



555 Theodore Fremd Ave, Suite C-301  
Rye, NY 10580  
T: 914.967.6540  
www.hardestyhanover.com

## **MEMORAN**

To: Kevin Hansan, Chairman,  
and the Town of Pound Ridge Town Board

Date: May 29, 2024

Subject: **Local Law: Cannabis Dispensary and Consumption Site Special Permit**

As requested, we have provided for your consideration the following analysis and prepared the attached draft Local Law regarding Special Use Permit regulations for Licensed Adult Cannabis Dispensary use and Licensed Adult Cannabis Consumption Site use in the Town of Pound Ridge Business District.

New York State Law 9 NYCRR Section 119 details what elements of cannabis operations local municipalities can regulate and to what degree. As the elements of cannabis operations regarding operation, registration, licensure and permitting are handled at the state level, local municipalities are limited to regulations regarding time, place, and manner.

### **Background Information**

In order to provide you with a thorough assessment of land use regulations to be considered by your Board, we looked at what other communities who have “opted-in” have done. In our research, we focused on comparable New York municipalities and how they have drafted their own cannabis dispensary and consumption zoning regulations. The New York State cannabis regulations are comprehensive and specific to the state and limit the applicability of what can be learned from municipalities across state lines. After reviewing many municipalities in the Hudson Valley that had opted-in to both cannabis dispensaries and consumption sites, we found that many did not adopt additional regulations beyond what is prescribed in the New York State regulations. Of the ones that did adopt their own regulations, we found the Town of Poughkeepsie and the City of Peekskill to have some of the most robustly developed regulations we reviewed. Out of these codes there are several key elements.

The first is the use of redundancy while deferring to the State regulations. Should there be changes at the State level or ambiguity in the implementation of the municipal code, the



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State regulations take precedence. As the State regulations and the industry of recreational cannabis are relatively new, these regulations may change. It is important to draft the Pound Ridge code in a way that will defer to new or changed definitions or regulations at the State level. Additionally, there are elements of the draft language that reiterate State land use regulations like the prohibition of alcohol sales. By adding these elements as redundancies to the Pound Ridge code, they will remain should State regulations change in a way that still allows for local regulations on the matter. Should the State make changes that supersede the Town regulations, the draft language attached is clear to defer to the State regulation. These redundant provisions can be found in the draft language in Section 5, under subsection H and I but this can be modified.

Second is the importance of flexibility. As the regulations at the local and state level are new, and the industry is emerging and growing, it is important to allow the Town Board the latitude to make judgements concerning time, place, and manner of cannabis operations that reflect the context of an application. Versions of this language can be found in the sections of the draft language attached concerning operational hours and facade treatments. What works well for one property may not be appropriate in another and vice versa. Also, the understanding of what works well or does not work may change over time and with experience.

In addition to looking at other municipalities and developing land use regulations, we have also considered the traffic generation of Adult Cannabis uses. We first looked at traffic impact studies of cannabis dispensaries prepared by our Traffic Engineers for businesses in Connecticut. We found that the differences in state laws, timing, and context mean that their reviews have limited applicability to traffic impacts of cannabis dispensaries in Pound Ridge. The main limiting factor in the information is that Connecticut State Law allows for cannabis dispensaries to operate by appointment only, which is not possible under New York State Law. The use of appointments creates a significant difference in predicting peak traffic.

We then looked to the Institute of Transportation Engineers (ITE) *Trip Generation Manual*. The manual provides trip generation estimates derived from sources throughout the country. ITE also makes parking demand recommendations for cannabis dispensary use based on 11 studies across California and Colorado where dispensaries have existed for several years. This is important because what was seen in Connecticut and New Jersey during the initial stages of State legalization of cannabis was a surge in traffic impacts as



there were fewer dispensaries and no dispensaries in surrounding states. As dispensaries became more common and surrounding states legalized cannabis and created their own dispensaries these traffic surges diminished.

The ITE *Parking Generation Manual 6th Edition, 2023*, recommends 5.5 parking spaces per 1,000 sf. of cannabis dispensary use. Pound Ridge requires 5 parking spaces per 1,000 sf. for retail use. Our traffic engineers recommend that the parking requirements for cannabis dispensaries in Pound Ridge be consistent with the retail parking requirements in the Town.

Our traffic engineers also recommend that the parking requirements for cannabis consumption sites be consistent with the Pound Ridge restaurant use parking requirements. Our research of comparable codes shows that these parking requirements (restaurant and cannabis consumption site) are consistently linked. Where “fast dining” or “high turnover restaurant” uses have their own parking requirement, we found that these parking requirements are used for cannabis consumption sites.

Town of Pound Ridge	ITE		Town of Poughkeepsie		City of Peekskill	
Retail	Retail	Cannabis	Retail	Cannabis	Retail	Cannabis
5/1000 sf	2.8/1000 sf	5.5/1000 sf	4/1000 sf	4/1000 sf	3.3/1000 sf	12.5/1000 sf

**Conclusion:** We have attached a draft local law for your review. Some key items for the Board to consider are as follows:

**Hours of Operation:** The Board should consider if it would like to see hours of operation restricted beyond what is required by State regulations, while remembering that it cannot restrict operational hours to be fewer than 70 hours a week. The section of the attached draft local law provides sample text on hour restrictions in Section 5 subsection O, but this can be modified.

**Distance Requirements:** A municipality can restrict new cannabis operations from being located within 500 feet of a public youth facility such as playgrounds, libraries, public pools, or public premises where the primary purpose is to provide recreational opportunities or services to minors. State regulations already restrict cannabis operations from being within 500 feet of a school or 200 feet of a church, but the Board can decide if it would like to see Public Youth Facilities included in those distance requirements. The



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attached draft local law provides text that includes public youth facilities in the distance requirements in Section 6 subsection B, but this can be modified.

**Manner:** Municipalities can make manner regulations regarding parking, traffic control, noise, odor, and business operations within historic districts. Many of these elements will also be held to higher or more general standards. For example, the existing municipal noise ordinances will apply to cannabis operations, and odor regulations must be consistent with Public Health Law Article 13-E and the Clean Indoor Air Act which will apply to cannabis operations regardless of municipal regulation. These items are addressed in Section 5 subsection M in the attached draft language, but this can be modified.

**Appearance:** Street appearance regulation should be balanced. It may be desirable to screen cannabis operations from public view, but these screening regulations can also create undesirable street facades. We recommend not allowing completely screened or opaque facades, and instead steering facade treatments or screening towards architecture and design that will contribute to visual interest and local community character. This may mean allowing for the Town Board to evaluate architectural presentations on a case-by-case basis. The draft local law includes language on the subject in Section 5 subsection K, but this can be modified.

**Parking and Traffic:** The Board should consider if it wants to set a static parking demand for cannabis operations or pair them to the retail and restaurant use requirements. Should the Town realize in the future the general retail or restaurant use parking requirements are too low or too high, changes made to the parking requirement would affect all underlying uses including cannabis operations. As it currently stands, there is little difference between Pound Ridge retail parking requirements and ITE recommendations for cannabis dispensaries. But the Board may find general retail induces a lower parking demand than cannabis dispensaries. The ITE recommendations for strip mall retail is lower than the Pound Ridge parking requirements for retail use and almost half of their own recommendations for cannabis dispensaries. There is also the consideration that, as cannabis operations are a new and evolving industry, the parking recommendations from the ITE for cannabis dispensaries may drop closer to retail levels if online ordering or delivery become more common. If the Board decides to establish separate and static parking requirements for cannabis operations, we recommend that language be included that would allow the reviewing Board to grant parking waivers subject to good cause, should changes in the industry see parking demand drop.





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Regarding traffic impact and trip generation, the ITE Trip Generation Manual 11<sup>th</sup> Edition, 2021, includes Marijuana Dispensary in their land use rate recommendations. Our traffic engineers recommend using these figures when studying the potential impacts of traffic generation with each application. Like the parking considerations above, the first dispensaries in an area see a surge in traffic related impacts, which diminish with time as additional dispensaries appear in the surrounding area and in neighboring states. The rates the ITE recommends are based on sites surveyed in California, Colorado, Massachusetts, and Oregon during the 2010's. As the industry and the regulation of the industry evolve, the traffic impacts of cannabis operations will change. The ITE will update their recommendations with time as new data becomes available, and the provisions of the draft code attached that allow the Board to require traffic or parking studies with an application (Section 5 subsection   R) reference the most recent ITE recommendations at the time of the application.

Local Law XXX-XXX

Cannabis Dispensary and Consumption Site.

**1. Purpose.** The purpose of these cannabis regulations is to provide for the placement and regulation of adult use recreational cannabis dispensaries and consumption sites as authorized pursuant to state law and regulations with the goal of minimizing potential adverse impacts on adjacent properties, neighborhoods, and the Town of Pound Ridge.

**2. Definitions.** As used in this subsection, the following terms shall have the meanings indicated:

**Cannabis**

All parts of the plant of the genus Cannabis, whether growing or not; the seeds thereof; the resin extracted from any part of the plant; and every compound, manufacture, salt, derivative, mixture, or preparation of the plant, its seeds or resin. It does not include the mature stalks of the plant, fiber produced from the stalks, oil or cake made from the seeds of the plant, any other compound, manufacture, salt, derivative, mixture, or preparation of the mature stalks (except the resin extracted therefrom), fiber, oil, or cake, or the sterilized seed of the plant which is incapable of germination. It does not include hemp, cannabinoid hemp or hemp extract as defined by this section or any drug products approved by the Federal Food and Drug Administration.

**Cannabis Retail Business or Cannabis Dispensary**

Any business, collective, establishment association or any other organization or any person engaged in the licensed activities of an adult-use cannabis retail sales.

**Public Youth Facilities**

A location or structure owned by a government or government subdivision or agency, that is accessible to the public, where the primary purpose is to provide recreational opportunities or services to children or adolescents of whom the primary population is reasonably expected to be seventeen (17) years of age or younger.

**On-Site Consumption or Consumption Site**

The consumption of cannabis in an area licensed by the Cannabis Control Board. An on-site consumption license authorizes the acquisition, possession, and sale of cannabis from the licensed premises of the on-site consumption licensee to cannabis consumers for use at the on-site consumption location or another location.

**3. Applicability.** Cannabis retail dispensaries and cannabis consumption sites are hereby permitted by special permit of the Town Board within the PB-A, PB-B, and PB-C zoning districts.

**4. Application.** Any applicant for a cannabis dispensary or consumption site shall provide no less than the following when submitting a registration application:

- A. Completed special use permit application and checklist.
- B. An operating license from the Cannabis Control Board (CCB) and the Office of Cannabis Management (OCM) established pursuant to the Marijuana Regulation and Taxation Act (MRTA) § 72 for regulatory jurisdiction over adult-use cannabis or demonstration that a license has been applied for with the understanding that the special permit will be conditioned on the permittee obtaining and maintaining all required state permits.
- C. A written description of day-to-day operations and hours of operation.
- D. Complete site plan showing any alterations to the property.
- E. Floor plans certified by a licensed professional engineer or architect detailing ventilation as well as interior and exterior security plans in compliance with New York State law.
- F. Sign application with all proposed building-mounted and freestanding signs.
- G. Any additional materials requested by the Planning Board or Town Board during the review process of the special permit and site plan.

