

MINUTES OF THE APRIL 1, 2025 MEETING OF THE TOWN BOARD OF THE TOWN OF POUND RIDGE HELD AT 179 WESTCHESTER AVENUE, POUND RIDGE, NEW YORK, AND VIA ZOOM VIDEOCONFERENCE, COMMENCING AT 7:30 PM

PRESENT: SUPERVISOR KEVIN HANSAN
DEPUTY SUPERVISOR/COUNCILPERSON DIANE BRIGGS (via Zoom)
COUNCILPERSON ALISON BOAK
COUNCILPERSON NAMASHA SCHELLING
COUNCILPERSON DANIEL PASCHKES

ALSO

PRESENT: TOWN CLERK ERIN TROSTLE

NOT

PRESENT: TOWN ATTORNEY WILLIAM HARRINGTON

I. CALL TO ORDER OF REGULAR MEETING

Supervisor Hansan called the meeting to order at 7:30 pm.

II. CALL FOR EXECUTIVE SESSION

Supervisor Hansan called for two executive sessions, one to be held at 6:30 pm on Tuesday, April 15, and the other to be held immediately following the conclusion of the regular meeting.

III. ANNOUNCEMENTS

- The Pound Ridge Land Conservancy will host a work session at the Armstrong Preserve on Saturday, April 5. Visit the PRLC website for more information.
- The town's annual Easter Egg Hunt is scheduled for Saturday, April 5. Registration is available online through Community Pass.
- The Pound Ridge Business Association will present a "Made in New York" outdoor market at the Village Green on Sunday, April 27.
- Senior program information for spring and summer is now available on the Recreation Department page of the town website. Hard copies will be mailed to seniors soon.
- Pound Ridge barber Philip Canonaco has retired after operating Philip's Men's Hair Salon in Scotts Corners for many years.

IV. MINUTES

Board Action: Motion by Councilperson Boak, seconded by Councilperson Paschkes, all voting aye, to approve the minutes of the March 18, 2025 Town Board meeting.

V. CALL FOR PUBLIC HEARINGS

Board Action: Motion by Councilperson Boak, seconded by Councilperson Paschkes, all voting aye, to call for two public hearings at the April 15 meeting, one on a proposed franchise agreement with Verizon New York and the other on the draft MS4 report.

VI. PUBLIC COMMENT I

Resident John Nathan, of 155 Upper Shad Road, said that future Town Board meetings should include updates on his ongoing lawsuit against the Town and the members of the Town Board.

Resident John McCown, of 25 Miller Road, reiterated Mr. Nathan's comment. Mr. McCown also said that the town should not seek additional grant funding for water infrastructure, that the town's 2023 financial statements contain an inaccuracy, and that the wording of the agenda was objectionable.

Resident Ellen Kearns, of 125 Brook Farm Road East, suggested that a new firehouse be built at the Village Green and that the firehouse property become a public park.

Resident Katherine Biagiarelli, of 312 Salem Road, repeated several comments she had made in previous meetings regarding Recreation Commission meetings and senior programs.

VII. NEW BUSINESS

A. Town Attorney – Litigation update (*Simons v. NYS EFC and NYS DOH*)

Due to the unanticipated absence of the Town Attorney, the discussion was postponed until the April 15 meeting.

B. Town Board – Westchester Power MOU

RESOLUTION 88-25

Board Action: Motion by Councilperson Paschkes, seconded by Councilperson Boak, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes the Supervisor to sign the Memorandum of Understanding for Participation in the Westchester Power Contract for Communities in the NYSEG Service Territory, with the election of the 50% renewable option as the default energy supply.

C. Finance Department – Agreement with financial advisor

RESOLUTION 89-25

Board Action: Motion by Councilperson Paschkes, seconded by Councilperson Schelling, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes the Supervisor to sign the Financial Advisory Services Agreement with Capital markets Advisors LLC for debt issuance services, subject to the following:

- Revision of Section 7 “Modification and Termination” so that the agreement can be terminated by either party with thirty days’ written notice with or without cause
- Revision of Item 2.03 to change the payment term from thirty to sixty days
- Review and approval of the contract by the Town Attorney

D. Water District – Additional funding for water infrastructure

RESOLUTION 90-25

Board Action: Motion by Councilperson Boak, seconded by Councilperson Schelling, all voting aye on the following:

RESOLVED, that the Town Board hereby approves Laberge Contract Addendum No. 2022102-03; AND BE IT FURTHER

RESOLVED, that the Town Board hereby authorizes the Supervisor to sign and submit applications for Fiscal Year 2026 Congressionally Directed Spending (CDS), also known as Community Project Funding (CPF), to the offices of Senator Kirsten Gillibrand, Senator Chuck Schumer, and Congressman Mike Lawler.

