

MINUTES OF THE MAY 01, 2014 MEETING OF THE TOWN BOARD OF THE TOWN OF POUND RIDGE HELD AT THE TOWN HOUSE, 179 WESTCHESTER AVENUE, POUND RIDGE, N.Y., COMMENCING AT 8:00 P.M.

PRESENT: SUPERVISOR RICHARD LYMAN; COUNCIL MEMBERS:  
DANIEL PASCHKES, ALISON BOAK, JONATHAN POWERS AND  
BONNIE SCHWARTZ

ALSO PRESENT: TOWN CLERK, JOANNE PACE  
TOWN ATTORNEY, WILLIAM P. HARRINGTON

**CALL TO ORDER:** Supervisor Lyman called the meeting to order at 8:00 p.m.

**CALL FOR EXECUTIVE SESSION:** None

**ANNOUNCEMENTS:** Supervisor Lyman announced that there will not be a formal Town Board meeting on Thursday, May 8<sup>th</sup> because of the Taste of Pound Ridge event. The Town Board will convene at 6:00 p.m. to pay bills only.

**MINUTES: Acknowledge/correct/accept minutes of the Town Board Work Session and Town Board meeting held on April 10, 2014**

**RESOLUTION #: 98-14**

**Board Action:** Motion by Councilman Powers, seconded by Councilwoman Schwartz, all voting aye on the following:

RESOLVED, that the Town Board hereby accepts the minutes of the Town Board Work Session and Town Board meeting minutes of April 10, 2014.

**NEW BUSINESS:**

**Pound Ridge Partnership-Special Permit Application to hold Harvest Festival on Saturday, October 19, 2014**

Councilwoman Boak announced for the record that she is a volunteer for the Pound Ridge Partnership. Some concern was expressed about alcohol consumption and how it can be controlled. Kevin Long, committee member, said that they are putting extra volunteers at tables selling beer and around the trash can area to observe who is buying beer and who is drinking it. They will have a bracelet system for those who plan on drinking the beer. Supervisor Lyman requested a written report from the Partnership in regard to the controls suggested on alcohol consumption. He and Chief of Police Dave Ryan will review the plan. Once an acceptable accommodation is reached, Supervisor Lyman will provide the necessary letter of recommendation to the Alcohol Beverage Commission.

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**RESOLUTION #: 99 -14**

**Board Action:** Motion by Councilman Paschkes, seconded by Councilwoman Schwartz, all voting aye on the following:

RESOLVED, that the Town Board hereby accepts the application for Special Event from the Pound Ridge Partnership for their annual Harvest Festival to be held on Saturday, October 18, 2014 with a rain date of Sunday, October 19, 2014 from 2:00 p.m. to 7:00 p.m. subject to the Committee finalizing an alcohol plan with Chief Ryan and authorizes the hanging of their banner from September 10 through October 20<sup>th</sup> and gives their support for the Pound Ridge Partnership's application for the required liquor license, subject to all the required insurance certificates and coordinating with the Chief of Police.

**Police Department – purchase a vehicle**

**RESOLUTION #: 100 -14**

**Board Action:** Motion by Councilwoman Boak, seconded by Councilman Paschkes, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes the purchase of a new Police vehicle, 2014/2015 Ford Expedition, as budgeted in the amount of \$48,186.00 plus an additional cost not to exceed \$600.00 for the striping of the vehicle. This vehicle is off of the NY State OGS contract through Beyer Fleet and Leasing in East Hanover, New Jersey.

**MS-4 Annual Report**

Deputy Supervisor Jon Powers summarized the annual MS4 report showing the progress and project plans toward achieving measurable goals identified in our Storm water Management Program Plan. The Tax Maps have been redone in electronic format as the basis for GIS and completed in 2012. The GIS aerial map provided by Westchester County has been accurately updated and the outflows have been mapped in that system. The reporting process for illicit discharge has been communicated to all residents. All Maintenance and Highway staff have been trained. A septic management ordinance has been adopted requiring that all septic systems be pumped/inspected by 2015.

The mapping is complete and now will be the basis for programs to assure that the illicit discharges are being detected and eliminated. The Conservation Board and Land Conservancy have a good communication plan and active program explaining what to do

and what not to do. The Conservation Board has volunteered to do dry weather screening of the outflows.

Councilman Paschkes had a question on page MCM 3 Page 4 of 4 where it states “All members of the Town Board, Conservation Board, Planning Board, Water Control Commission, Highway Department, Maintenance Department and Police Department will be trained in the use of GIS and in recognizing and reporting illicit discharge.” He feels this is a very overly ambitious statement to include in the report and should be eliminated. He does not want to make an assurance to a State Agency that may come back and cite us for something that we promised to do. The Town Board and Town Attorney discussed this and decided to take it out altogether.