#### **5. Provisions, Requirements, and Approvals.**

- A. Special permit approvals by the Town Board and site plan approvals by the Planning Board shall be required for the operation of a dispensary or consumption site in the Town of Pound Ridge.
- B. The dispensary or consumption site use must comply with all requirements as specified in the zoning district where the dispensary or consumption site is located, except as specified in this Section XXXX.
- C. All permitted dispensaries and consumption sites shall have applied for a license from the NYS Cannabis Control Board (CCB) and shall comply with all applicable state and local public health regulations and all other applicable state and local laws, rules and regulations.
- D. A special use permit issued pursuant to this section shall be conditioned on the permittee obtaining and maintaining all required state and local licenses and/or permits and complying with all applicable state and local public health regulations and all other applicable laws, rules and regulations at all times. No building permit or certificate of occupancy shall be issued for a cannabis dispensary or consumption site that is not properly licensed.
- E. A special use permit authorizing the establishment of a cannabis retail dispensary shall be valid only for the site on which the cannabis retail dispensary has been authorized by such special use permit. Relocation of a dispensary to a different site shall require a new special use permit. A separate special use permit shall be required for each premises from which a licensed cannabis retail dispensary is operated.

F. Upon the revocation or expiration without renewal of the NYS license or registration for a cannabis retail dispensary or consumption site, the special use permit shall terminate, and a new special use permit shall be required prior to issuance of a certificate of occupancy.

G. No drive-through sales to the public shall be permitted at a dispensary or consumption site.

H. No on-site use or consumption of cannabis shall be permitted at any dispensary or at any other retail or service business located in the Town, other than at a licensed and approved consumption site.

I. No dispensary or consumption site may sell alcoholic beverages.

J. The building and site shall be designed to mitigate any negative aesthetic impacts that might result from required security measures and restrictions on visibility into the building's interior.

K. The cannabis retail dispensary shall not have opaque, unwelcoming ground-floor facades that may detract from other retail activity in the district. Where interior activities must be screened from public view, opaque facades should be minimized, and where they are necessary, they should include architecture and design that will contribute to visual interest and community character subject to Town Board approval.

L. The parking requirements for dispensaries shall comply with the Section 1113-74 off-street parking requirements of "Retail or personal service business" and the parking requirements for consumption sites shall comply with the Section 1113-74 off-street parking requirements of "Restaurant".

M. The dispensary or consumption site shall not create a nuisance to abutters or to the surrounding area, or create any hazard, including, but not limited to, fire, explosion, fumes, gas, smoke, odors, obnoxious dust, vapors, offensive noise or vibration, flashes, glare, objectionable effluent, or electrical interference, which may impair the normal use and peaceful enjoyment of any property, structure or dwelling in the area.

N. The dispensary or consumption site shall not provide outdoor seating or outdoor smoking areas.

O. The hours of operation of a cannabis retail dispensary shall be limited to Monday through Saturday from 9:00 a.m. to 9:00 p.m., and Sunday from 11:00 a.m. to 6:00 p.m., or as otherwise established by the Town Board as a condition of the special use permit, but in no case shall the Town Board permit a cannabis retail dispensary to operate between 2:00 a.m. and 8:00 a.m., nor shall the Town Board restrict the operation of a cannabis retail dispensary to fewer than 70 hours a week, unless the operator agrees to do so.

P. All dispensaries and consumption sites shall operate within a fully enclosed building and shall not operate within any mobile facility.

The Town Board may require the preparation of a parking study to be prepared for an application where, due to the specifics of the application, the Board feels that parking will be of

particular concern. The parking study shall conform to the most recent ITE Parking Generation Manual at the time of the application.

R. The Town Board may require the preparation of a traffic study to be prepared for an application where, due to the specifics of the application, the Board feels that the traffic generated by the application will be of particular concern. The traffic study shall conform to the most recent ITE Trip Generation Manual at the time of the application.

S. If any provision, paragraph, sentence, or clause of this section shall be determined to be in conflict with applicable state law or regulations, the provisions of said state law or regulations shall prevail.

T. Where not expressly defined in the Pound Ridge Zoning Ordinance, terms used in this section shall be interpreted as defined in the New York State Marihuana Regulation and Taxation Act.

U. The provisions of this section are severable. If any provision, paragraph, sentence, or clause in this section shall be held invalid, such invalidity shall not affect the other provisions of this section.

## **6. Location.**

A. Cannabis dispensaries and consumption sites shall be located within the PB-A, PB-B, and PB-C zoning districts.

B. No dispensary or consumption site shall be located within 500 feet of public or private school grounds as defined in the NYS Education Law, serving students through the 12th grade, or within 500 feet of a public youth facility, or within 200 feet of a house of worship, in accordance with State Regulations. Distance shall be measured horizontally from the front door of the proposed dispensary or consumption site to the front door of school, public youth facility, or house of worship. If no structure exists, distance shall be measured to the nearest entrance of the grounds of the school, public youth facility, or house of worship.

C. The Town Board may deviate from the proximity restrictions as necessary on good cause shown by the applicant balancing the need to foster and develop new businesses and of protecting the community and aforementioned locations.

**SERVICES ORDER FORM**



**Customer Service: 1-844-617-1100**  
**Customer Service:**  
[www.verizonconnect.com](http://www.verizonconnect.com)

GENERAL INFORMATION				
Order Date: May 29, 2024	Customer Reference Number:		VCF Salesperson Name: Timothy Rodrick	Region: CA
Company Name: Town of Pound Ridge, NY		Officer or Owner: Kevin Hansan		Telephone: 9147643986
Address (Mailing or Invoicing Address): 179 Westchester Avenue			Officer/Owner Email Address: supervisor@townofpoundridge.com	Cell Phone:
City: POUND RIDGE	State: NY	Zip Code: 10576	Installation Contact if other than Officer/Owner:	Telephone:
<i>Please advise your VCF scheduler if there are multiple shipping or installation addresses</i>			Accounts Payable Contact, if other than Officer/Owner:	Telephone:
			Email:	

SUBSCRIPTION SERVICES:			
QUANTITY	DESCRIPTION	MONTHLY PER UNIT FEE	MONTHLY TOTALS
15	Vehicle Tracking Subscription	18.95 USD	284.25 USD
15	Road Facing AI Dashcam	24.95 USD	374.25 USD
15	Micro SD Card 256GB for AI Dashcam	1.60 USD	24.00 USD

TOTAL Monthly AMOUNT	682.50 USD
<p><b>Agreement Length:</b> 12 Months from the Subscription Start Date.</p> <p>The "Subscription Start Date" is the earlier of (i) the date of installation of any Equipment or (ii) passage of 90 days after the date of shipment. The monthly bundled rate for is invoiced monthly on the first of the month following the month of the Subscription Start Date if Customer elects to be invoiced monthly. If Customer elects to be invoiced annually, the monthly bundled rate for twelve (12) months is invoiced as a lump sum on the first of the month following the month of the Subscription Start Date. Billing for each ordered subscription shall start at the earlier of (i) the date of installation of the applicable Equipment or (ii) the passage of 90 days after the date of shipment.</p> <p>This promotion is available to new and existing Reveal Sourcewell contract customers. Purchasers of Reveal Vehicle Tracking Subscription, Road-facing AI Dashcam or Dual Channel AI Dashcam and Video Subscription purchasing between 5 and 49 units will qualify for first full month at no charge, a 100% off discount will be applied to the first full month bill; and, those purchasing +50 units will qualify for a \$50 Bill Incentive Credit, to begin in month 1 of contract agreement and will be applied over 10 months. Purchasers of both Reveal Vehicle Tracking Subscription and Road-facing AI Dashcam or Dual Channel AI Dashcam and Video Subscription will qualify for a combined \$100 Bill Incentive Credit: a \$50 Bill Incentive Credit will be applied to each Subscription Product, to begin in month 1 of contract agreement and will be applied over 10 months. Minimum purchase of 5 units each required to qualify for promotion: 5 Reveal Vehicle Tracking Subscription, 5 Road-facing AI Dashcam or 5 Dual Channel AI Dashcam and Video Subscription, or 5 of both Reveal Vehicle Tracking Subscription and Road-facing AI Dashcam or Dual Channel AI Dashcam and Video Subscription. Minimum 12 month subscription.</p> <p>Asset Promotion: This promotion is available to new and existing Reveal Sourcewell contract customers. Purchasers of Reveal Powered and Non-Powered Asset Trackers purchasing between 5 and 49 units will qualify for a \$20 Bill Incentive Credit, to begin in month 1 of contract agreement and will be applied over 5 months; and, those purchasing between 50 and 199 units will qualify for a \$40 Bill Incentive Credit, to begin in month 1 of contract agreement and will be applied over 10 months. Minimum purchase of 5 units each required to qualify for promotion. Requires Self Installation of all devices, minimum 12 month subscription. Does not apply to on-road vehicles such as automobiles, trucks, and semi-trucks are not eligible.</p> <p>Promotion value is stated in US currency, conversion to country currency will be applied at billing. Promo credits end if eligibility requirements are no longer met. We reserve the right to charge the amount of the credit to your account if you cancel service or drop a qualifying service during the credit period. May not be combined with any other offers or promotions; must be purchased from a Verizon Connect representative; subject to credit review and a deposit may be required; excludes unit rewrites. Early cancellation or termination fees and other taxes, fees and terms may apply. In the event of a conflict between the terms of this promotion and the terms in the customer contract, including but not limited to</p>	<p><b>Excludes Applicable Taxes and Fees</b></p>



5055 North Point Pkwy  
 Alpharetta, GA 30022-3074  
 Fax: (781) 577-4793

**SERVICES ORDER FORM**



**Customer Service: 1-844-617-1100**  
**Customer Service:**  
[www.verizonconnect.com](http://www.verizonconnect.com)

terms regarding minimum purchase obligations, the terms in the customer contract govern. Offer valid through September 30, 2024 or while supplies last. (c) 2024 Verizon	

<b>ONE-TIME FEES (per Occurrence):</b>			
QUANTITY	DESCRIPTION	AMOUNT	EXTENDED PRICE
<b>Total One-Time Fees</b>			<b>0.00 USD</b>
<b>COVERT INSTALLATION:</b> Unknown		<b>EXCLUDES APPLICABLE TAXES AND FEES</b>	

**ORDER TERMS:**  
 Customer agrees that the purchase and/or licensing of the products and/or services set forth in this order is subject to the terms and conditions in the contract between Verizon Connect NWF Inc.(VCN) (formerly Networkfleet, Inc.) and Sourcewell (formerly NJPA) (Contract #020221-NWF) that are in effect as of the date the order was received by VCN ("Sourcewell Contract"). The Sourcewell Contract terms and conditions are available at <https://www.sourcewell-mn.gov/cooperative-purchasing/020221-nwf>. If, in accordance with the terms of the Sourcewell Contract, Customer and VCN have executed an additional separate written agreement ("Customer Addendum") with respect to the products and/or services set forth in this order, the terms and conditions set forth in the Customer Addendum shall also apply with respect to the products and/or services set forth in this order.  
 Unless otherwise specified, this Order Form is valid for 30 days after the Order Date. Please remit a signed copy of this Order Form to your VCF Salesperson within the validity period.

