-----	zg206.70-221.00zg	g216.45-221.65g	g214.65-221.20g	g214.80-221.50g	-----
Bridgeport, CT	-----	-----	g217.65----	g215.33-218.71g	g216.00-216.73g	-----
Buffalo, NY	vs300.00-351.32vg	-----	g220.70----	g216.10-271.04g	g216.60-271.54g	-----
Charleston, SC	-----	-----	-----	g224.29-231.71g	g227.30-232.31g	-----
Chicago, IL	vg247.58-292.37vg	-----	g218.79----	g210.80-225.00g	g211.30-225.25g	bg 213.05-215.71 bg
Delaware City, DE	-----	zg210.71----	-----	g225.73-230.12g	g226.23-230.62g	-----
Fairfax, VA	-----	zg204.00-207.47zg	g213.50----	g208.47-238.43g	g208.97-238.93g	-----
Harrisburg, PA	-----	zg202.50-209.30zg	g211.60-221.60g	g209.85-247.68g	g210.35-248.18g	bg 210.85-247.87 bg
Long Island, NY	-----	zg208.93-232.90zg	g216.50-221.10g	g211.70-218.75g	g212.20-221.90g	-----
Milwaukee, WI	vg255.80-258.89vg	-----	g223.05-224.25g	g215.20-229.00g	g215.70-229.50g	-----
New Haven, CT	vg265.80-268.20vg	zg234.00-234.50zg	g215.95-218.80g	g213.75-219.76g	g214.30-218.61g	bg 214.90----
Newark, NJ	vg273.77----	zg200.82-212.25zg	g213.30-217.35g	g208.57-225.19g	g209.07-225.69g	bg 209.25-213.00 bg
Newburgh, NY	vg261.40----	zg218.15-219.07zg	g216.67-220.70g	g212.60-220.52g	g213.30-221.02g	bg 215.70----
Newington, NH	vg274.50----	-----	g217.50----	g215.70-225.03g	g215.85----	-----
Norfolk, VA	-----	-----	-----	g208.05-223.63g	g208.55-224.13g	-----
Philadelphia, PA	-----	zg199.45-212.99zg	g214.60-215.50g	g207.90-219.99g	g208.35-236.27s	bg 207.95-219.91 bg
Philadelphia, PA	-----	zg199.45-212.99zg	-----	-----	-----	wg 210.61-222.41 wg
Portland, ME	vs263.57-277.25vg	-----	g218.35-225.00g	g216.55-225.56s	g216.70-225.59g	-----
Portsmouth, NH	-----	-----	-----	g217.53-226.78wg	-----	-----
Providence, RI	-----	g206.65-210.26g	g216.55-219.05g	g214.10-219.37s	g214.60-216.80g	-----
Richmond, VA	-----	yg202.64----	g215.94----	g208.64-219.60g	g209.14-220.10g	-----
Springfield, MA	vg319.25----	zg211.80-219.70zg	g219.80-228.35g	g217.30-230.40g	g218.00-228.25g	-----
Syracuse, NY	vg278.08-306.92vg	zg215.80-227.42zg	g222.60-225.50g	g216.65-258.30g	g217.10-258.80g	bg 220.70----
Utica, NY	vg264.14-296.86vg	zg211.56-221.91zg	g222.80-223.35g	g216.34-259.41g	g216.94-259.91g	-----
Wilmington, NC	-----	-----	-----	g219.67----	g220.17----	-----

	NO. 4 OIL 0.5% 0.3%-y	NO. 4 OIL 1.0% 1.5%-e 1.7%-a	NO. 6 OIL 0.5%	NO. 6 OIL 1.0%	NO. 6 OIL 1.5%	NO.6 OIL 2.0% 2.1%-r 2.2%-n 2.8%-f
Albany res.	-----	-----	-----	-----	-----	-----
Albany con.	-----	-----	-----	-----	-----	-----
Boston	106.80----	99.40----	101.90----	-----	-----	-----
Boston	-----	-----	-----	-----	-----	-----
New Haven	115.16----	-----	112.42----	-----	-----	-----
Norfolk	-----	-----	-----	-----	-----	-----
Philadelphia	-----	-----	-----	-----	-----	-----
Portland	-----	-----	100.40----	-----	-----	-----
Providence	-----	-----	-----	-----	-----	-----

Unless otherwise noted, the No. 4 and No. 6 oil prices above are consumer prices.  
w = winterized diesel, b = Biodiesel. Sulfur Max: h = 1.1%, e = 1.5%, a = 1.7%, r = 2.1%, n = 2.2%, f = 2.8%  
Effective Date: s = September 07, 2024 g = September 06, 2024 d = September 05, 2024 or before.  
Propane Pipeline Selkirk: 92.0640 eff. Sep. 06, 2024.

