



**New York State  
Parks, Recreation and  
Historic Preservation**

KATHY HOCHUL  
Governor

ERIK KULLESEID  
Commissioner

November 15, 2023

Honorable Kevin Hansan  
Town Supervisor  
Town of Pound Ridge  
179 Westchester Avenue  
Pound Ridge, New York 10576

Dear Supervisor Hansan:

Thank you for your application under the Recreational Trails Program (RTP) through the Regional Economic Development Councils (REDC) and the Consolidated Funding Application (CFA) Round 13 Initiative.

The New York State Office of Parks, Recreation and Historic Preservation (OPRHP) is proud to have contributed \$2.4 million to this year's CFA. I am pleased to inform you that OPRHP is recommending a matching grant of up to \$250,000 from the RTP for the Pound Ridge Trails Project.

As a federally-funded program, the Federal Highway Administration (FHWA) must approve project funding in phases. Please do not begin any work until you have been notified of federal authorization.

Our agency will contact you to clarify the specifics about the project, including those elements of the proposed scope and budget that have been accepted for funding, next steps, reimbursement terms, environmental and historic preservation review requirements, and other terms and conditions. I urge you to work closely with our program staff and, again, not to begin work on your project until appropriate contract conditions have been satisfied.

OPRHP recognizes the vital role that this project will play in the health, environment, quality of life, and economic vitality of your community, and we are delighted that federal funding is available for recreational trails projects, and we are able to recommend these funds for your important project.

If you applied for funding from other OPRHP programs or other State agencies, you will receive information from those programs/agencies separately.

Congratulations,

Erik Kulleseid  
Commissioner



**NYS Consolidated Funding Application # 129798**  
**Organization Name:** Town of Pound Ridge  
**Project Name:** Pound Ridge Trails Program  
**City:** Pound Ridge **State:** NY

Created on  
July 28, 2023 - 06:46 PM  
Application finalized on  
July 28, 2023 - 01:37 PM

## ***Region***

Mid-Hudson

## ***Questionnaire Questions & Answers***

### **Location**

#### **Recreational Trails Program**

Q\_928 Project Street Address: Please input the project street address (**Street Number and Street Name only**).

If the project has multiple locations, please input the primary street address of the project. If the project does not have a definite street address, please input the approximate street address of the project (Street Number and Street Name only).

199 Westchester Ave

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Q\_565 Project City

Pound Ridge

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Q\_972 Project county or counties.

Westchester

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Q\_568 Project State

NY

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Q\_572 Project Latitude (This question's value will be filled automatically, based on the project address, when the application is finalized.)

41.20123029400003

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Q\_573 Project Longitude (This question's value will be filled automatically, based on the project address, when the application is finalized.)

-73.57209399499999

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Q\_184 NYS Assembly District where the project is located. (This question's value will be filled

automatically, based on the project address, when the application is finalized.)

93

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Q\_190 NY Senate District where the project is located. (This question's value will be filled automatically, based on the project address, when the application is finalized.)

37

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Q\_1034 Project ZIP Code. (please use ZIP+4 if known)

10576

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Q\_616 For more than one project location, please provide full address(es) for each location. If Not Applicable, indicate "NA".

7 Old Pound Rd., Pound Ridge, NY 10576  
Pound Ridge Town Park, 199 Westchester Avenue, Pound Ridge, NY 10576

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## Basic

### General Project Information

Q\_549 Type of Applicant (select all that apply)

Town

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Q\_12603 Is the applicant a DBA?

No

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Q\_556 Select an applicant ID type from the list below that you normally use to identify your organization on application forms.

Federal Tax ID Number

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Q\_2655 Based on your selection from the previous question, enter the associated ID number.

13-6007323

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Q\_969 If you are a business, have you been certified as a New York State Minority or Women-owned Business Enterprise (MWBE)?

N/A

**Applicant**

	<b>Answer</b>
<b>Organization Legal Name</b>	Town of Pound Ridge
<b>Applicant First Name</b>	Christeen
<b>Applicant Last Name</b>	Dur
<b>Street Address</b>	179 Westchester Avenue
<b>City</b>	Pound Ridge
<b>State</b>	NY
<b>Zip Code (use ZIP+4 if known)</b>	10576
<b>Telephone Number (include area code)</b>	914-764-3982
<b>Email Address</b>	cdur@townofpoundridge.com

**Contacts**

	<b>Primary Contact</b>	<b>Contact Authorized to Execute Contract if Awarded</b>	<b>Additional Contact</b>
<b>Salutation</b>	Mrs.	Mr.	<i>No Answer</i>
<b>First Name</b>	Christeen	Kevin	<i>No Answer</i>
<b>Last Name</b>	Dur	Hansan	<i>No Answer</i>
<b>Title</b>	Grants Coordinator	Town Supervisor	<i>No Answer</i>
<b>Organization</b>	Town of Pound Ridge	Town of Pound Ridge	<i>No Answer</i>
<b>Street Address</b>	179 Westchester Avenue	179 Westchester Avenue	<i>No Answer</i>
<b>City</b>	Pound Ridge	Pound Ridge	<i>No Answer</i>
<b>State</b>	NY	NY	<i>No Answer</i>
<b>ZIP Code</b>	10576	10576	<i>No Answer</i>
<b>Telephone Number</b>	914-764-3982	914-764-3985	<i>No Answer</i>
<b>Email Address</b>	cdur@townofpoundridge.com	supervisor@townofpoundridge.com	<i>No Answer</i>

Q\_4199 Please select the primary sector or characterization that best defines this project.