**INSTALLATION NOTES (not valid for changes to billing, payment or other contract terms):**  
**Customer vehicle list received**

Customer Name: Town of Pound Ridge, NY	
By (signature)	Date:

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# Verizon Connect Reveal Overview

Tim Rodrick

M: (774) 210-9083

E: [trodrick@verizonconnect.com](mailto:trodrick@verizonconnect.com)

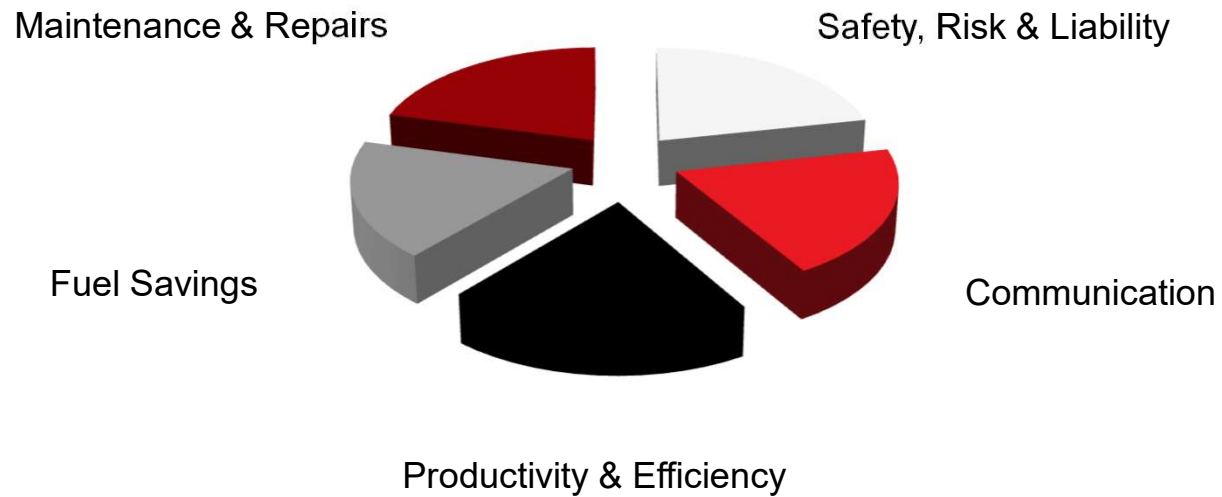


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# Why Invest in Verizon Connect?

## Areas of Impact...



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# Verizon Connect Benefits

REDUCE  
**10-12%**  
FUEL

REDUCE  
**20-30%**  
IDLE TIME

REDUCE  
**5-10%**  
MILES DRIVEN

REDUCE  
**90%**  
SPEEDING

REDUCE  
**10-15%**  
ANNUAL REPAIR  
COSTS

IMPROVE  
**19%**  
FUEL ECONOMY

IMPROVE  
**15-20%**  
UTILIZATION

IMPROVE  
**10-15%**  
PRODUCTIVITY



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- Custom Research from *Frost & Sullivan* LCV; Telematics Market – November 2013.
- Aberdeen Group 2007
- U.S. Dept of Energy

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# What makes us different?

**#1 in User Experience (ABI); #1 for Innovation (ABI); #1 in Government Market Share (Driscoll)**

- Friendly GSA government contract terms
- Solutions for Vehicles, Off-Road Equipment and Non-Powered Assets
- Integrated Camera with AI alert triggers
- Automated Service Alerts for Maintenance
- Engine Diagnostics
- Safety Analytics (Speed Threshold, Posted Speed Limit, Braking, Cornering, Acceleration)
- Mobile APP
- Dedicated account management and customer success for life of term (local and corporate).
- Strongest data integrity within telematics industry (Accuracy <2 meters; 99.99998% service uptime)
- Single Source Provider for software, hardware, firmware, data exchange and mapping



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# Hardware Options



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# Vehicle Data Device (VDD) - Light Duty

## Specifications:

- GPS and 4G LTE Module
- Location Accuracy: 56 Channel / <2 meters CEP
- Dimensions: 65mm (L) x 48mm (W) x 25mm (H) inches
- Operating Temperature: -22° to + 131° F
- Input Voltage: +6 to +24 VDC
- Power Consumption: Deep sleep: <5 mA @ 12V
- Antenna: Built-in cellular and GPS
- OBDII Y-Cable & Extension Cable (options)
- Caters to Light Duty Vehicles



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# Vehicle Tracking Unit (VTU) - Heavy Duty

## Specifications:

- GPS and 4G LTE Module
- Location Accuracy: 56 Channel / <2 meters CEP
- Dimensions: 3.684L x 2.002W x 0.775H inches
- Operating Temperature: -22° to + 167° F
- Operating Voltage: +12 to +24 VDC
- Power Consumption: Deep sleep: <3 mA @ 12V
- Antenna: Built-in cellular and GPS
- 4 Sensor Inputs
- Caters to Heavy Duty Vehicles, Emergency Vehicles, Supports Driver ID Kit.



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# Equipment Asset Tracker (EAT) – Off Road

## What is it?

- IP67 rating, dust-proof and water-resistant case
- 2 digital inputs + 1 output
- Dimensions 5.3 x 3.0 x 1.25 inches
- Reports for location, ignition, engine hours, digital I/O sensors, geofencing, movement plotting
- **Check In Rate:**
  - While Stationary = 1, 2, 3, 4, 6, or 8 times per day
  - While Moving = 30 or 90 second options



## Benefits:

- Easily locate and manage high-value powered assets
- Monitor Engine Hours for use of Fleet Service Alerts
- Theft prevention; Help reduce insurance premiums

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# Equipment Asset Tracker Battery (EAT-b) - Assets

## What is it?

- Battery powered asset tracking device (trailers, containers, generators, machines, etc.)
- IP67 rating, dust-proof and water-proof
- 18,000 mA battery provides up to 10 years of operation (at 4 pings per day)
- Dimensions: 5.3 x 3.0 x 1.25 inches
- **Check In Rate Options:**
  - While Stationary = 1, 2, 3 or 4 times per day
  - While Moving = 15, 30 or 45 minutes



## Benefits:

- Easily locate and manage high-value non-powered assets
- Facilitate fast efficient movement of assets in the field
- Theft prevention; Help reduce insurance premiums



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# Services



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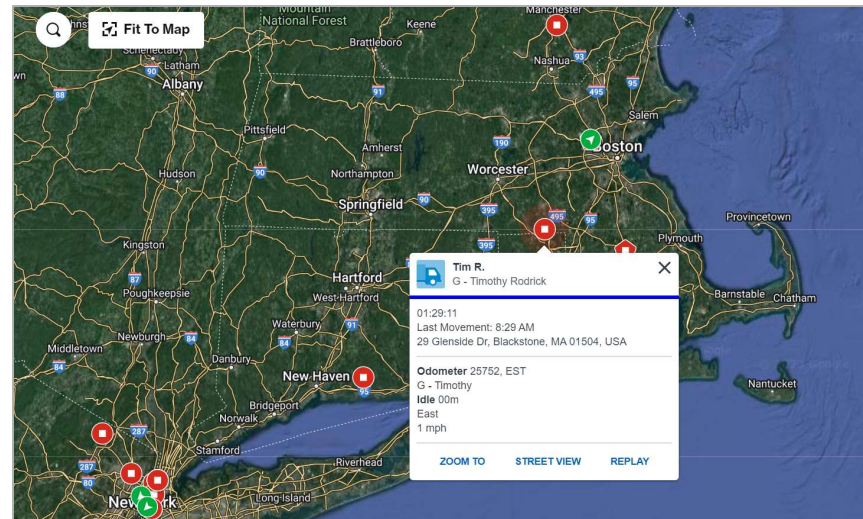
# Live Map

## Map Module Functions:

- Live Status (Moving, Idle, Stopped)
- Google Street View
- Live Traffic
- Find Nearest
- Driving Directions with ETA
- Search for Anything
- Send a Message

## Benefits:

- Improve dispatch efficiency with real-time location status
- Reduce Fuel /Mileage and Improve Productivity by making smarter business decisions
- Verify Locations and Surroundings



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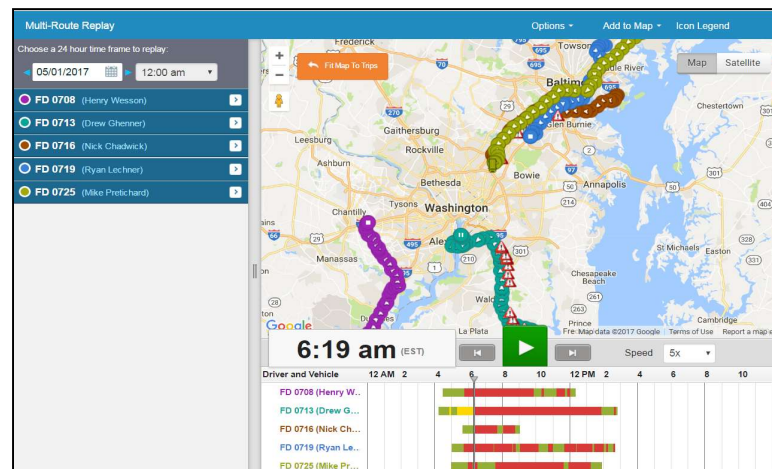
# Replay

## Replay Functions:

- Timeline View
- Change Replay Speeds
- Multi-Route Replay (5)
- View up to 7 days at once
- Includes Harsh Events
- Google Street View

## Benefits:

- Reconcile Plan vs. Actual Routes
- Proof of Service / Delivery
- Verify Locations and Surroundings; Manage Disputes



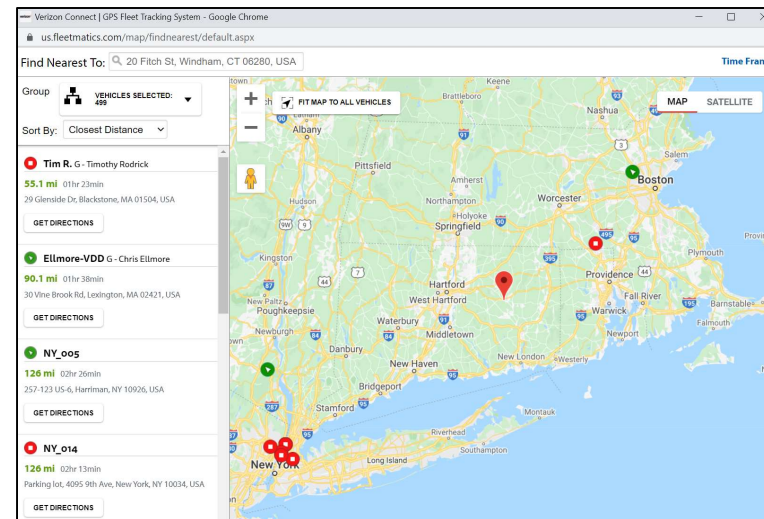
# Find Nearest (Reverse Lookup)

## How it works:

- Available to access from Live Map
- Find Nearest Vehicle using location, time and date
- 1 year data storage
- Reverse lookup down to the minute

## Benefits:

- Helps dispatch the appropriate resource (vehicle/driver)
- Respond to emergencies faster