Councilman Paschkes also brought to the Town Board’s attention MCM 6 Page 3 of 3 F. and changed the wording to read: “Programs will be reviewed to improve effectiveness, efficiency and automation of record keeping. Up-to-date BMPs will be provided to Town staff (eliminating provided to **all** Town staff) to ensure (not **insure**) as appropriate that all routine maintenance practices are consistent with NYS DEC standards.

**RESOLUTION #: 101-14**

**Board Action:** Motion by Councilwoman Boak, seconded by Councilman Powers, all voting aye on the following:

RESOLVED, that the Town Board hereby accepts the MS4 report as revised and authorizes the Supervisor to sign the revised MS4 report.

**Conservation Board- requests for reallocation of Funds**

The Conservation Board members discussed alternatives to having the DEC camper attend environmental camp. After conversations with Dave Goldberg, Recreation Supervisor, as to the appropriate programs, the Conservation Board voted to partially fund the program, “Alien Invaders” offered by animal embassy.com at the Town’s summer camp. The event would take place on July 15, 2014 and would cost the same \$350.00 that the Conservation Board had budgeted in 2014 to send a DEC camper to environmental camp.

**RESOLUTION #: 102 -14**

**Board Action:** Motion by Councilman Paschkes, seconded by Councilman Powers, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes Dave Goldberg, Recreation Supervisor, to fund the program “Alien Invaders” offered by animal embassy.com

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at the Town's summer camp. The event would take place on July 15, 2014 and would cost the same \$350.00 that the Conservation Board had budgeted in 2014 to send a DEC camper to environmental camp.

**Tax Receiver-request to be appointed as "Marriage Officer"**

**Board Action:** Motion by Councilman Powers, seconded by Councilman Paschkes, all voting aye to appoint Tax Receiver Deborah Damascus as Marriage Officer.

**Town Clerk – award refuse bid**

**RESOLUTION #: 103-14**

**Board Action:** Motion by Councilman Paschkes, seconded by Councilwoman Boak, all voting aye on the following:

RESOLVED, that the Town Board hereby awards the refuse bid to City Carting, Inc. for the 2014-2015 Town House residential pick up, the 20 yard and 30 yard dumpsters as they were the lowest bid for those dumpsters and award the 2 yard once a week pick-up to AAA Carting, as they were the lowest bid for that service and the 10 yard once a week pick up to R & S Waste Services as they were the lowest bid for that service.

**Highway Department – summer help**

**RESOLUTION #: 104-14**

**Board Action:** Motion by Councilman Paschkes, seconded by Councilwoman Schwartz, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes the hiring of Vincent Zafonte for summer help position at the Highway Department at the hourly rate of \$15.00 per hour. The time schedule would be approximately the middle of May until the end of August. This has been budgeted for 2014.

**FINANCIAL MATTERS:**

**Tax Receiver – requests refund of penalties on tax payments**

**RESOLUTION #: 105-14**

**Board Action:** Motion by Councilwoman Boak, seconded by Councilman Paschkes, all voting aye on the following:

RESOLVED, that the Town Board hereby approves the refund of the following penalties as they were unable to pay their taxes on line due to the exceeded dollar amount for X-Press Pay n the month of April:

Liang, Parcel ID 9453-1, 65 Upper Shad Rd. in the amount of \$86.77  
Dow, Parcel ID 9458-58, 18 Peters Lane in the amount of \$120.73.

**Town Clerk – resolution for acceptance of scholarship for conference**

**RESOLUTION #: 106-14**

**Board Action:** Motion by Councilman Paschkes, seconded by Councilwoman Schwartz, all voting aye on the following:

RESOLVED, that the Town Board hereby accepts the five hundred (\$500.00) check from Westchester Town Clerk’s Association to go toward the cost of the annual Town Clerk’s Conference in Saratoga, NY April 28<sup>th</sup> through April 30, 2014. This will be deposited into the Town Clerk’s line A1410.405.

**East of Hudson Coalition-request for payment for legal expenses**

**RESOLUTION : 107-14**

**Board Action:** Motion by Councilwoman Schwartz, seconded by Councilman Powers, all voting aye on the following:

RESOLVED, that the Town Board of the Town of Pound Ridge does hereby approve the payment to the East of Hudson Coalition in the amount of \$743.42 for legal expenses in connection with negotiating with the New York City Department of Environmental Protection and Department of Environmental Conservation to secure funding for the Storm Water Retrofit Program for years six through ten of the anticipated MS4 permit for the communities in the Coalition as per the memorandum dated April 30, 2014 from Rich Williams Sr., chairman of the Coalition.

**ADJOURNMENT:** There being no further business to come before the Board Supervisor Lyman adjourned the regular meeting at 9:00 p.m.

Joanne Pace  
Dated at Pound Ridge, New York  
May 2, 2014

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