Recreation

Q\_4198 Please select the secondary sector or characterization that best defines this project.

## Transportation

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### Project Description

Q\_575 Project Description. Concisely describe the project, indicating the location, what will be planned, designed, acquired, and/or constructed, the issues/opportunities to be addressed, and expected outcomes and deliverables. Additional details will be collected later in the application process.

This project will build safe walking/biking trails for recreation, linking residents to the Pound Ridge Town Park, open spaces, nature preserves, & business/cultural centers. The new trails will connect to an existing 1.2 mile paved path from Park to the Town House and on to the Business District. Future planned phases will extend these corridors.

1: "Old Pound Town Path Extension" will extend the Town Path from the park, winding through an undeveloped town-owned 21 acre parcel, 7 Old Pound Rd., and exiting on Old Pound Rd. This multi-use trail bypasses a steep, high-traffic section of Rt. 137 that is unsafe for walking/biking.

2. "Old Pound Nature Trail" will connect from the above path to the SE corner of the 7 Old Pound parcel.

3: The "Town Park to Halle Ravine" interpretative trail will travel through undeveloped town properties connecting the East end of the Park to Halle Ravine, a nature preserve.

This project is a huge step toward the Town's vision of a more walkable, bikeable community with non-motorized access to open spaces and the Historic District, which includes schools, a church, meeting house, library, restaurants, museum, historical buildings and shops.

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Q\_976 Statement of need: Provide a brief summary of the need for the project in the geographic area proposed and the project's financing needs, including funding gaps of the proposed project.

Per the 2020-2025 SCORP, Westchester Cnty has an RIN of 8 for biking. The need for safe, bikeable paths in Pound Ridge is even greater. Our roadways are narrow, with no bike lanes, particularly the section of Westchester Ave. between the Town Park and The Hamlet/Historic District. There are many instances, eg. Summer Camp, 4th of July, & Harvest Fest & other Town events, where the lack of a safe, walkable route between the Park and elementary school creates huge logistical & safety problems. Pound Ridge has

many preserves and open-spaces that lack adequate parking, though hikers are required to drive to them. The limited parking has also prevented us from using these preserves and open spaces for group recreation and educational programs. Creating access corridors will enable residents & visitors to safely & sustainably enjoy our land.

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Q\_929 Current State of Project Development (i.e. planning, preliminary engineering, final design, etc. You may enter N/A for non-project related applications)

Substantial planning and preliminary engineering and design have been completed. Preliminary trails have been mapped and flagged.

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Q\_975 Estimated Project Timeline: include project start/completion dates, estimates for design, permitting and construction or other major steps.

Estimated Timeline

Summer 2023: Grant Application and Estimates, Preliminary Design and Engineering

December 2023: Grant Awarded

Winter 2024: Finalize Preliminary Design, Prepare Design Report, Environmental Surveys and Wetlands Review, Approvals

Spring 2024: Prepare Final Design, Permits, Right-of-Way Documentation

Summer 2024: Obtain Estimates through Bidding Process, Start Construction Phase

Fall 2024: Ongoing Construction

Winter 2025: Closeout

Spring 2025: Official Grand Opening. Roll out Marketing, Public Relations, and Recreational Programming

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Q\_580 Provide a list of all federal, state, and local reviews, approvals, or permits needed or completed, including the dates when they are expected to be completed or were completed. If Not Applicable, indicate "NA".

NYS DOT permit application for ROW was approved January 2022. NYS DEC Freshwater Wetlands Permit and NYS Protection of Waters Permit (Disturbance of The Bed or Banks of a Protected Stream or Other Watercourse) will be submitted, if required, during Final Design Phase. Pound Ridge Water Control Commission approvals & Pound Ridge Building Inspector's approval will be required.

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Q\_12606 Does this project require State and/or Federal Environmental Review?

No

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Q\_12604 Has a National Environmental Policy Act (NEPA) Record of Decision been issued?

No

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### Prior CFA Funding

Q\_12625 Has the applicant or project been awarded funding in prior CFA rounds?

No

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Q\_4160 For each program to which you are applying under the CFA, explain your strategy for proceeding if the full amount of requested funding, required matching funds, and temporary financing are not secured as expected, or committed sources become unavailable. This explanation must address any proposed project phases, and both CFA and non-CFA sources of funds.