# Configurable Dashboards

## What is it?

- Data Visualization Tool
- 20 Dashboard Metrics
- Chart Types for Rankings, Trends and Gauges
- Comparative Analysis between Drivers, Vehicles and Groups

## Benefits:

- Analyze trends between Vehicles
- Analyze trends between Drivers
- Use as a coaching tool to modify behaviors



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# Reports

## Reports:

- Reports On-Demand
- 30 reporting categories
- 1-year data storage
- Export as Excel, CSV and PDF
- Scheduled Reporting

FD 0722 <span style="font-size: small;">1 Drivers: Marv Jensen</span>						
Start Time ▲	Distance (miles) Duration	📍 Stop Location	Arrival Time	Idle Duration	Stop Duration	
04/07/2017 Starting from: 2458 Harvey Gummel Rd, Hampstead, MD 21074, USA <span style="float: right;"><a href="#">Run Detailed Report ▶</a></span>						
3:58 AM	64 mi 1h 24m 22s	801 Follin Ln SE, Vienna, VA 22180, USA	5:22 AM	36m 38s	36m 38s	<a href="#">Replay</a>
5:59 AM	0.62 mi 00m 01s	801 Follin Ln SE, Vienna, VA 22180, USA	5:59 AM	00m 00s	3h 12m 13s	<a href="#">Replay</a>
9:11 AM	59.03 mi 1h 25m 08s	777 Market St, Westminster, MD 21157, USA	10:36 AM	00m 00s	08m 53s	<a href="#">Replay</a>
10:45 AM	8.08 mi 15m 09s	2458 Harvey Gummel Rd, Hampstead, MD 21074, USA	11:00 AM	00m 00s	3h 30m 17s	<a href="#">Replay</a>
2:31 PM	0 mi 01m 36s	2440-2452 Harvey Gummel Rd, Hampstead, MD 21074, USA	2:32 PM	13m 05s	13m 05s	<a href="#">Replay</a>
2:45 PM	0 mi 00m 37s	2458 Harvey Gummel Rd, Hampstead, MD 21074, USA	2:46 PM	00m 00s	--	<a href="#">Replay</a>
04/07/2017	Total	131.73 miles in 3h 07m		49m 43s	7h 41m 06s	5 stops

## Benefits:

- Easy to Use
- Auto-archive data for storage
- Build and save customized reports to view the data that is relevant to your specific business operation



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# List of Alerts

- Activity
- Diagnostic Codes
- Geofence
- Harsh Driving
- HOS Violations
- Idling
- Ignition
- Inactivity
- Late Start
- Long Stop
- Panic
- Sensor Activation
- Speeding
- Towing
- Unassigned Vehicle
- Video

**[HIGH PRIORITY] SPEEDING ALERT:** Safety: Speeding Alert

### Lee Murch is speeding

Lee Murch started speeding at 57 mph as of 01/24/2022 7:33 AM (UTC-05:00) Eastern Time (US & Canada).

ALERT DETAILS	DRIVER DETAILS
<p><b>Location:</b> 4575-4501 MD-88, Upperco, MD 21155, USA <a href="#">View on Google Maps</a></p> <p><b>Alert Time:</b> 01/24/2022 7:33 AM (UTC-05:00) Eastern Time (US &amp; Canada)</p> <p><b>Alert Value:</b> Speeding at 57 mph</p>	<p><b>Driver Name:</b> Lee Murch #433</p> <p><b>Vehicle Name:</b> FD 0328 #32810</p> <p><b>Driver Email:</b> <a href="mailto:leemurch@fm.com">leemurch@fm.com</a></p> <p><b>Driver Phone:</b></p>

Alert Policy Owner: LD - Tonya Williams ([tonya.williams@verizonconnect.com](mailto:tonya.williams@verizonconnect.com))  
Alert Type: [SPEEDING ALERT](#)  
Alert Threshold: 40 mph



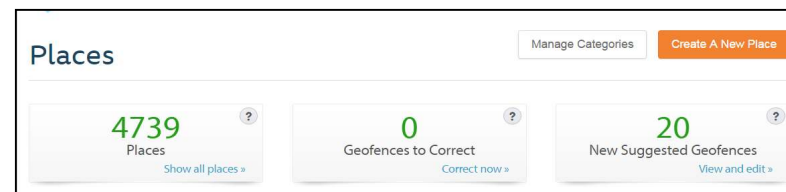
# Places & Geofences

## What is it?

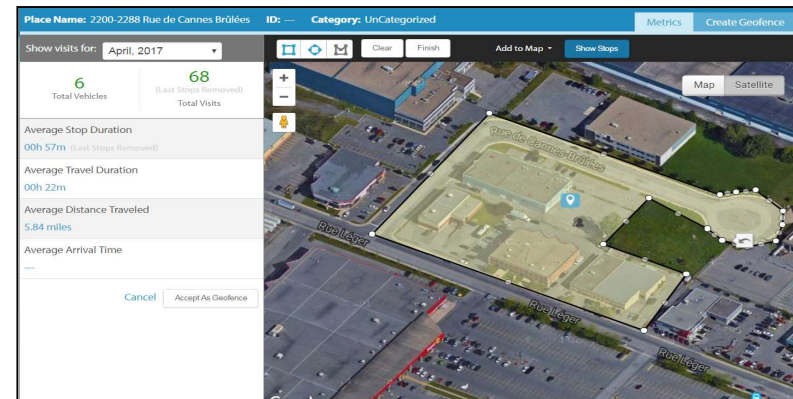
- Places/Points of Interest
- Geofences (Circle, Square, Polygon)
- Geofence Correction
- Suggested Geofences

## Benefits:

- Confirm jobs/work completed or visited
- Easily identify frequent stops made
- Verify surroundings



The screenshot shows a dashboard titled 'Places'. At the top right, there are buttons for 'Manage Categories' and 'Create A New Place'. Below this, there are three summary cards: 1. '4739 Places' with a 'Show all places >' link. 2. '0 Geofences to Correct' with a 'Correct now >' link. 3. '20 New Suggested Geofences' with a 'View and edit >' link.



The screenshot shows a detailed view of a geofence. The top bar displays 'Place Name: 2200-2288 Rue de Cannes Brûlées', 'ID: ---', and 'Category: Uncategorized'. It also includes 'Metrics' and 'Create Geofence' buttons. Below the top bar, there are controls for 'Show visits for: April, 2017', 'Clear', 'Finish', 'Add to Map', and 'Show Stops'. The main area is a map showing a building complex with a geofence polygon overlaid. The sidebar on the left displays statistics: '6 Total Vehicles' and '68 Total Visits' (with a note '(Last Stop: 4/20/2017)'). Other statistics include 'Average Stop Duration: 00h 57m (Last Stop: 4/20/2017)', 'Average Travel Duration: 00h 22m', 'Average Distance Traveled: 5.84 miles', and 'Average Arrival Time: ---'. At the bottom of the sidebar are 'Cancel' and 'Accept As Geofence' buttons.



# Fleet Service

## What is it?

- Automated Schedule for Service Alerts
- Create due for service by Odometer, Calendar Date and Engine Hours
- Update Start Values

## Benefits:

- Manage the health of the fleet remotely
- Prevent issues from escalating into more costly repairs
- Improve Safety / Reduce risk of incident
- Reduce vehicle downtime for repairs; Increase windshield time

### Scheduled Service Completion

Vehicle Name: <b>LB 1023</b>	Vehicle Number: 1023
Service Type: <b>Oil Change</b>	Interval: 5000 miles
Odometer: <b>193747.36</b>	Reminder Date: 08/13/2021
	Hours of Service: 7093.32

---

Service Completion Date: 11/11/2021	Location Search for almost anything...
Odometer when serviced(mi): 193,745	Cost: \$ 75.00
Engine hours when serviced: 	Notes: 5 quarts 0E-40; Checked tire pressure.

### Reminders

Time based

Engine hours based

Distance based

Due every:  
 miles

Remind me in:  
 miles

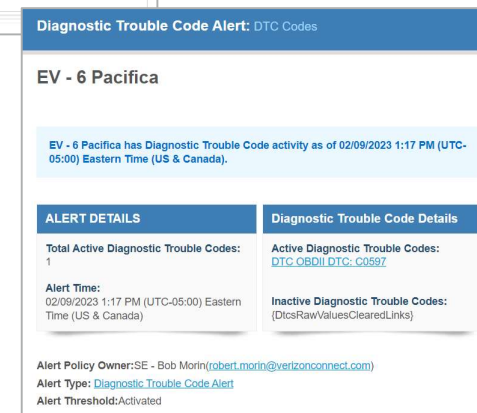
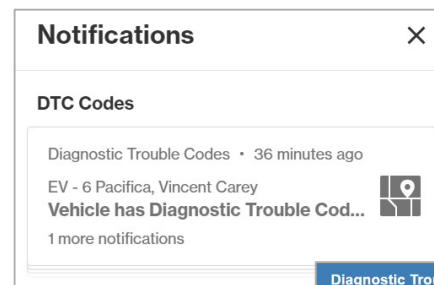
# Engine Connect

## What is it?:

- Detailed Diagnostic Trouble Codes (DTC) Alerts
- Supports both Light-Duty (OBDII) and Heavy-Duty (JBUS) vehicles
- Notification console, Email, Text alerts

## Benefits:

- Manage the health of fleet remotely
- Prevent issues from escalating into more costly repairs
- Reduce vehicle down-time by managing issues ahead of time
- Improve safety / Reduce risk of incident



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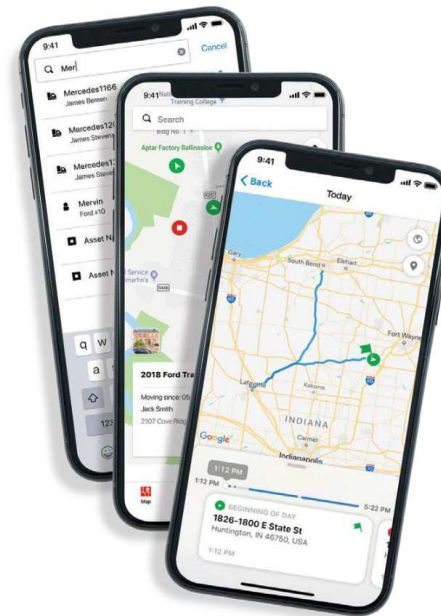
# Mobile APP

## What is it?:

- Spotlight for Reveal
- Supported on iOS & Android
- Translates Reveal mobile website function to your smart phone or tablet
- Functions include Map, Vehicle History, Drivers, Alerts, Search

## Benefits:

- Manage the fleet while your away from the office
- Real-time insight to help make decisions
- Improve response times, reduce costs



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# Verizon Connect Optional Services

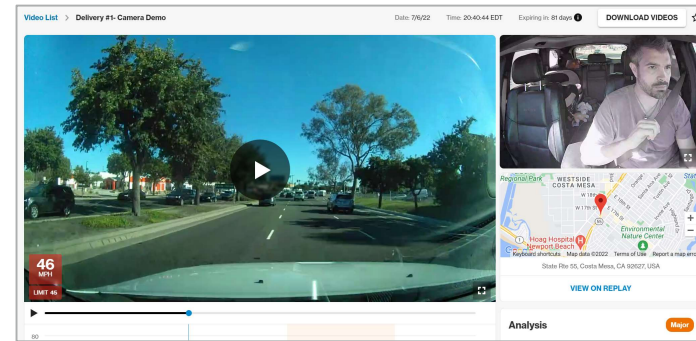


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# AI Camera

## How does it work?:

- Review 720p FHD footage of unsafe driving events
- Cloud-Based / Edge Computing
- Auto-records 15 second clips of Harsh Driving Events related to Hard Braking, Harsh Cornering and Rapid Starts
- Filters for Phone Distraction, Stop Sign Violations, Tailgating, Sudden Force and Camera Covered
- Retrieve On-Demand 40 second clips of any Driving Events
- 90 Day Storage
- Download/Export Video
- 140° view (Road Facing) / 130° view (Driver Facing)
- View on Mobile APP
- Dimensions 4.9 (L) x3.2 (W) x2.5 (H) inches
- Road Facing & Driver Facing options



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# Why invest in Camera?