E. Receiver of Taxes – Approval for printing costs

RESOLUTION 91-25

Board Action: Motion by Councilperson Boak, seconded by Councilperson Paschkes, all voting aye on the following:

RESOLVED, that the Town Board hereby approves the expenditure of \$2,572.23, as budgeted, for the printing of 2025 town and county tax bills, receipts, and envelopes.

F. Recreation Department – Permission to advertise for part-time bus driver

RESOLUTION 92-25

Board Action: Motion by Councilperson Paschkes, seconded by Councilperson Schelling, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes the Recreation Superintendent to advertise for a part-time driver for the senior bus.

G. Town Clerk

1. Scotts Corners maintenance services

RESOLUTION 93-25

Board Action: Motion by Councilperson Boak, seconded by Councilperson Paschkes, all voting aye on the following:

RESOLVED, that the Town Board hereby awards the bid for maintenance services in Scotts Corners for 2025 to Luppino Landscaping.

2. Cemetery plot sales

RESOLUTION 94-25

Board Action: Motion by Councilperson Boak, seconded by Councilperson Schelling, all voting aye on the following:

RESOLVED, that the Town Board hereby approves the following cemetery plot sales, both to former Pound Ridge residents:

<u>Plot</u>	<u>Price</u>	<u>Purchaser</u>
Plot 402-A, Section 3 (one gravesite)	\$1,000.00	Nina Eisenman 224 Vail Lane, North Salem, NY 10560
Plot 409-A, Section 3 (one gravesite)	\$1,000.00	Steven R. Powers 91 Main Street, South Salem, NY 10590

3. Special event permit for Bake-Off Challenge

RESOLUTION 95-25

Board Action: Motion by Councilperson Paschkes, seconded by Councilperson Schelling, all voting aye on the following:

RESOLVED, that the Town Board hereby approves the special event permit application by the Pound Ridge Partnership for the Pound Ridge Bake-Off Challenge, to be held on June 14, 2025 from 10:00 am to 1:00 pm at the Village Green.

4. Special event permit for Color Run

RESOLUTION 96-25

Board Action: Motion by Councilperson Boak, seconded by Councilperson Paschkes, all voting aye on the following:

RESOLVED, that the Town Board hereby approves the special event permit application by the Pound Ridge Partnership and the Human Rights Advisory Committee for the 2025 Color Run, to be held on Sunday, June 1.

5. County shared services initiative

RESOLUTION 97-25

Board Action: Motion by Councilperson Paschkes, seconded by Councilperson Boak, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes the Supervisor to sign Appendix C of the County-Wide Shared Services Municipal Savings Report to enable the town to receive \$17,040.10 in matching funds from the state.

6. Standard Work Day

RESOLUTION 98-25

Board Action: Motion by Councilperson Paschkes, seconded by Councilperson Schelling, all voting aye on the following:

RESOLVED, that the Town Board hereby adopts standard work days for elected and appointed officials.

[Note: An error in the relevant form was discovered after the meeting, rendering the foregoing resolution moot. The Town Clerk will present corrected forms to the Town Board at the April 15 meeting.]

7. Special event permit for Summer Sundays concert series

RESOLUTION 99-25

Board Action: Motion by Councilperson Boak, seconded by Councilperson Schelling, all voting aye on the following:

RESOLVED, that the Town Board hereby approves the Pound Ridge Partnership's special event permit application for a Summer Sundays concert series on June 15, June 29, July 27, and August 24 at the Village Green.

8. Highway bid results

RESOLUTION 100-25

Board Action: Motion by Councilperson Paschkes, seconded by Councilperson Boak, all voting aye on the following:

RESOLVED, that the Town Board hereby awards the 2025 Highway materials bids as follows:

<u>Category</u>	<u>Vendor</u>	<u>Item</u>	<u>Price</u>
Catch Basin and Vor-Tech Cleaning	Fred A. Cook, Jr.	Vacuum truck	\$1,900/day
			\$9,500/week
		Laborer	\$800/day
			\$4,000/week
Tree Work (two-year term)	Barney Zipkin	75' Bucket truck w/ operator.....	\$1,300/day
			\$6,000/week
		Chip truck w/ operator and chipper.....	\$1,000/day
			\$5,000/week
		Stump grinder w/ operator.....	\$1,000/day
			\$4,800/week
		83' Track lift with operator.....	\$1,500/day
			\$6,500/week
		127' 38-ton crane w/ operator.....	\$2,400/day
			\$9,600/week
Heavy Equipment	AC&S Excavating	Additional grounds person.....	\$680/day
			\$2,700/week
		Log truck w/ operator.....	\$1,300/day
			\$5,200/week
		Large dump truck w/ operator.....	\$1,200/day
			\$6,000/week
		Large excavator w/ operator.....	\$1,800/day
			\$9,000/week