The Pound Ridge Town Supervisor and the Town Board are committed to this program as per the values identified in our Town's Comprehensive Plan. If funding is not awarded by the CFA, the Town will continue to seek other funding opportunities with our State, County and local legislators, and through fundraising efforts in partnership with local organizations.

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## REDC

### Recreational Trails Program

Q\_2366 How does your project align with the Regional Economic Development Council's Strategic Plan/Upstate Revitalization Initiative Plan? (strategic plans are located at <https://regionalcouncils.ny.gov/>)

Our trail project most aligns with the RECD / URI priority goal of "grow natural resources". Pound Ridge is abundant in natural resources: trees, ponds, streams, stunning rock formations, peace, quiet, and wildlife. This project "grows" those resources by providing access to them with trails that allow residents and visitors to experience town-owned undeveloped wetlands and woodlands with minimal impact. Connected to the Town Park and Halle Ravine, these trailways will expand educational opportunities through our Summer Camp, Recreation, and Land Conservancy programs, which can "grow" these resources by teaching our kids and grownups to appreciate and protect them.

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Q\_930 Explain what makes your project a regional economic priority - for example creates jobs, economic investment, sustainability and community revitalization, government efficiency or consolidation etc.

This trail project will help will make our town and region more sustainable. By making it easier for residents and visitors to walk and bike through town, we can reduce our reliance on carbon emitting automobiles. This will also revitalize the community and bring economic investment. People from greater NYC already visit or move to Pound Ridge for its unspoiled natural beauty and undeveloped charm. They come to bike our winding roads, hike in our preserves and Reservation, and "bathe" in our forests. By making safe connections for walking and biking between shops and restaurants in Scott's Corners, the playgrounds, pools, and fields of the Town Park, the woods and wetlands of our open spaces, and the historic charm of the Hamlet, we can enhance Pound Ridge's appeal as a destination for daytrippers, weekenders, & anyone looking for an escape from the megalopolis just 45 minutes to the South. Those visitors will spend money in our shops and restaurants downtown.

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## Standard Question



Q\_14047 What type of project is this? (Select all that apply.)

Maintenance or Restoration of Existing trail(s), Development or Rehabilitation of Trailside or Trailhead Facilities, Construction of New Trail(s)

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Q\_14042 For each project type (maintenance, restoration, acquisition, construction, equipment purchase, etc.), indicate how much property will be impacted by the project (number of acres, miles, linear feet, or other unit of measure).

1. "Old Pound Town Path Extension" will require crushed stone trail construction: of approximately .65 miles, 6 feet wide, which is approximately 20, 000 square feet (.5 acres) of land impacted on otherwise undeveloped parcel(s) of

approximately 21 acres. 2. "Old Pound Nature Trail" will be an approximately .15 mile trail of compacted earth about 3 feet wide. 3. "Town Park to Halle Ravine" will be approximately 1 mile of compacted earth hiking path, including approximately 420 linear feet of 3 foot wide boardwalk and bridges.

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Q\_12053 Is this project application for a Motorized, Non-Motorized or Diverse use trail?

Non-Motorized, Diverse

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Q\_12054 What are the intended authorized Non-Motorized use(s) for this project? (Select all that apply)

Bicycling, Day Hiking, Interpretive/Nature, Jogging/Fitness, Mountain Biking, Snowshoeing

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Q\_12096 What are the intended authorized Motorized use (s) for this project? (Select all that apply)

Not Applicable

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Q\_12056 Describe the degree to which the project provides for recreational trail corridor sharing for two or more trail uses.

The new "Old Pound Town Path Extension" will be 6' wide, with rest areas at least every 1000 feet, allowing cyclists to safely pass pedestrians. The trail will incorporate turns and switchbacks to minimize the grade and control the speed of downhill cyclists. The "Town Park to Halle Ravine" trail is intended for walking, interpretative/nature, and snowshoeing.

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Q\_12057 Describe the degree to which the project provides for multiple uses in multiple seasons (e.g., hiking and biking in the summer and cross-country skiing in the winter).

The "Old Pound Town Path Extension" will be open for walking, hiking, and cycling all

four seasons. In winter, cross country skiing and snowshoeing will be available for the other nature trails.

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Q\_2139 If fees are charged for use of the trail, enter the amount charged.

N/A

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Q\_2158 Describe the degree to which the project will utilize existing corridors (railroad right-of-way, canal towpath, utility lines, publicly owned river valleys or highland ridges, parkways, etc.) to maximize the use and maintain the integrity of existing corridors.

The trails we build will connect to and build upon the existing paved Town Path, which mostly runs between Westchester Avenue and a stream/wetlands owned by Aquarion Water Company. The new trails will extend this corridor by connecting to and through other open spaces. This will maximize the use of this corridor, while maintaining its integrity and minimizing impact to wetlands and woodlands.