## Business benefits:

- Protects your drivers from disputes or false claims
- Promotes higher safety standards and peace of mind for parents, clients and community relations
- Service documentation

## Passenger benefits:

- Protect passengers from potential abuse or bullying
- Increased safety standards

## Risk/Liability/Insurance:

- Settle claims quickly
- Reduce costs related to accidents/litigation
- Prevent increase in rates; Keep as “Fixed” cost



---

## What does unsafe or distracted driving mean for your fleet?



Increased risk of collisions; An unsafe driving event occurs every 40 miles... 20% of business vehicles will be involved in an accident... Over 5 million accidents each year <sup>1</sup>



Angry Citizens / Disputes / Damage to image and reputation



Unplanned budget expenses related to insurance and litigation



Insurance rates for 2023 will increase an average of **12%** (not at fault) and **48%** (at fault) <sup>3</sup>



Avg. Costs... \$24,500 = Property Damage <sup>4</sup> ; \$150,000 = personal injury <sup>4</sup> ;  
\$3.6 Million = Fatality <sup>5</sup>

# Sensors

## What is it?:

- Monitor sensor activity (12V-24V)
- PTO, Sweeper, Sander, Plow, Pump, Door, etc.
- Monitor Vehicle, Driver, Date, Input On, Location On, Input Off, Location Off, Input Label, Input On Time, Input On Time (seconds)
- Hydraulics must be outfitted with a hydraulic or proximity switch first (aftermarket; sold separately) before Verizon Connect sensor cable can be connected

## Benefits:

- Proof of Service
- Reconcile sensor events with jobs or work completed
- Reduce risk of unauthorized sensor events (off-site, off-hours)

## Sensor Report

705 1 Drivers: ARMAND DOWNEY						
DATE ▲	INPUT ON	+ LOCATION	INPUT OFF	+ LOCATION	INPUT LABEL	INPUT ON TIME
03/14/2023	8:52 AM	558-484 Hayward St, Manchester, NH 03103, USA	12:43 PM	215 Lincoln St, Manchester, NH 03103, USA	1 - Plow Up/Down	3h 51m 28s
03/14/2023	12:43 PM	215 Lincoln St, Manchester, NH 03103, USA	12:47 PM	215 Lincoln St, Manchester, NH 03103, USA	2 - PTO	04m 03s
03/14/2023	12:47 PM	215 Lincoln St, Manchester, NH 03103, USA	5:08 PM	215 Lincoln St, Manchester, NH 03103, USA	1 - Plow Up/Down	4h 20m 39s
03/14/2023	5:11 PM	215 Lincoln St, Manchester, NH 03103, USA	6:41 PM	1-37 Madeline Rd, Manchester, NH 03104, USA	1 - Plow Up/Down	1h 29m 33s

## Activity Detail Report

TIME ▲	STATUS	+ LOCATION
8:41 AM	Ignition on	225 Grove St, Manchester, NH 03103, USA
8:41 AM	Idling start	225 Grove St, Manchester, NH 03103, USA
8:52 AM	1 - Plow Up/Down ON	558-484 Hayward St, Manchester, NH 03103, USA
8:52 AM		558-484 Hayward St, Manchester, NH 03103, USA







June 26, 2024

Kevin Hansan, Supervisor  
& Members of the Town Board  
Town of Pound Ridge  
179 Westchester Avenue  
Pound Ridge, NY 10576

**Subject: Recommendation of Award  
Phase 1A Archaeological Survey**

Dear Supervisor Hansan:

The following are the three lowest quotes for the above-referenced contract for which quotes were received on June 7, 2024.

<u>Contractor</u>	<u>Quote</u>
Binghamton University Public Archaeology Facility	\$ 3,387
Hartgen Archaeological Associates, Inc.	\$ 4,350
Colliers Engineering & Design	\$ 5,950

As Binghamton University Public Archaeology Facility provided the lowest responsible quote, we recommend that the contract be awarded to Binghamton University Public Archaeology Facility for a not-to-exceed price of \$ 3,387.

Should you have any questions regarding the above, please feel free to contact our office.

Very truly yours,

**Jason A. Pitingaro, PE**  
President

JAP/km



**To:** Supervisor & Town Board Members  
**From:** Jonah Maddock  
**cc:** Nicole Engel  
**Date:** July 16, 2024  
**Re:** Request for Item #4 Gravel Driveway at Town Park

---

I respectfully request permission to install an item #4 gravel driveway at the Town Park. The purpose of the driveway is to allow the firing squad for our annual fireworks a safe and easily-accessible point of entry and exit. In the attached schematic, the point of entry from the parking lot to the firing station is 300 feet.

Thank you for your consideration,

Jonah Maddock

Maintenance Supervisor

**Item #4 Gravel Driveway  
Pound Ridge Town Park  
199 Westchester Avenue**



# Town of Pound Ridge

Tel.: 914-764-5511

Fax: 914-764-0102



To: Town Board

From: Andrea Russo

Date: July 11, 2024

Re: Request Approval to Increase Deposit Fee for Rentals

The Recreation Department is requesting approval to increase deposit fee for rentals at Conant Hall to \$1,000. For both residents and non-residents.

Andrea Russo  
Supervisor of Recreation & Parks

# Town of Pound Ridge

Tel.: 914-764-5511

Fax: 914-764-0102



To: Town Board

From: Andrea Russo

Date: July 11, 2024

Re: Request for Samantha Conk-Resident Research Proposal

The Recreation Department is requesting approval to allow Samantha Conk to setup camera's at Sachs Park for her thesis project. Please see attached information about her research.

Andrea Russo  
Supervisor of Recreation & Parks

**Samantha Cronk**

**Pace University | Dyson College of Arts and Sciences**

**Environmental Science and Policy, MS**

### **Thesis Research Proposal**

**Title:** Wildlife Use of Beaver Dams as Crossings Over Water Systems

#### **Objectives:**

- To determine if wildlife use beaver dams as crossings over aquatic barriers
- To identify if species are more likely to use these dams to cross aquatic barriers than fallen logs
- To determine specific attributes of dams that enhance their use as wildlife crossings (e.g. length, width, height, size of aquatic barrier)

#### **Methods:**

I will be using camera traps to observe how various wildlife species use beaver dams to cross aquatic barriers. I will be utilizing sites in Westchester, Putnam, and Dutchess Counties in New York. My goal is to have a minimum of 12 beaver dams in this study. Currently, potential sites are located in lands owned or managed by Fahnestock State Park, Cary Institute of Ecosystem Studies, Westchester County Parks, Somers Land Trust, Pound Ridge Land Conservancy, and New York City Department of Environmental Protection.

To select a site for inclusion, a beaver dam had to be present across an aquatic barrier (e.g., stream, wetland) and connect to upland areas on both sides. This ensured that the dam could be used as a crossing. I eliminated beaver dams if they were located beside trails, were planned for removal by landowner, or had very shallow water on both sides that could be walked through by most species. If dams were built on top of manmade dams, the site was only used if the dam completely covered the structure and was the only way to cross the water. I also took into consideration how and where cameras could be mounted at each site. Cameras will be strapped to trees in close proximity to the dam and logs. If there are no suitable trees for this, U-channel posts will be temporarily hammered into the ground to mount the camera.

After determining if a beaver dam would be included in my study, I then searched the area to locate a fallen log that crosses water nearby. These logs serve as a control to gauge species' use of any structure that crossed the barrier. To be included in the study, the fallen logs must be within 500 meters of the associated beaver dam and preferably within the same property. Some of the dams within the same property are located very close to one another. In these cases, a minimum of one log crossing will be identified for comparison.

Data collection will take place during the summer and early fall of 2024. Cameras will be set up for 16 weeks total. Depending on when the site locations are finalized and the necessary

permits are received, the cameras will be up from June to September. The trail cameras will take 3 photos upon detection, with a 1 second capture delay between photos. Cameras will be visited every three to four weeks to change batteries and replace memory cards. Weather events may require additional visits to check on the camera operation. Additionally, at each site some observations and measurements will be recorded. This includes the water depth on either side of the dam and log, length and width of the crossing, and the type of water system.

The data will be reviewed as it is collected and will be compiled by winter 2024. When reviewing the camera footage, the date, time, and species will be recorded. The final paper and thesis defense will take place in the spring of 2025. The final findings will be shared with the landowners who participate in the study.

**Equipment and Materials:**

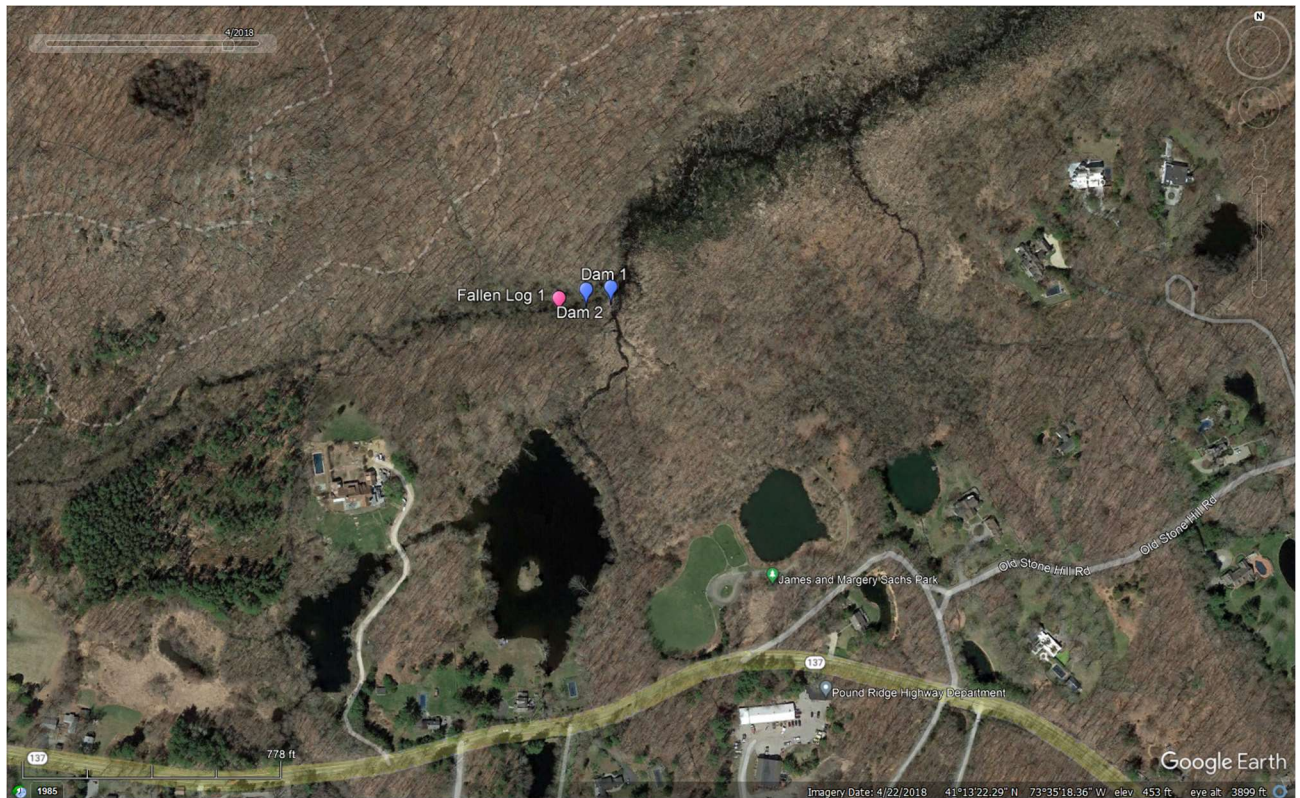
- Browning Trail Cameras
- Cable Locks
- Trail Camera Security Cases
- U-channel posts (as needed)
- Mallet/Post Driver