Heavy Equipment (continued)

Mini excavator w/
 operator.....\$1,400/day
 \$7,000/week
 Excavator w/ hammer
 and operator.....\$2,800/day
 \$14,000/week
 306 CAT.....\$1,500/day
 \$7,500/week

Fred A. Cook, Jr. Vacuum excavator w/
 operator and labor\$2,800/day
 \$14,000/week

Blacktop Laid in Place Clove Excavators Blacktop laid in place.....\$112.95/ton

Bituminous Concrete Peckham
 Base course type 1.....\$94.90/ton
 Base course type 3.....\$96.00/ton
 Shim course type 5\$119.50/ton
 Top course type 6f.....\$97.00/ton
 Top course type 6f
 Modified\$97.00/ton
 Top course type 7\$104.00/ton
 Playground mix.....\$104.00/ton
 Curb mix.....\$115.50/ton
 Recycled item 4\$10.00/ton
 (asphalt blend)

Aggregates and Road Sand Thalle
 Recycled item 4\$20.00/ton
 (concrete)
 3/4" trap rock\$37.00/ton
 3/8" bluestone.....\$41.00/ton
 Rip-rap stone 5"-6"\$39.00/ton
 Rip-rap stone ≤ 5"\$39.00/ton
 Light stone fill 8"-12"\$40.00/ton
 3/4" brown item 4\$31.00/ton
 Wingdale
 3/4" stone.....\$34.50/ton
 Gray item 4\$32.50/ton
 Putnam
 3/4" white item 4\$31.50/ton

Refuse/Carting	Win Industries	3 cans w/ weekly pickup.....	\$95/month
		30 yards as requested.....	\$235/pull + \$110/ton
		20 yards as requested	\$235/pull + \$110/ton
		10 yards w/ weekly pickup.....	\$346.98/month
Recyclables and Household Junk	Win Industries	CRP Sanitation 2 yards w/ weekly pickup.....	\$130/month
		30 yards household junk (no hazardous materials, tires, chemicals, etc.)	\$235/pull + \$110/ton
		30 yards cardboard	\$235/pull
		30 yards mixed paper.....	\$235/pull
		30 yards commingled.....	\$235/pull + \$110/ton
		30 yards metal.....	\$235/pull

H. Human Rights Advisory Committee – Appointment of Amy Lee and Jennifer Savage

RESOLUTION 101-25

Board Action: Motion by Councilperson Schelling, seconded by Councilperson Paschkes, all voting aye on the following:

RESOLVED, that the Town Board hereby appoints Amy Lee and Jennifer Savage as members of the Human Rights Advisory Committee through 2026.

VIII. PUBLIC COMMENT II

There were no further comments from members of the public.

IX. FINANCIAL MATTERS – Pay bills

RESOLUTION 102-25

Board Action: Motion by Councilperson Boak, seconded by Councilperson Briggs, the motion passing 4–0 with Councilperson Schelling abstaining, on the following:

RESOLVED, that the Town Board hereby authorizes the Supervisor to pay the following claims as detailed in Abstract 07-2024:

Fund	Claim Numbers	Total Amount
General Fund	A00263–A00290	\$17,114.92
Highway Fund	D00068–D00073	\$4,091.55

X. ADJOURNMENT: There being no further business to come before the Town Board, Supervisor Hansan adjourned the meeting at 8:25 pm.

XI. RECONVENE AS PARKING DISTRICT COMMISSION: Supervisor Hansan called the meeting to order at 8:25 pm.

RESOLUTION 103-24

Board Action: Motion by Councilperson Boak, seconded by Councilperson Briggs, the motion passing 4-0 with Councilperson Schelling abstaining, on the following:

RESOLVED, that the Town Board hereby authorizes and allows the following advance-of-audit payment as detailed in Abstract 07-2025:

Fund	Claim Numbers	Total Amount
Parking District	ST00010	\$1,202.98

XII. ADJOURNMENT: There being no further business to come before the Parking District Commission, Supervisor Hansan adjourned the meeting at 8:26 pm.

Erin Trostle, Town Clerk
Dated at Pound Ridge, New York
April 4, 2025