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Q\_2138 What is the classification of property on which this project will take place? (Select all that apply.)

State Land, Municipal Land

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Q\_2156 Describe the degree to which the project ties into greenways, scenic corridors, other trails, and/or links natural, cultural, historic, or recreation areas or resources.

The proposed new "Old Pound Town Path Extension" furthers the goal of creating a Pound Ridge Trail System by beginning to connect the Park to the Historic District, aka "The Hamlet", a cultural center of town which includes the Pound Ridge Elementary School, Community Church and Pre-School, Historical Society and museum, the Library, Conant Hall (a Town-owned facility used for various community services and gatherings), as well as the Inn at Pound Ridge. Currently, there is no safe route between the Town Park and the Hamlet because that section of Route 137 is steep, heavily trafficked, and too narrow for sidewalks or bike lanes. The "Old Pound Town Path Extension" also creates recreational access to the 21 acres of undeveloped scenic woodlands on the "7 Old Pound" property, which currently has no viable means of access. The "Old Pound Nature Trail" will allow for more walking amidst nature on the property, and may eventually provide an additional access point for a scenic route to other trails in the Park. The "Town Park to Halle Ravine" Trail links the Town Park through an undeveloped parcel of Town-owned land to 1.2 miles of trails in the Halle Ravine Nature Preserve.

These new trails, linked to the existing paved trail that goes from the Park to Scott's Corners (the town Business District), connect the Hamlet, Park, Nature Preserves, the Town House, and Scott's Corners in a continuous, safe, car-free "greenway".

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Q\_2159 Describe the degree to which the project will improve the continuity of a trail system. This is determined by the length of the trail system, not just the project area. Include the length of the contiguous trail system of which the project is a part of.

The "Old Pound Town Path Extension" will improve the continuity of our Town's existing paved trail. It will add approximately .65 miles to the existing 1.2 mile paved trail, bringing us closer to a crucial connection between the Hamlet, Park, and Business District, which

has an additional .5 miles of paved sidewalks. The "Town Park to Halle Ravine" trail will connect the Town Park to one of the Town's largest and most used Nature Preserves, adding 1 mile of trail that connects to 1.2 miles of existing hiking trails in Halle Ravine. All told, these trails will comprise a network of over 5 miles. Per longstanding Town goals, we envision expanding this system in future projects through the Hamlet to more residential neighborhoods and existing trail networks. In a town with no public transportation, this is a crucial step towards our vision of a community that can be safely traversed without a car.

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Q\_14192 Describe the resulting public benefit upon completion of the project including how the project meets the federal program initiatives. Federal program initiatives: a) Project clearly and specifically provides enhanced recreational access for persons with disabilities, b) Provides for the redesign, reconstruction, nonroutine maintenance, or relocation of recreational trails to benefit the natural environment or to mitigate and minimize the impact to the natural environment, c) Project utilizes a Qualified Youth Conservation or Service Corps to perform construction and maintenance of recreational trails.

a. The Old Pound Town Path Extension access point was chosen as the most accessible option for persons with disabilities. However, small sections of the route, particularly the entry point from Route 137 to the 7 Old Pound Property, are slightly more steep than ADA thresholds allow. In the RFQ phase, engineers will be asked to investigate ways to achieve ADA compliance. b. The "Town Park to Halle Ravine" route begins in the Town Park near a old blue blazed trail that ultimately disappears. This trail is mentioned and mapped in "Walkable Westchester" (J. & W. Daniels, 2nd edition, 2014, page 89), but it did not go all the way through the Fox Run property to Fox Run Rd., and it has not been maintained. Many people currently bushwhack their way through this parcel of land, trying to get through to Fox Run Road. By redesigning, completing, and marking this trail, we can minimize impact to wetlands and threatened species. c. We have been advised by and will utilize the Service Corps of the NY-NJ Trail Conference to assist in training and trail building.

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## Project & Property Description

Q\_14045 Is the proposed project located on or adjacent to a Federal-Aid Highway? Federal-Aid Highways include all Principal Arterials, Minor Arterials, Minor and Major Collectors. Use the NYS DOT Functional Classification Viewer linked below to determine the appropriate response. <https://gis.dot.ny.gov/html5viewer/?viewer=FC>

No

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Q\_9741 Describe your ownership interest in the property and any restrictions in ownership or use of the property. For projects involving acquisition of real property (either purchase or donation), describe the status of the acquisition. Elsewhere in this application, you will be asked to document compliance with the Uniform Act.

All proposed work to enhance and connect our trails are currently on property owned by the Town of Pound Ridge, or we have right of way on our local roads and approval from NYS DOT.

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Q\_9738 Describe any changes in trail use designation, trail surface, or trail width that will result from the proposed project.

We are not proposing to change any designation. We are proposing to create pathways to connect existing trails, preserves and parklands to increase accessibility, safety and sustainability.