Samantha Cronk Thesis Research

Wildlife Use of Beaver Dams as Crossings Over Water Systems

Ward Pound Ridge Reservation/James and Margery Sachs Park Camera Locations





**MEMORANDUM**

**To:** Town Board  
**From:** Erin Trostle, Town Clerk  
**Cc:** Tanja Vogel  
**Date:** July 11, 2024  
**Re:** New date for Summer Sundays concert

---

Earlier this year, the Board granted a Special Event Permit to the Pound Ridge Partnership for the following "Summer Sundays" concerts:

<u>Date</u>	<u>Time</u>	<u>Description</u>
June 16	12:00 noon – 2:00 pm	family/children's music
June 30	5:00 pm – 7:00 pm	solo performer
July 28	5:00 pm – 7:00 pm	solo performer
August 25	5:00 pm – 7:00 pm	jazz band

Unfortunately, the June 30 concert had to be canceled due to rain. The Partnership is asking that you approve a new date of Sunday, September 8 with a rain date of Sunday, September 22.

**MEMORANDUM**

**To:** Town Board  
**From:** Erin Trostle  
**Cc:** Cemetery Commissioner Vinnie Duffield  
**Date:** July 11, 2024  
**Re:** Code Update – Cemetery Regulations

---

In September 2020, the Town Board adopted a resolution to revise the regulations for the Pound Ridge Cemetery. Since then, I've become aware that the town code still reflects the earlier version. Updating the code will require adopting a local law, so I'm respectfully requesting that you call for a public hearing on that.

## Town Clerk's Office

### MEMORANDUM

**To:** Town Board

**From:** Erin Trostle

**Date:** August 20, 2020

**Re:** Proposed Revisions to Cemetery Rules and Regulations

---

Cemetery Commissioner Vinnie Duffield is proposing revisions to the Pound Ridge Cemetery Rules and Regulations, which have been unchanged for many years. Attached here are a copy of the current rules and the proposed revised version with changes highlighted in yellow.

When the proposed revisions were discussed at the August 4, 2020 Town Board meeting, there was some concern that requiring a vault might be inconsistent with Jewish burial traditions. I consulted with Marissa Giuliano at Clark Associates Funeral Home in Katonah about this. She tells me that there are two options for vaults: either sealed outer cases or concrete liners with holes at the bottom. Both prevent the earth over the grave from collapsing, but the liner with holes allows for commingling of remains with the earth. Ms. Giuliano stated that at Jewish services, the plain pine box containing unembalmed remains is typically placed in a concrete liner with holes and that those who would like to do so then sprinkle earth into the grave before the top portion of the liner is put in place. She felt that the existing wording of item 6 in the current regulations (item 7 in the proposed revised version), which states that "all interments require outer cases or liners," is actually already inclusive of Jewish burial traditions.

Please note that I have also spoken with the NYS Division of Cemeteries to confirm that there are no state laws or regulations that would prevent us from making the proposed revisions. I also confirmed that item 6 as revised (permitting one cremation in addition to a traditional burial) is fairly standard practice.

## **POUND RIDGE CEMETERY RULES & REGULATIONS**

1. The Cemetery is for deceased human burials only.
2. Further sales of plots shall be limited to Pound Ridge residents, former residents *and/or* their next of kin. For purposes of these rules and regulations, next of kin shall be defined as spouse, parents, parents-in-law or children of a Pound Ridge resident or former resident.
3. Deeds to unused plots shall be transferable only to the Town of Pound Ridge with the repurchase price in such case to be the original purchase price but in no case less than \$150.00 per lot.
4. A list of plot purchase prices, as the same may be from time to time amended by the Town Board, shall be maintained at the offices of the Town Supervisor and the Cemetery Commissioner and available for public inspection.
5. Where a plot is to be used for the interment of cremation remains non-permeable urns are to be used. A single gravesite shall be limited to urns in one family group, with a maximum of four (4) urns per gravesite.
6. With the exception of cremation remains, all interments require outer cases or liners which shall be of concrete or equivalent, constructed of not more than two (2) pieces and approved by the Cemetery Commissioner.
7. All grave openings and closings, burials and removals, foundations, headstones, plantings and markers shall be subject to the approval of the Cemetery Commissioner and in accordance with local, New York State and Federal laws. Headstones shall be discouraged by the Commissioner in the central area and grass markers used. When headstones are permitted, there shall be one (1) only per 3-1/2 foot wide by 9 foot long gravesite. No mausoleums, vaults or aboveground burial shall be permitted..
8. Drawings of proposed memorials, showing dimensions, shape, inscriptions and material used (granite or bronze preferred) of neat, safe and sound design, are subject to the approval of the Cemetery Commissioner.

9. The following dimensions have met with the approval of the Cemetery Commissioner:

(1) HEADSTONE AND MONOLITH

- (a) Maximum preferred dimension: 24 inches long by 14 inches wide by 24 inches high.
- (b) Minimum preferred dimension: 12 inches long by 12 inches wide (headstone) or by four inches wide (monolith) by 12 inches high.
- (c) All dimensions refer to above ground measurements.

(2) MEMORIAL PLAQUE

- (a) Minimum preferred dimension: 24 inches long by 12 inches wide by four inches thick.

10. All persons and contractors are responsible to the Town for good workmanship and possible damages.

11. Grave openings are done by an outside contractor who is not paid by the Town but by the Funeral Homes.

12. The Town reserves the right to enter and remove detrimental, dangerous, unsightly or inconvenient plantings, decorations, structures or objects from any plot.

\*\*\*\*\*7:\*\*\*\*\*

In the event that any person owning a cemetery plot in the Town Cemetery should dispute these rules and regulations, said person has the right of appeal for relief from these regulations, as enforced by the Cemetery Commissioner, by petitioning the Cemetery Advisory Committee for a hearing.

Said Cemetery Committee shall consist of the Cemetery Commissioner, the Town Supervisor or his or her delegate from the Town Board, a Planning Board member and two at-large members appointed by the Town Board who shall act within the confines of New York State, federal and any local laws. Majority rule shall apply.

## **POUND RIDGE CEMETERY RULES & REGULATIONS**

### ***Proposed Revisions – July 2020***

1. The Cemetery is for deceased human burials only.
2. Further sales of plots shall be limited to Pound Ridge residents, former residents and/or their next of kin. For purposes of these rules and regulations, next of kin shall be defined as spouse, parents, parents-in-law or children of a Pound Ridge resident or former resident.
3. Deeds to unused plots shall be transferable only to the Town of Pound Ridge with the repurchase price in such case to be the original purchase price but in no case less than \$150.00 per lot.
4. A list of plot purchase prices, as the same may be from time to time amended by the Town Board, shall be maintained at the offices of the Town Supervisor and the Cemetery Commissioner and available for public inspection.
5. Where a plot is to be used for the interment of cremation remains non-permeable urns are to be used. A single gravesite shall be limited to urns in one family group, with a maximum of four (4) urns per gravesite.
6. Where a plot is to be used for traditional interment, no more than one traditional interment is permitted for each individual gravesite. However, an individual gravesite that is used for a traditional interment may also be used for interment of cremation remains, with a maximum of one (1) urn permitted in addition to the traditional interment.
7. With the exception of cremation remains, all interments require outer cases or liners which shall be of concrete or equivalent, constructed of not more than two (2) pieces and approved by the Cemetery Commissioner.
8. All grave openings and closings, burials and removals, foundations, headstones, plantings and markers shall be subject to the approval of the Cemetery Commissioner and in accordance with local, New York State and Federal laws. Headstones shall be discouraged by the Commissioner in the central area and grass markers used. When headstones are permitted, there shall be one (1) only per 3-1/2 foot wide by 9 long gravesite. No mausoleums, vaults or aboveground burial shall be permitted.
9. Drawings of proposed memorials, showing dimensions, shape, inscriptions and material used (granite or bronze preferred) of neat, safe and sound design, are subject to the approval of the Cemetery Commissioner.
10. The following dimensions have met with the approval of the Cemetery Commissioner:



**(1) INDIVIDUAL GRAVESITE**

**Headstone and Monolith:**

- (a) Maximum preferred dimension: 24 inches long by 14 inches wide by **30 inches high.**
- (b) Minimum preferred dimension: 12 inches long by 12 inches wide (headstone) or by four inches wide (monolith) by 12 inches high.
- (c) All dimensions refer to above ground measurements.
- (d) **Headstones and markers provided to eligible veterans by the National Cemetery Administration are exempt from the foregoing preferred dimension limitations.**

**Memorial Plaque:**

Minimum preferred dimension: 24 inches long by 12 inches wide by four inches thick.

**(2) PLOT (TWO GRAVESITES)**

**Headstone and Monolith:**

- (a) Maximum preferred dimension: **48 inches long** by 14 inches wide by **30 inches high.**
- (b) Minimum preferred dimension: 12 inches long by 12 inches wide (headstone) or by four inches wide (monolith) by 12 inches high.
- (c) All dimensions refer to above-ground measurements.

**Memorial Plaque:**

Minimum preferred dimension: **48 inches long** by 12 inches wide by four inches thick.

- 11. **All persons and contractors are responsible to the Town for good workmanship and possible damages.**
- 12. **The Town reserves the right to enter and remove detrimental, dangerous, unsightly or inconvenient plantings, decorations, structures or objects from any plot.**

\*\*\*\*\*

**In the event that any person owning a cemetery plot in the Town Cemetery should dispute these rules and regulations, said person has the right of appeal for relief from these regulations, as enforced by the Cemetery Commissioner, by petitioning the Cemetery Advisory Committee for a hearing.**

**Said Cemetery Committee shall consist of the Cemetery Commissioner, the Town Supervisor or his or her delegate from the Town Board, a Planning Board member and two at-large members appointed by the Town Board who shall act within the confines of New York State, federal and any local laws. Majority rule shall apply.**

## Chapter A116

### CEMETERIES

§ A116-1. Town Cemetery rules and regulations.

