

**MINUTES OF THE OCTOBER 15, 2024 MEETING OF THE TOWN BOARD OF THE TOWN OF POUND RIDGE HELD AT 179 WESTCHESTER AVENUE, POUND RIDGE, NEW YORK, AND VIA ZOOM VIDEOCONFERENCE, COMMENCING AT 7:30 PM**

PRESENT: SUPERVISOR KEVIN HANSAN  
DEPUTY SUPERVISOR/COUNCILPERSON DIANE BRIGGS  
COUNCILPERSON ALISON BOAK  
COUNCILPERSON NAMASHA SCHELLING

ALSO

PRESENT: TOWN ATTORNEY WILLIAM HARRINGTON (via Zoom)  
TOWN CLERK ERIN TROSTLE

**I. CALL TO ORDER OF REGULAR MEETING:** Supervisor Hansan called the meeting to order at 7:32 pm.

**II. CALL FOR EXECUTIVE SESSION**

**Board Action:** Motion by Councilperson , seconded by Councilperson XXX, all voting aye to call for an executive session on Friday, October 18, 2024, immediately following completion of the Town Board work session scheduled to begin at 1:00 pm.

**III. ANNOUNCEMENTS**

- The Town House will be one of twenty-five early voting sites in Westchester County. Early voting runs from Saturday, October 26 through Sunday, November 3, 2024.
- The Conservation Board will once again be hosting a Repair Café on Saturday, October 19, from 10:00 am to 2:00 pm, at the Pound Ridge Elementary School gym. Building Inspector Jim Perry will be on hand to discuss permits, renovations, etc.
- Northern Westchester Hospital is offering free flu shots from 9:30 am to 1:00 pm on Wednesday, October 20, at Conant Hall.
- The Pound Ridge Business Association will host its annual Halloween Walk from 4:00 pm to 5:30 pm, and the Fire Department will host a movie night thereafter in the Town Park.
- The next Town Board meeting will be held on Tuesday, November 12, 2024.

**IV. PUBLIC COMMENT I**

Resident Katherine Biagiarelli, of 315 Salem Road, expressed the view that responsibilities of the Recreation Assistant position should be dedicated entirely to senior activities. Ms. Biagiarelli also noted that she had recently received maintenance records for the senior bus and wondered why more maintenance work had not been done.

**V. NEW BUSINESS**

**A. New York State Department of Environmental Conservation – PFAS update**

Anthony Bollasina, Jason Pelton, and Brittany O’Brien-Drake of the New York State Department of Environmental Conservation (DEC) provided an update on the investigation of emerging contaminants, namely PFAS, in the business district. Because PFAS has been detected in multiple supply wells, DEC is attempting to determine whether the contamination originates from an industrial source and thus can be remediated or whether the elevated readings represent widespread, diffuse contamination from non-industrial sources that is better addressed through a community water system. A formal site characterization will be done; this work will include collection of soil and water samples at multiple depths and in multiple locations, as well as testing for additional chemicals.

**B. Binghamton University – Trails project presentation**

Christopher Holman, of Binghamton University, reported on the recently completed Phase 1A Cultural Resource Assessment conducted in preparation for the proposed trails project. The investigation concluded that the proposed project will not impact any significant cultural resources and that no further archaeological work is needed.

**RESOLUTION 236-24**

**Board Action:** Motion by Councilperson Boak, seconded by Councilperson Paschkes, all voting aye on the following:

RESOLVED, that the Town Board hereby accepts the Phase 1A Cultural Resource Assessment of the sites of the proposed Pound Ridge Trails Project.

**C. Town Board – SEQRA declaration**

**RESOLUTION 237-24**

**Board Action:** Motion by Councilperson Boak, seconded by Councilperson Paschkes, all voting aye on the following:

RESOLVED, that the Town Board hereby declares its intent to serve as lead agency under SEQRA for the Pound Ridge Trails Project.

**D. Highway Department – Driveway bond release**

**RESOLUTION 238-24**

**Board Action:** Motion by Councilperson Briggs, seconded by Councilperson Paschkes, all voting aye on the following:

RESOLVED, that the Town Board hereby approves the release of a driveway bond for the driveway at 47 Ebenezer Road in the amount of \$750.00.

**E. Justice Court – Resignation of Arthur Del Negro**

**RESOLUTION 239-24**

**Board Action:** Motion by Councilperson Boak, seconded by Councilperson Paschkes, all voting aye on the following:

RESOLVED, that the Town Board hereby accepts the resignation of Arthur Del Negro as prosecutor.

**F. Maintenance Department – Resignation of Andrew Correia**

**RESOLUTION 240-24**

**Board Action:** Motion by Councilperson Briggs, seconded by Councilperson Schelling, the motion passing 4–0 with Councilperson Boak abstaining, on the following:

RESOLVED, that the Town Board hereby of Andrew Correia as a laborer in the Maintenance Department.