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Q\_9727 Describe the relationship of the proposed project to any significant environmental resources, including wetlands and floodplains. Include the type and size of the resources and how they will be managed and impacted.

The proposed "Town Park to Halle Ravine" trail will have sections that interact with state regulated wetlands and fall within the vicinity of the NYSDEC's "Animals Listed as Endangered or Threatened or Rare" buffer area. Permits will be required for both wetlands and endangered/threatened species. The "Old Pound Town Path Extension" trail will not cross wetlands, but will require a permit due to its "Animals Listed as Endangered of Threatened" status.

The "Town Park to Halle Ravine" trail passes through a "Class 2-State Regulated Freshwater Wetlands", system. The "Wetland ID" for this particular wetland is "D-10". The size of this wetland system is 55.9 acres. However, the route has been chosen to minimize wetland crossing to some 420 linear feet. To traverse these sections, 420 feet of 3 foot wide boardwalks and bridges have been planned and designed with the guidance of members of the NY-NJ Trail Conference. Apart from the footings of boardwalks and bridges, the wetlands will be minimally impacted, as hikers will stay on the boardwalk. This is an ecological improvement from the current situation, in which hikers frequently bushwhack through unmarked wetlands in attempt to get to the Town Park or Halle Ravine. The stone dust path through "7 Old Pound" will be routed through sparse woodlands to minimize any disturbance of trees and other potential habitats.

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Q\_9732 Describe the degree to which the proposed project will require any fill, grading or culvert work.

The entrance into the "7 Old Pound" property from Westchester Avenue will require some grading of the the steep roadside embankment leading up to the property in order to make the path an acceptable grade for walking and biking. There may be small sections of trail that may require some minor cutting and filling due to grade, to prevent erosion of the trail and avoid damage to the surrounding ecosystem. The section of the path running along Westchester Avenue will be engineered to ensure runoff from the road is properly diverted.

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Q\_9731 Will the proposed trail project require the removal of any trees? If so, estimate the number of trees to be removed with a diameter at breast height (DBH) greater than 3 inches.

All proposed trails can and will be wound through the landscape so that the removal of trees greater than 3" in DBH will not be required.

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Q\_14046 Will the project require ground disturbance greater than 1 acre in area?

No

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## Project and Property Description

Q\_9723 In a detailed project narrative describe the complete project and identify the portion proposed for RTP grant funding. If the grant proposal is part of a larger project, (1) describe the work to be accomplished with RTP grant funding , including component steps and approximate timeline, (2) explain how the project has been planned and designed, (3) describe how the proposed work

will be accomplished according to accepted professional standards, (4) and explain how the items outlined in your Cost Share Summary and CFA Program Budget will accomplish your project goals.

This project is a crucial piece of a larger, long term Town goal of creating trail systems that link Pound Ridge's open spaces, recreation areas, business centers, cultural hubs, & neighborhoods via "greenways" that provide safe, minimally impactful access to the Town's natural and cultural resources.

The 2023 RTP grant funding will be used to build trails connected to the Town Park and an existing paved corridor trail.

1. The "Old Pound Town Path Extension" (OPPE) will run 4278' from the Park to and through the undeveloped town-owned 21 acre parcel at 7 Old Pound Road.

The OPPE will start at the northern terminus of an existing 1.2 mile paved path near the pond on West end of the Park. The new trail will head West, and run 343' around the edge of the parking lot as a 6' wide painted bike lane until the NW corner of lot. The trail will then become a 6' wide asphalt path, running East for 400' along the North edge of the parking lot. 200' of the trail on NE side of lot will be lined by concrete curbs to keep cars off trail & maintain existing parking spots. 40' from Rt 137, a guardrail will be installed to separate trail users from vehicle traffic and funnel them safely onto the trail as it approaches Rt. 137. At NW corner of lot, the trail will become stone dust and turn North on Rt 137, running along West roadside where Town has NYSDOT approval to use ROW. Guardrail will wrap around this corner and continue between the trail & road with gaps for 2 driveways crossed. Signage and speed controls will be installed in this area to keep cyclists from colliding with cars as they head downhill. After traveling 400' up Rt. 137, the trail will switch back to minimize grade as it climbs the embankment between Rt 137 and 7 Old Pound property. Path will then turn East into 7 Old Pound land through an existing gap in the stone wall. Trail will wind East and North through 7 Old Pound property, turning repeatedly to minimize slope, go through existing gaps in stone wall, avoid trees, & end at Old Pound Rd.

2. The Old Pound Nature Trail (OPNT) will be a 750' interpretive hiking trail off the OPPE near SW corner of private lots #9820 - 15.1 & 15.2, terminating at the SW corner of the 7 Old Pound Property.