§ A116-2. Cemetery Advisory Committee.

**[HISTORY: Adopted by the Town Board of the Town of Pound Ridge 3-11-1982 . Amendments noted where applicable.]**

---

#### § A116-1. Town Cemetery rules and regulations.

The following rules and regulations, superseding all those heretofore adopted and in force, are declared applicable to the Pound Ridge Town Cemetery:

- A. The cemetery is intended for deceased human burials only.
- B. Further sales of plots shall be limited to Pound Ridge residents, former residents and/or their next of kin. For purposes of these rules and regulations, "next of kin" shall be defined as spouse, parents, parents-in-law or children of a Pound Ridge resident or former resident.
- C. The Town shall include in the price of the plots six-inch granite corner markers, which shall be installed by the Town.
- D. Deeds to unused plots shall be transferable only to the Town of Pound Ridge, with the repurchase price in such case to be the original purchase price, but in no case less than \$150 per lot.
- E. A list of plot purchase prices, as the same may be from time to time amended by the Town Board, shall be maintained at the offices of the Town Supervisor and the Cemetery Commissioner and available for public inspection.
- F. Where a plot is to be used for the interment of cremation urns, a single gravesite shall be limited to urns in one family group, and, in any event, no more than four urns as a maximum.
- G. All outer caskets or liners shall be of reinforced concrete or bronze, constructed of not more than two pieces and approved by the Cemetery Commissioner.
- H. All grave openings and closings, burials and removals, foundations, headstones, plantings, plaques and markers shall be at all times subject to the approval of the Cemetery Commissioner in accordance with local, New York State and federal laws. Headstones shall be discouraged by the Commissioner in the central area and memorial plaques used. When headstones are permitted, there shall be one only per three-and-one-half-foot-wide by nine-foot-long gravesite. Corner markers and memorial plaques are to be at grade line. No mausoleums, vaults or aboveground burials shall be permitted.
- I. Drawings of all proposed memorials, showing dimensions, shape, inscriptions and material used (granite or bronze preferred) of a neat, safe and sound design, are subject to the approval of the Cemetery Commissioner.
- J. The following dimensions have met with the approval of the Cemetery Commissioner: **[Amended**



**10-8-1992 by L.L. No. 5-1992 ]**

- (1) Headstone and monolith.
    - (a) Maximum preferred dimension: 24 inches long by 14 inches wide by 24 inches high.
    - (b) Minimum preferred dimension: 12 inches long by 12 inches wide (headstone) or by four inches wide (monolith) by 12 inches high.
    - (c) All dimensions refer to aboveground measurements.
  - (2) Memorial plaque. Minimum preferred dimension: 24 inches long by 12 inches wide by four inches thick.
- K. All persons and contractors are responsible to the Town for good workmanship and possible damages.
- L. The Town reserves the right to enter and remove detrimental, dangerous, unsightly or inconvenient plantings, decorations, structures or objects from any plot.
- M. No person shall cause the remains of a human being to be buried or establish a burial ground for such in any ground not set apart and recognized as a municipal, religious or not-for-profit corporation cemetery, without having deposited adequate and appropriate funds with an individual in the Town designated by the Town Board for such purpose for the perpetual maintenance and care of said grounds. **[Added 12-5-1985 by L.L. No. 4-1985 ]**

**§ A116-2. Cemetery Advisory Committee. [Added 7-10-1997 ]**

- A. In the event that any person owning a cemetery plot in the Town Cemetery should dispute these rules and regulations, said person has the right of appeal for relief from these regulations, as enforced by the Cemetery Commissioner, by petitioning the Cemetery Advisory Committee for a hearing.
- B. Said Cemetery Advisory Committee shall consist of the Cemetery Commissioner, the Town Supervisor or his or her delegate from the Town Board, a Planning Board member and two at-large members appointed by the Town Board who shall act within the confines of New York State, federal and any local laws. Majority rule shall apply.

**MEMORANDUM**

**To:** Town Board  
**From:** Erin Trostle  
**Date:** July 11, 2024  
**Re:** Filming permit application

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Please review the attached filming permit application. The applicant is requesting a waiver of the normal 10:00 pm cut-off time for filming.

APPLICATION TO FILM IN THE TOWN OF POUND RIDGE

Name of Company Horizon Scripted Television Inc

Address Silvercup Studios 42-22 22nd St, 3rd Floor, Long Island City, NY 11101

Name of individual in charge of project Corey Patrick

Telephone number 646.345.7910

Date and Hours of filming 7/29 Approx 10:30a - Midnight, 7/30 Approx 3p-4a, 7/31 Approx 3p-4a, 8/1 6p-6:30a

Still or Motion Shoot Motion

Site of filming Motion

Description of Filming (include number of persons, vehicles, use and direction of lights, extend of property being used for staging, shooting, parking, etc.)

Filming at 141 Old Church Lane and backyard of 95 Conant Valley Road. 2 actors and 2 stunt performers. Crew of 80. All equipment will be fully off the road. Additional neighbors to be notified. MAP OF AREA ATTACHED

Meeting with Police Chief Done.

Contact Neighbors Contacted 95 Conant Valley - Doing a Contract with them. Spoken to 126 Old church - They have okay'd. More coming

A certificate of insurance must be filed with the Town Clerk naming the Town as an additional insured.

Signature  Corey Patrick

Title Assistant Location Manager

**\*Note: There is a non-refundable application fee for this Film Permit. Check payable to the Town of Pound Ridge in the amount of \$150.00 must accompany Permit Application.**

\*\*\*\*\*

To be completed by Town of Pound Ridge:

Report from Police Chief	YES _____	NO _____
Letters from Neighbors	YES _____	NO _____
Certificate of Insurance	YES _____	NO _____
Hold Harmless Agreement	YES _____	NO _____
Attorney Review	YES _____	NO _____

Date of Town Board action on application \_\_\_\_\_

Fee \_\_\_\_\_ Date fee paid \_\_\_\_\_ Date permit issued \_\_\_\_\_

# Town of Pound Ridge

## FILMING & PHOTOGRAPHY PERMIT REQUIREMENTS

1. *Company* shall, no later than 3 business days prior to the issuance of the permit, provide the Town with a certificate of Commercial General Liability Insurance in an amount not less than \$2,000,000.00 with the Town of Pound Ridge listed as an additional insured, Business Auto Liability insurance in an amount not less than \$1,000,000.00 and Workers Compensation & Employers' Liability. All insurance must cover the entire duration of *company* activity in Pound Ridge.

Certificates for Commercial General Liability and Business Auto Liability at liability limits no less than \$1,000,000.00 as well as Workers Compensation & Employers' Liability should be obtained by *company*, from all subcontractors performing work for *company* in the Town of Pound Ridge. Copies shall be forwarded to the Town no later than 3 business days prior to the issuance of the permit.

2. *Company* shall, no later than 3 business days prior to the issuance of the permit, provide a hold harmless and indemnification agreement on the form approved by the Town Attorney. This agreement, signed by an officer of *company* and by the property owner (if applicable) and by the Supervisor or Deputy Supervisor of the Town of Pound Ridge, shall state that the filming or photography *company* and the property owner (if applicable) shall indemnify, protect and hold harmless the Town of Pound Ridge, its officials, agents, servants, employees, and subcontractors from and against any and all claims, suits, damages, judgments, costs, expenses, charges and liabilities of any kind, legal or otherwise, either direct or indirect, by reason of death, personal injury or property damage to any and all persons or property attributable to or arising out of the acts of *company*, its agents, employees, or subcontractor. ***Company shall provide contractual liability protection to cover this hold harmless and indemnification agreement and the company and property owner. The Certificate of Insurance noted in Paragraph 1 above shall evidence such coverage.***

The signed hold harmless and indemnification agreement referred to above and all certificates of insurance required in Paragraph 1 above shall be reviewed and approved by the Town Attorney or Deputy Town Attorney prior to the issuance of the permit.

3. *Company* shall, prior to the issuance of the permit, pay the Town of Pound Ridge the following fees: a) For motion picture, whether by film, digital or other device, seven hundred fifty dollars (\$750.00) for the first day of activity and five hundred dollars (\$500.00) for each additional day; or b) For still photography, whether by film, digital or other device, five hundred dollars (\$500.00) for the first day of activity and two hundred fifty dollars for each additional day of activity.

4. The Pound Ridge Police Department shall be notified regarding parking or traffic situations. If police patrol or trafficking is needed, the filming or photography company will pay a fee of fifty dollars (\$50.00) per hour for such services. The amount of such services needed shall be estimated by the Police Department and the estimated fee paid in advance of issuance of the permit. In the event additional police services (in the sole discretion of the Police Department) are necessary, the company shall be responsible for the payment for any and all fees for such additional services.

5. It is the responsibility of the *company* to provide safe access and egress for emergency vehicles at all times when principals, crew members, employees and subcontractors are present on the location.

6. *Company* must make every reasonable effort to minimize noise and light disturbance, but especially during the hours from 6:00 a.m. to 8:00 a.m. and from 6:00 p.m. to 10:00 p.m. All activity, artificial lighting and noise on the site must end by 10:00 p.m..

7. It is the responsibility of the company to provide trash removal on the premises of the location.

8. Violations of the above conditions are subject to a \$350 penalty for each infraction. While the Town of Pound Ridge will make a reasonable effort to notify the contact person to give *company* an opportunity to cure a violation, repeated infractions may cause the permit to be revoked.

9. *A copy of these requirements shall be attached to and become a part of any permit granted.*



(Use this form to file a local law with the Secretary of State)

Text of law should be given as amended. Do not include matter being eliminated and do not use italics or underlining to indicate new matter.

TOWN OF POUND RIDGE

LOCAL LAW NO. 4 OF THE YEAR 2013

Be it enacted by the Town Board of the Town of Pound Ridge that the following amendments be added to existing Chapter 54A Filming Ordinance.

**§54A-1. Permit Required.**

- a) Any filming or photography in the Town of Pound Ridge by an independent or syndicated group or company or by an individual doing so for commercial purposes must have a permit obtained from the Town Clerk of the Town of Pound Ridge, or his or her designee, prior to the time of the actual filming. Issuance of the permit shall be conditioned upon the applicant satisfying all the requirements of an Application for Filming/Photography Permit and paying all applicable fees.
- b) In the event the Town Clerk denies an application for a permit, the applicant may request the Town Board hear the application and the Town Board, in its discretion, may grant the permit.

**§54A-2. Application.**

Application for a Filming/Photography Permit can be obtained at the office of the Town Clerk, Town House, 179 Westchester Avenue, Pound Ridge, New York.

**§54A-3. Penalties for Offenses.**

Failure to comply with the requirements of this chapter shall subject the property owner and/or the filming or photography company to a fine, in an amount not to exceed \$1,000 each for each day or part thereof that such filming/photography or related activities are conducted in violation of this chapter. In addition to the aforementioned fine(s), the property owner and filming or photography company may also be required to reimburse the town for any legal fees or other costs of enforcement.