**G. Recreation Department – Purchase of basketball jerseys and coach apparel**

**RESOLUTION 241-24**

**Board Action:** Motion by Councilperson Paschkes, seconded by Councilperson Briggs, all voting aye on the following:

RESOLVED, that the Town Board hereby approves the purchase of 100 reversible jerseys for the basketball league, 90 reversible jerseys for the instructional program, and additional apparel for volunteer coaches and departmental staff; AND BE IT FURTHER

RESOLVED, that the Town Board hereby approves the transfer of \$5,550.38 from budget line 7270.0400 to budget line 7140.0400 to fund the purchase.

**H. Town Clerk**

**1. Sale of cemetery plot**

**RESOLUTION 242-24**

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**Board Action:** Motion by Councilperson Boak, seconded by Councilperson Briggs, all voting aye on the following:

RESOLVED, that the Town Board hereby approves the sale of Plot 424 (two gravesites) in Section 3 of the Pound Ridge Cemetery to Maryellen Walsh of 125 Horseshoe Hill Road, at a price of \$2,000.00.

**2. Accessible entrance at Tax Office**

**RESOLUTION 243-24**

**Board Action:** Motion by Councilperson Boak, seconded by Councilperson Briggs, all voting aye on the following:

RESOLVED, that the Town Board hereby accepts the quote from Duque Construction for the installation of the hardscape associated with an improved accessible entrance adjacent to the Tax Office at a price of \$27,600.00, AND BE IT FURTHER

RESOLVED, that the Town Board hereby accepts the quote from Mosolino Development for the installation of the door as part of the aforementioned project at a price of \$2,250.00; AND BE IT FURTHER

RESOLVED, that the Town Board approves the expenditure of \$2,950 for electrical work associated with the aforementioned project to be done by the town electrician.

**I. Water Control Commission – Release of bonds**

**RESOLUTION 244-24**

**Board Action:** Motion by Councilperson Boak, seconded by Councilperson Briggs, all voting aye on the following:

RESOLVED, that the Town Board hereby approves the release of Water Control Commission Bond #2023-58 in the amount of \$2,000.00 to Herbert Chou, of 95 Conant Valley Road; AND BE IT FURTHER

RESOLVED, that the Town Board hereby approves the release of Water Control Commission Bond #2023-62 in the amount of \$1,000.00 to Sharbari Bose Kamat, of 12 Patterson Road.

**J. Energy Action Committee – GIS trail mapping**

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**RESOLUTION 245-24**

**Board Action:** Motion by Councilperson Paschkes, seconded by Councilperson Boak, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes the digitization of Pound Ridge Trails.

**VI. PUBLIC COMMENT II**

Resident John Grogan thanked the board for its support for the grant-funded trails project. Mr. Grogan also said that he thought the ban on gasoline-powered leaf blowers had been successful.

Resident John McCown said that a corporate seal should not be required on designation resolutions for the water district referendum.

**VII. FINANCIAL MATTERS – Pay bills**

**RESOLUTION 246-24**

**Board Action:** Motion by Councilperson Paschkes, seconded by Councilperson Boak, the motion passing 4–0 with Councilperson Schelling abstaining, on the following:

RESOLVED, that the Town Board hereby authorizes the Supervisor to pay the following claims as detailed in Abstract 18-2024:

<b>Fund</b>	<b>Claim Numbers</b>	<b>Total Amount</b>
General Fund	A01035–A01070	\$86,076.51
Highway Fund	D00209–D00219	\$9,562.21
Trusts & Agency	AT00040	\$2,000.00

AND BE IT FURTHER RESOLVED, that the following advance-of-audit claims listed in Abstract 18-2024 are hereby allowed:

<b>Fund</b>	<b>Claim Numbers</b>	<b>Total Amount</b>
General Fund	A01071–A01073	\$8,404.90

**VIII. ADJOURNMENT:** There being no further business to come before the Board, Supervisor Hansan adjourned the meeting at 9:13 pm.

**IX. RECONVENE AS PARKING DISTRICT COMMISSION:** Supervisor Hansan called the meeting to order at 9:13 pm.

**X. FINANCIAL MATTERS – Pay bills**

**RESOLUTION 247-24**

**Board Action:** Motion by Councilperson Boak, seconded by Councilperson Paschkes, the motion passing 4–0 with Councilperson Schelling abstaining, on the following:

RESOLVED, that the Town Board hereby authorizes the Supervisor to pay the following claim as detailed in Abstract 18-2024:

<b>Fund</b>	<b>Claim Numbers</b>	<b>Total Amount</b>
Parking District Fund	ST00032	\$1,318.75

AND BE IT FURTHER RESOLVED, that the following advance-of-audit claim listed in Abstract 18-2024 is hereby allowed:

<b>Fund</b>	<b>Claim Numbers</b>	<b>Total Amount</b>
Parking District Fund	ST00033	\$307.35

**XI. ADJOURNMENT:** There being no further business to come before the Parking District Commission, Supervisor Hansan adjourned the meeting at 9:14 pm.

Erin Trostle, Town Clerk  
Dated at Pound Ridge, New York  
November 10, 2024