Albany, Buffalo, Long Island, Newburgh, Syracuse and Utica are Ultra Low No.2, Ultra Low Kerosene, and Ultra Low B2 products.

x = Low Sulfur Price substituted due to Ultra-Low Sulfur Supply Issues

v = ULS Kerosene substituted, y = Heating Oil (500 ppm) substituted, z=ULS Heating Oil (15 ppm) substituted - due to issues of mandate/supply.

**Statement of non-collusion by bidder**

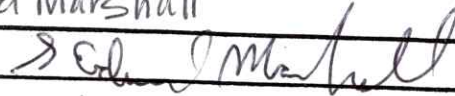
Pursuant to section 103-D General Municipal Law by submission of this bid or proposal, the bidder certifies that:

- (A) This bid or proposal has been independently arrived at without collusion with any other bidder or with any competitor or potential competitor;
- (B) This bid or proposal has not been knowingly disclosed, prior to the opening of bids or proposals for this project, to any other bidder, competitors or potential competitor;
- (C) No attempt has been made or will be made to induce any other person, partnership or corporation to submit or not submit a bid or proposal;
- (D) The person signing this bid or proposal certifies that he has fully informed himself regarding the accuracy of the statements contained in this certification, and under penalties of perjury, affirms the truth thereof, such penalties being applicable to the bidder as well as to the person signing in it's behalf.

**Date**

Sept 9th 2024

**Print Name** S. Edward Marshall

**Authorized Signature** 

**Title** Vice President

**Company Name** Marshall Oil Co. Inc.

**Address** 130 Salem Road

Pound Ridge, NY 10576

**Business Phone #** 914-764-6766

**Fax #** 914-764-0019

**Tax I.D. #** 132773995



# MARSHALL OIL CO., INC.

130 SALEM ROAD - POUND RIDGE, NEW YORK 10576 - (914) 764-5766  
HEATING SALES AND SERVICE

**CUSTOMER COPY**

## *Yearly Oil Burner Service Agreement*

Inspect, lubricate and adjust oil burner and oil burner controls as required. All emergency calls required to repair, adjust or replace the following parts because of failure under normal operating conditions.

Oil Burner Motor  
Oil Burner Pump  
Motor or Pump Coupling  
Ignition Transformer  
Stack Relay

Thermostat (clock not incl.)  
Operating Control (single aquastat)  
Misc. Small Burner Parts  
Ignition Porcelains  
Ignition Wires  
One Change of Air Filters per year

Nozzle  
Nozzle Adapter  
Nozzle Tube  
Burner Air Cone  
Flame Sensor

Oil fired hot water heater oil burner and controls covered under this contract for additional charge. Leaking water tank is not covered.

### GENERAL CONDITIONS

The parts and labor coverage under this agreement does not include: smoke pipe and draft regulator, electronic controls, combination fan & limit control, dual and triple acting aquastats, low water cut off, fuel gauges, humidifiers, electronic air cleaner, auxiliary pumps, zone valves, water feeder valves, oil valves, expansion tank draining, combustion chamber, clock thermostat, circulator, blower motor or belt, electric wiring, piping, water leaks, heating boiler or furnace, hot air fans, air vents, radiators or bleeding system of air, water or fuel tanks, generators, boiler water feeders, frozen pipes or oil lines, water or sludge in fuel tank, cleaning of oil lines, and service after a run-out of oil not our responsibility if not on automatic delivery.

MARSHALL OIL CO., INC., cannot be responsible for the following: Heat in unoccupied buildings — damage to driveways — voltage or power failure — blown fuse or circuit breaker — switches on "OFF" POSITION — calls resulting from flooded basement. The low water cut off on steam systems must be flushed and tested regularly by the customer.