3. The "Town Park to Halle Ravine" (TPHR) trail will be built from East end of Town Park to SW edge of Halle Ravine Preserve trails, a total of 1.05 miles. The TPHR trail will begin by the tennis courts, and head East for 2369' through an 8.03 acre town-owned lot to Fox Run Rd. Volunteers will build a 3' wide hiking trail. Wetlands will be traversed by building 420 total linear feet of 3' wide boardwalks & bridges. The trail will then head WNW along Fox Run Rd., a very quiet back street, for 456' until the intersection with Indian Hill Rd. Then North on Indian Hill Rd. on a grassy stretch on the roadside for 500'. The trail will then enter another town-owned lot, where a 20' bridge will be constructed to cross a stream. The trail will continue North for approximately 1379', enter Halle Ravine Preserve & connect with the Southern Loop of existing Halle Ravine trails.

#### ESTIMATED TIMELINE:

Summer 2023: Grant Application & Estimates, Preliminary Design and Engineering

December 2023: Grant Awarded

Winter 2024: Finalize Preliminary Design, Prepare Design Report, Environmental Surveys & Wetlands Review, Approvals

Spring 2024: Prepare Final Design, Permits, Right-of-Way Documentation

Summer 2024: Obtain Estimates through Bidding Process, Start Construction Phase

Fall 2024: Ongoing Construction

Winter 2025: Closeout

Spring 2025: Official Grand Opening. Rollout Marketing, Public Relations, & Recreational Programming

#### PLANNING AND DESIGN:

Jason Pitingaro, Town Engineer, designed original plan for OPPE trails in 2021, with guidance from Old Pound Road Advisory Committee (OPRAC). In 2023, he redesigned plan to make access to OPPE via Rt. 137 safer.

Pound Ridge Land Conservancy Land Stewards were consulted on optimal routes for trails to minimize environmental impact & coordinate plans with PRLC.

Members of the NY-NJ Trails Conference walked the properties and shared expertise & resources to help plan trails and design boardwalks & bridges in line with safety & environmental standards.

Plans for OPPE conform to all applicable building, safety, & environmental standards. Project manager will oversee hiring of contractor to execute plans in line with standards.

NYNJTC will train volunteer builders of TPHR & OPNT trails, ensuring the completed project adheres to applicable environmental & safety standards.

The items outlined in the Cost Share Summary & CFA program budget provide for construction of trails that are as accessible, safe, and ecologically friendly as possible. They provide for further design, all foreseeable review and permitting, & a management team that will execute the contract on time, with respect for the budget, & according to specifications and regulations.

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Q\_13082 Describe and document how the budget and costs were determined.

Budget was compiled with assistance from the NY-NJ Trail Conference, the Town's Director of Finance and the Town Engineer.

1. Cost estimates for "Old Pound Town Path Extension" construction were prepared by Town Engineer.
2. Lumber lists for bridges and boardwalks in "Town Park to Halle Ravine" trail were compiled consulting with NYNJ Trail Conference, then cost estimates prepared by Rings End Lumber, Lewisboro, NY.

3. Volunteer hour calculations were made with assistance from NYNJTC.
4. Stipend for Project Manager and Land Steward were calculated by Grants Coordinator and Director of Finance.
5. Surveying costs were estimated by NYNJTC.
6. Town Engineer estimated cost of archaeological survey.
7. Trail signage costs were estimated with a quote received from Voss signs.

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Q\_370 Explain the strategy and resources for going forward after the project is complete; that is, for implementing grant-funded plans, developing and using grant-funded acquisitions, and maintaining grant-funded improvements.

The Town of Pound Ridge will incorporate the trail maintenance costs into their annual budget. The Town will partner with local nonprofits to utilize volunteer groups in addition to existing Town staff to maintain the trails. The Town Board including the Conservation Board, Recreation Commission and Energy Action Committee will all continue to seek other grant opportunities to expand and maintain our trail system going forward.

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Q\_6288 If the applicant is partnering with or applying on behalf of another entity/organization that will undertake the project work, be the principal payee of the grant, and/or take/retain ownership/use of the property, explain the fiscal relationship between the parties, the particulars of their participation in the proposed project, and who will execute the grant contract with OPRHP.

The Town of Pound Ridge is not partnering with any other official entity on this project. If awarded and a network of trails is created, the Town will discuss partnering with local nonprofits, such as the Pound Ridge Land Conservancy and the NY-NJ Trails Conference and our Town's various Boards and Commissions to maintain the Trails but the costs will be part of the Town's annual budget.

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Q\_2145 If this trail receives funding through the NYS Snowmobile Trail Grant Program, identify through which municipality it receives funding.

N/A

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### Open Grants with OPRHP

Q\_11573 Do you currently have any open grants with OPRHP?

No

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Q\_3626 If this application is successful, how will you monitor expenditures during the life of the project to ensure that the project stays on schedule and within budget?

The Project Manager and Project Coordinator will work with the Town's existing Finance Director and existing Grants Coordinator to monitor expenditures during the life of the project.