**§54A-4. Notwithstanding the foregoing, the provisions of this chapter shall not apply to or be construed to affect:**

- a) Filming or photography by news media; or
- b) Filming or photography by a sole photographer or videographer engaged for private, non-commercial family portraits or family events; or
- c) Filming or photography which meets all of the following conditions:
  - 1. Five or less individuals constitute the entire cast and crew;
  - 2. Does not impair the quiet enjoyment of surrounding properties;
  - 3. Requires no parking variances;
  - 4. Does not involve the use of any pyrotechnic device;
  - 5. Does not involve the use of artificial lighting other than camera mounted or handheld equipment; and
  - 6. Does not interfere with the public's use of Town property.
- d) In the event a complaint is made to the Town Police with regard to any of the activities described in subparagraph "c" above, all individuals involved shall immediately cease all such activities and shall be required to submit an application for a permit and may be subject to the penalties set forth in paragraph 54A-3 above.

Effective Date - This Local Law shall take effect upon filing with the State of New York

7/11/2024



Horizon Scripted Television Inc is currently filming the 5th and final season of the Netflix series YOU. We are excited about the possibility of filming in Pound Ridge for the climax of our series finale July 29th - August 1st.

We are aware that town has a 10pm end time for all filming. We write you today to implore you to make an exception in this case. The scenes we wish to film takes place at and around a lake house in the woods. It involves two actors inside the house and then an extended sequence outside in the woods and in the water. It is an important story point that this is all shot during nighttime. Due to the time of year, none of those scenes can be shot prior to 8p. As such, it would not be possible to film at our desired location without a such an exception. Our writers and director are absolutely in love with this property so we very much hope you'll consider it.

To make things a little easier, we picked a very large lot with a lot of tree cover. We have already been in touch with the nearest neighbors. They have consented to our presence. I will continue to make neighbor notifications over the next few days.

We are a professional, union crew. We will take great care to respect the neighborhood. I will diligently respond to any concerns personally.

No equipment or large vehicles will be kept on town property. We are planning to have our large trucks, campers and crew cars park at Ward Pound Ridge Reservation.

I will update with more specific information on the filming dates early next week. We are still in the process of finalizing plans. For now, I have attached a map of the filming area on the following page.

Thank you for taking the time to consider our application. We look forward to working with you. Please don't hesitate to reach out with any questions or concerns.

Regards.

Corey Patrick

Assistant Location Manager

You S5

646.345.7910

[cpatrickscout@gmail.com](mailto:cpatrickscout@gmail.com)

Horizon Scripted Television, LLC

YOU - Season 5

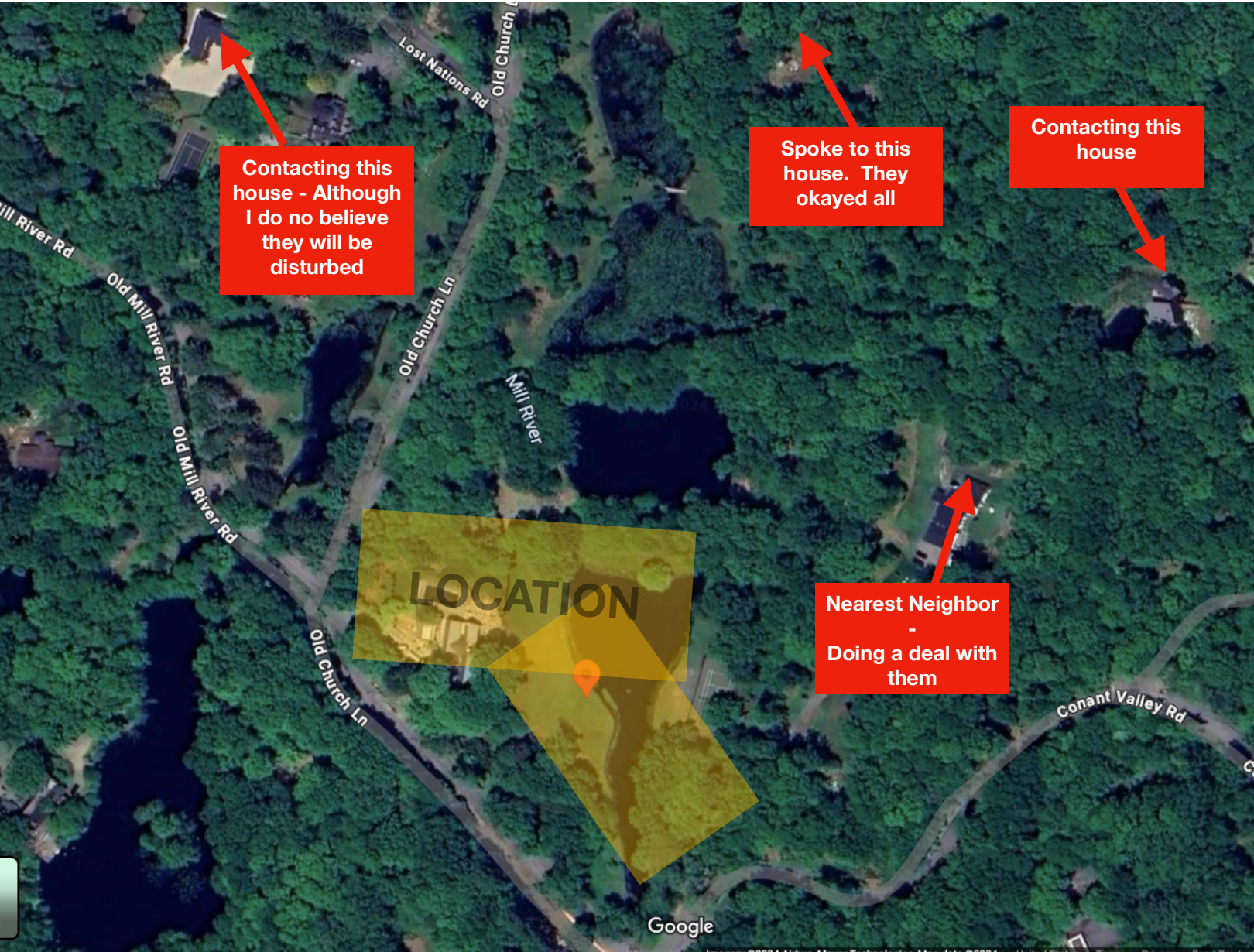
Silvercup Studios 3rd Floor • 42-22 22nd Street • Long Island City, NY 11101



# YOU

07/11/2024

All Equipment an action will take place within the yellow shaded area. We will work as quietly As safely possible after 10pm each night.



**INDEMNIFICATION AND HOLD HARMLESS AGREEMENT**

**IT IS HEREBY AGREED**, by and between the undersigned, that in connection with the application by Horizon Scripted Television Inc (the “Applicant”) to film in the Town of Pound Ridge, New York (the “Project”), that Applicant shall defend, indemnify and hold the Town of Pound Ridge (the “Town”), and its officers, employees, agents or advisors, harmless from and against any and all actual or threatened losses, claims, damages, liabilities, judgments, awards, settlements, costs and expenses (including reasonable attorneys’ fees and disbursements) (“Losses”), as incurred, arising out of or relating to any third-party claim, demand, action or other proceeding (“Proceeding”) against the Town, arising out of or relating to the Project.

07-11-2024

Dated: \_\_\_\_\_, 2021


TOWN OF POUND RIDGE

By: \_\_\_\_\_  
[town representative]

Title: \_\_\_\_\_

Horizon Scripted Television Inc

\_\_\_\_\_  
[applicant]

By:  \_\_\_\_\_  
Corey Patrick  
[company representative]

Title: Assistant Location Manager

# CLAIM

**TOWN OF POUND RIDGE**  
**POUND RIDGE NY 10576**



**PURCHASE ORDER NO.:**

**DATE: 7/9/2024**

**CLAIMANT'S  
 NAME  
 AND  
 ADDRESS**

Joe DiPietro  
 Chubby's Hardware  
 68 Westchester Ave  
 Pound Ridge, NY 10576

**VENDOR #:** 999999

APPROPRIATION	AMOUNT	VOUCHER #
T-31-3102	\$1,000.00	
<b>TOTAL</b>	<b>\$1,000.00</b>	

DATES	DESCRIPTION OF MATERIALS OR SERVICES	QUANTITY	UNIT PRICE	AMOUNT
7/9/2024	Release of Bond #2023-55	1	\$1,000.00	\$1,000.00
	\$1,000 held by the Town for the WCC			\$0.00
	for property located at 68 Westchester Ave			\$0.00
				\$0.00
				\$0.00
	Conditions of wetlands permit have been completed and the inspection of the project was satisfactory.			\$0.00
				\$0.00
	Payable to Chubbys Hardware, 68 Westchester Avenue Pound Ridge, NY 10576			\$0.00
				\$0.00
			<b>TOTAL</b>	<b>\$1,000.00</b>

### CLAIMANT'S CERTIFICATION

I, \_\_\_\_\_, certify that the above account in the amount of \$1,000.00 is true and correct; that the items, services, and disbursements charged were rendered to or for the town on the dates stated; that no part has been paid or satisfied; that taxes, from which the municipality is exempt, are not included; and that the amount claimed is actually due.

7/9/24 \_\_\_\_\_  
 date signature title

### SPACE BELOW FOR TOWN USE

DEPARTMENT APPROVAL	APPROVAL FOR PAYMENT
The above services or materials were rendered or furnished to the town on the dates stated and the charges are correct.  <span style="font-size: 1.5em; font-family: cursive;">7/9/24</span> _____ date authorized official <span style="font-size: 1.5em; font-family: cursive;">WCC Admin</span>	This claim is approved and ordered paid from the appropriations indicated above.  _____ _____



June 24, 2024

To: Bill Bedford, Chairperson, Town of Pound Ridge Water Control Commission,  
Christeen CB Dur, Administrator

From: Louis C. Fusco, RLA

RE: Chubby's Hardware – 68 Westchester Ave, Block 9320, Lot 64

**Water Control Certificate of Completion:**

We are writing to note that all work at 68 Westchester Ave, Chubby's Hardware, was completed according to the site plans prepared by our office. All improvements have been installed and the site has been stabilized.

Respectfully submitted,  
Louis C. Fusco, RLA

*7/2/24 OK per Jim Reuy*  
*Bond# 2023-55*  
*\$1K*  
*ck payable to Chubby's Hardware per Joe Di Pietro*

	Kevin	Ali	Dan	Diane	Namasha	Other
<b>Boards &amp; Commissions</b>						
Audit Bills					X	
Board of Assessment Review		X				
Board of Ethics	X					
Conservation Board			X			
Drug Abuse Prevention Council				X		
Economic Development Committee				X		
Energy Action Committee			X			
Highway & Maintenance				X		
Housing Board			X			
Human Rights Advisory Committee					X	
Landmarks & Historic District					X	
OEM	X					
Old Pound Road Committee		X				
Open Space			X			
Planning Board					X	
Police Department	X					
Recreation Commission				X		
Water Control Commission			X			
Zoning Board of Appeals				X		
<b>Other</b>						
BCSDNY	X					
East of Hudson Watershed	X					
Environmental Initiatives Advisors						Elyse/Bill Harding
Fire District	X					
Insurance						Harvey Dann
Library Board	X					
New Dawn			X			
Westchester County Shared Services	X					
Sustainable Westchester			X			
WEMS						Tom Mulcahy
Wireless Communication				X		
Water Wastewater Task Force		X				