Vacuum cleaning and brushing, if necessary, are included in this agreement.

Contracts cannot be accepted on obsolete equipment or when replacement parts are not available. All equipment is subject to inspection before acceptance. **Customer must purchase all fuel requirements from Marshall Oil Co., Inc.** Contract may be cancelled if account becomes past due. This contract will be automatically renewed unless otherwise cancelled by customer at expiration date.

Any service calls not included in this contract will be charged at the current prevailing rates.

**CONTRACT SERVICE HOURS** — Monday through Friday.

**WINTER SCHEDULE:** November 1 through April 30, 8 A.M. to 12 midnight.

**SUMMER SCHEDULE:** May 1 through October 31, 8 A.M. to 4:30 P.M.

**EMERGENCY SERVICE ONLY AFTER THE ABOVE HOURS, DAILY, WEEKENDS AND HOLIDAYS.**

Items not considered as emergency service: burner switch off — low water in steam boiler — burner controls out of cycle due to power fluctuation — insufficient domestic hot water — clogged air filters — blown fuse or circuit breaker off — insufficient heat in individual rooms — will be charged at the prevailing overtime rates.

All contract service calls not during contract service hours will be charged the overtime portion of the prevailing overtime rate. (Any service call not covered by contract will be charged at the prevailing overtime rates.)

The normal routine work of servicing and cleaning, if necessary, will be performed year round. Due to the number of contracts in effect, this work load cannot be assigned to the summer months alone. We, therefore, ask you to cooperate with us in this policy.

### COMPANY'S COPY

MARSHALL OIL CO., INC.

## *Yearly Oil Burner Service Acceptance*

You are authorized to deliver Fuel Oil and render oil burner service to me as indicated below.

Date . . . . . 20 . .

SERVICE & OIL BURNER PARTS AGREEMENT — Each Unit . . . \$100.00  Plus Tax

Customer's Name . . . . .  
(Please Print)

OIL FIRED WATER HEATER AGREEMENT — Each Unit . . . \$50.00  Plus Tax

Installation Address . . . . .

This constitutes my acceptance of the terms of your offer.

City . . . . .

Phone No. . . . .

\_\_\_\_\_

**Detach and Send This Section with Check.**

CUSTOMER'S SIGNATURE

## Town Clerk's Office

### MEMORANDUM

**To:** Town Board  
**From:** Erin Trostle  
**Cc:** Cemetery Commissioner Vinnie Duffield  
Deputy Town Clerk Josh Batchelder  
**Date:** September 10, 2024  
**Re:** Sale of cemetery plots

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Please authorize the following cemetery plot sales. All the purchasers are Pound Ridge residents.

<u>Plot(s)</u>	<u>Price</u>	<u>Purchaser(s)</u>
292-1, Section 3 (one gravesite)	\$1,000	David Chanpong and Katherine Jordan Chanpong 8 Robin Hood Road, Pound Ridge
292-2, Section 3 (one gravesite)	\$1,000	Michele Jordan 11 Heerdt Farm Lane, Pound Ridge
399-1, Section 3 (one gravesite)	\$1,000	John and Lucille Oricchio 5 Heerdt Farm Lane, Pound Ridge

# CLAIM

TOWN OF POUND RIDGE  
POUND RIDGE NY 10576



PURCHASE ORDER NO.:  
DATE: 9/5/2024

**CLAIMANT'S  
AND  
ADDRESS**

Fred Albano  
Albano Appliance & Service, LLC  
PO Box 269  
Pound Ridge, NY 10576

**VENDOR #:**

APPROPRIATION	AMOUNT	VOUCHER #
T32.3786	\$2,962.50	
<b>TOTAL</b>	<b>\$2,962.50</b>	

DATES	DESCRIPTION OF MATERIALS OR SERVICES	QUANTITY	UNIT PRICE	AMOUNT
9/5/2024	Return of unused Planning Board Escrow	1	\$2,962.50	\$2,962.50
	payable to Albano Appliance & Service, LLC			\$0.00
	mail to PO Box 269, Pound Ridge, NY 10576			\$0.00
	re: 83 Westchester Avenue			\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
			<b>TOTAL</b>	<b>\$2,962.50</b>

### CLAIMANT'S CERTIFICATION

I, \_\_\_\_\_, certify that the above account in the amount of \$2,962.50 is true and correct; that the items, services, and disbursements charged were rendered to or for the town on the dates stated; that no part has been paid or satisfied; that taxes, from which the municipality is exempt, are not included; and that the amount claimed is actually due.