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### Certification

Q\_1038 By entering your name in the box below, you certify that you are authorized on behalf of the applicant and its governing body to submit this application. You further certify that all of the information contained in this Application and in all statements, data and supporting documents which have been made or furnished for the purpose of receiving assistance for the project described in this application, are true, correct and complete to the best of your knowledge and belief. You acknowledge that offering a written instrument knowing that the written instrument contains a false statement or false information, with the intent to defraud the State or any political subdivision, public authority or public benefit corporation of the State, with the knowledge or belief that it will be filed with or recorded by the State or any political subdivision, public authority or public benefit corporation of the State, constitutes a crime under New York State Law.

Christeen Dur

**General Certifications**

Q\_4339 By entering your name in the box below, you certify and agree that you are authorized on behalf of the applicant and its governing body to commit the applicant to comply with the requirements of Title 49, Code of Federal Regulations, Part 26 (49 CFR Part 26): Disadvantaged Business Enterprises (DBE), and 41 Code of Federal Regulations 60: Equal Employment Opportunity (EEO). You will certify that DBEs will have equal opportunity to receive and participate in any program or activity receiving Federal financial assistance, and employees and applicants are treated equally without regard to race, color, religion, sex, or national origin. You will further certify that the applicant will maintain such records and take such actions necessary to demonstrate such compliance throughout the completion of the project.

Kevin Hansan, Town Supervisor

**Net New Jobs**

No job answers necessary due to your associated programs.

**Qualified Investments**

No investment answers necessary due to your associated programs.

**Total Project Cost**

Total project cost: \$ 353,594

**Funding Requested from Program**

Program	\$	Amount Requested
Recreational Trails Program This program is closed; answers cannot be modified.	250000	maximum funding allowed: \$250,000

**Program Budget**

Recreational Trails Program



Use	Source	Status	Amount	Indicate Source / Comments
Construction/Renovation	State	Anticipated	\$171592	RTP Grant
Salaries and Wages	State	Anticipated	\$11000	RTP Grant
Supplies/Materials	State	Anticipated	\$22134	RTP Grant
Site Preparation	State	Anticipated	\$7000	RTP Grant
Construction/Renovation	Local	Anticipated	\$35738	Town of Pound Ridge
Architectural/Engineering/Soft Costs	State	Anticipated	\$38613	RTP Grant
Construction/Renovation	In-Kind	Anticipated	\$67517	volunteer hours

## Attachment Questions & Answers

### Recreational Trails Program

Q\_13930 Submit a 1:24,000 scale USGS or DOT planimetric map with the subject property circled. The required map must show at least 1:24,000 scale and be clearly marked as to scale and source, including Quad Name and/or Code. A good source is the online, layered "Grants Map for CFA" and its instruction document, "Using the Grants Map for CFA," which can be accessed via <https://parks.ny.gov/grants/consolidated-funding-app.aspx>. The NYS GIS Clearinghouse <https://gis.ny.gov> is another source for downloadable, printable maps. In addition to the required map, you may submit any other site map that will help to locate the specific project site.

PR Trail CFA Map.pdf  
[Download](#)

Q\_14049 If the project site is located in a Potential Environmental Justice Area, as mapped by the Department of Environmental Conservation, upload a map of the Potential Environmental Justice Area, indicating project site. Maps can be found at <https://www.dec.ny.gov/public/911.html>. <https://www.dec.ny.gov/public/911.html>

No attachment, cannot upload

Q\_4009 Submit at least one additional map showing the location of the specific project site and clearly indicating the location of any proposed new trail segments, as applicable. Maps must include a north arrow, title, legend, scale, and must note the project area.

Maps final.zip  
[Download](#)

Q\_10064 Schematic Site Plan: Provide a plan and/or elevations that depict the project site and its immediate surroundings identifying both existing conditions and proposed project elements as described in the project narrative.

schematic\_Final.pdf  
[Download](#)

### Required Documentation

Q\_6387 Provide clear color images. If the project includes equipment purchase, provide photos of the

type of equipment to be acquired/leased (originals or examples from catalogs or brochures).

For trails projects include both overviews and details, showing the property and illustrating existing conditions and areas to be impacted by proposed work. Photos should be dated, labeled and keyed to a site plan. Include photos of any structures more than 50 years old within, or immediately adjacent to, the project area. Provide views to these features from the project site as well as views of the project site from them. Please ensure that photographs reflect current conditions. Images that are freely available on the internet may not show current actual conditions.

RTP photos.zip  
[Download](#)

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## Planning Initiatives

Q\_12052 Attach documentation which demonstrates that the project is identifiable as a component of a statewide or national trails system (i.e. National Scenic, Historic, Heritage Area or Recreational Trails, Empire State Trail, Canalway Trail) and/or furthers a specific goal of, or is identified in the Statewide Comprehensive Outdoor Recreation Plan (SCORP), Statewide Trails Plan, Statewide Greenway Trails Plan, or State Snowmobile Plan. Cite the internet address and the specific pages of the documents where the proposed project is referenced or submit clearly marked copies of the relevant sections of the planning document clearly identifying the page and source.