\_\_\_\_\_
per email
\_\_\_\_\_

date
signature
title

### SPACE BELOW FOR TOWN USE

#### DEPARTMENT APPROVAL

The above services or materials were rendered or furnished to the town on the dates stated and the charges are correct.

9/5/24 \_\_\_\_\_  
date authorized official

*PB Admin*

#### APPROVAL FOR PAYMENT

This claim is approved and ordered paid from the appropriations indicated above.

\_\_\_\_\_  
\_\_\_\_\_

Date	Beginning Balance	Deposits Added	Payments Out	Ending Balance	Vendor	Comments	Invoice #	W&C	FPC
9/15/2023		4000.00		4000.00	Albano Appliance	ck#0242			
10/20/2023	4000.00		547.50	3452.50	P&D	237921-1			
5/21/2024	3452.50		417.50	3035.00	P&D	237921-2			
7/12/2024	3035.00		72.50	2962.50	P&D	237921-3			

4000.00      1037.50      **2962.50**

#3786 Albano 83 Westchester Ave



## Christeen Dur

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**From:** Fred Albano <falbano@albanoappliance.com>  
**Sent:** Tuesday, September 3, 2024 5:44 PM  
**To:** Christeen Dur  
**Cc:** Kathy Albano  
**Subject:** FW: PB escrow refund  
**Attachments:** Albano 83 Westchester Ave #3786.xls; Pound Ridge PB Albano Realty Assoc. LLC - 237921-1---VS.pdf; Pound Ridge PB Albano Realty Assoc. LLC - 237921-2--VS.pdf; Pound Ridge PB Albano Realty Assoc. LLC - 237921-3--VS.pdf

**Importance:** High

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello Christeen,

I approve the engineer's bills. Please refund the balance payable to Albano Appliance & Service, LLC, and mail to:

Albano Appliance  
P.O. Box 269  
Pound Ridge, NY 10576

Best,

Fred

**From:** Christeen Dur <cdur@townofpoundridge.com>  
**Sent:** Tuesday, September 3, 2024 4:17 PM  
**To:** Fred Albano <falbano@albanoappliance.com>  
**Subject:** PB escrow refund  
**Importance:** High

hi Fred

Please find attached your town engineer bills that were paid from your escrow and the balance. Please reply with a request for a refund and confirm that it should be payable to Albano and mailed to 83 Westchester. Once

received, I can submit it for approval to the next town board meeting on September 17<sup>th</sup>. thank you. Christeen

Christeen CB Dür

Grants Coordinator & Administrator

Planning Board & Water Control Commission

Town of Pound Ridge

179 Westchester Ave., Pound Ridge, NY 10576

Tel: 914.764.3982 Fax: 914.764.0102

[townofpoundridge.com](http://townofpoundridge.com)

	Kevin	Ali	Dan	Diane	Namasha	Other
<b>Boards &amp; Commissions</b>						
Audit Bills					X	
Board of Assessment Review		X				
Board of Ethics	X					
Conservation Board			X			
Drug Abuse Prevention Council				X		
Economic Development Committee				X		
Energy Action Committee			X			
Highway & Maintenance				X		
Housing Board			X			
Human Rights Advisory Committee					X	
Landmarks & Historic District					X	
OEM	X					
Old Pound Road Committee		X				
Open Space			X			
Planning Board					X	
Police Department	X					
Recreation Commission				X		
Water Control Commission			X			
Zoning Board of Appeals				X		
<b>Other</b>						
BCSDNY	X					
East of Hudson Watershed	X					
Environmental Initiatives Advisors						Elyse/Bill Harding
Fire District	X					
Insurance						Harvey Dann
Library Board	X					
New Dawn			X			
Westchester County Shared Services	X					
Sustainable Westchester			X			
WEMS						Tom Mulcahy
Wireless Communication				X		
Water Wastewater Task Force		X				