Q 12052 (1).pdf  
[Download](#)

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Q\_11558 Attach an explanation of how the project relates to and advances regional, municipal, or community planning initiatives (for example, Comprehensive Plan, Watershed Management Plan, Local Waterfront Revitalization Program, neighborhood plan, local trails plans, etc.) including historic preservation efforts. Attach copies of the relevant pages of the plan(s), clearly identifying the source and page and marked/highlighted to identify the relevant text. If the plan which identifies the need for the project is 5 years or older, provide evidence that the plan reflects current need (i.e. a copy of the resolution adopting or reaffirming the local plan).

Q 11558 Comp Plan .pdf  
[Download](#)

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## Local Designation

Q\_11559 If the property has been officially designated as a local landmark or as part of a local historic district under local historic preservation legislation, attach documentation, such as the municipal list of designated properties, a copy of the landmark designation, notification letters, etc.

No attachment, cannot upload

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## Required Attachments for all Applicants to OPRHP: SEQR

Q\_13794 Project review pursuant to the State Environmental Quality Review Act (SEQRA) must be completed prior to the award of any state and/or federal funds. Information and forms concerning the SEQR process can be found at <http://www.dec.ny.gov/permits/357.html>. Has SEQR review of this project been completed?

Yes

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Q\_13799 Attach the Negative Declaration or Findings Statement from SEQR review of the project.

(This question is associated with your answer selection in question: [Q\\_13794](#))

SEAF SIGNED.zip  
[Download](#)

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### Ground Disturbing Activities

Q\_11539 Does the project involve ground disturbing activities? Examples of ground disturbance include mining activities, building construction and demolition, excavation, grading, trenching, and stump removal. For purposes of archeology, plowing is not considered to be a form of ground disturbance.

Yes

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Q\_11538 Describe the proposed ground disturbing activity. If possible, show it on a site plan. If you have documentation of prior ground disturbance in the area of proposed work, attach documentation (photos, maps, site plans). If no prior ground disturbance can be documented, it may be necessary to conduct an archaeological survey prior to any work on the project. Your budget should take into account the need for an archaeological survey.

(This question is associated with your answer selection in question: [Q\\_11539](#))

Q\_11538 (1).pdf  
[Download](#)

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### Property under the Jurisdiction of NYS OPRHP

Q\_12690 Is the applicant proposing to undertake work in a State Park or State Historic Site under the jurisdiction of the New York State Office of Parks, Recreation and Historic Preservation?

No

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Q\_12041 Does the project include work on private lands?

No

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Q\_9682 Does the project require the acquisition of any additional property rights?

No

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### Alienation or Conversion of Municipal Parkland

Q\_11981 Is the project located in a public park facility, all or part of which is being sold, leased, exchanged, donated, disposed of or used for other than public park purposes?

No

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Q\_13724 Does the project include equipment purchase?

No

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### Community Support

Q\_11556 Attach a narrative and documents describing (1) community support for the proposed project, (2) citizen involvement in identifying project needs and public participation in project development, and (3) the role and experience of municipal agencies, private organizations, consultants, volunteers, and others involved in the project.

11556 community.zip  
[Download](#)

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Q\_6946 Please provide Letters of Support for your project (if applicable). All letters should be scanned into a single PDF file and their total size cannot exceed 30 Megabytes (MB).

letters of support final.pdf  
[Download](#)

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### Justification and Reasonableness of Costs

Q\_14044 Attach an itemized Cost Share Summary, which identifies each element of the proposed project, as described in your Project Description and Project Narrative, and itemizes expenses by project phase. Include the value of all project expenses including those that will be covered through donations, volunteer labor, grants from other agencies, and other matching sources. This will be used to establish your phased project funding with the Federal Highway Administration. Use the "Cost Share Summary" template and "Cost Share and Budget Help" document found on OPRHP's CFA webpage under "Recreational Trails Program" (link below).  
<https://parks.ny.gov/grants/consolidated-funding-app.aspx>

RTPCostShareSummary2023Final2PoundRidge (1).pdf  
[Download](#)

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### Project Personnel

Q\_11937 Identify the administrative and professional personnel who will administer the requested grant. Attach a description of existing administrative structures and identify who will be responsible for specific tasks, such as contract and grants administration, purchasing, fiscal accounting, design, specifications, and project management. For those managers and professionals already hired, provide documentation of the procurement/hiring process, individual/firm resumes, and job assignment/scope of services. For future hires, summarize the qualifications sought, proposed selection process and schedule and provide a draft or copy of the Request for Proposals or solicitation.

Q 11937 Project Personnel (2).pdf  
[Download](#)

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# Legend

[x] = Expired Program

