

MINUTES OF THE JANUARY 9, 2014 MEETING OF THE TOWN BOARD OF THE TOWN OF POUND RIDGE HELD AT TOWN HOUSE, 179 WESTCHESTER AVENUE, POUND RIDGE, N.Y., COMMENCING AT 8:00 P.M.

PRESENT: SUPERVISOR RICHARD LYMAN; COUNCIL MEMBERS:
DANIEL PASCHKES, BONNIE SCHWARTZ AND JON POWERS

ALSO PRESENT: TOWN ATTORNEY, WILLIAM P. HARRINGTON, ESQ.
TOWN CLERK, JOANNE PACE

ABSENT: COUNCILWOMAN ALISON BOAK

CALL TO ORDER: Supervisor Lyman called the meeting to order at 8:00 p.m.

CALL FOR EXECUTIVE SESSION:

Board Action: Motion by Councilman Powers, seconded by Councilwoman Schwartz, all voting aye to hold an Executive Session on Thursday, February 6, 2014 at 6:30 p.m. for a personnel matter.

ANNOUNCEMENTS:

- Supervisor Lyman announced again that a hearing loop has been installed in the court room/meeting room by the Lions Club for the hearing impaired.
- Supervisor Lyman read a letter of appreciation he received from resident Carol Dubiel regarding emergency services given to her husband. She expressed the sense of community has been incredibly reassuring.

MINUTES: Acknowledge/correct/accept minutes of Town Board Meetings on January 2, 2014.

Board Action: Motion by Councilwoman Schwartz, seconded by Councilman Powers, all voting aye to accept the minutes of the Town Board Meeting held on January 2, 2014.

OLD BUSINESS:

- **Discussion of Conant Hall**

This will be tabled to a future Town Board meeting because Councilwoman Boak was absent for the presentation.

- **Ratification of 2014 Salaries**

RESOLUTION #: 29-14

Board Action: Motion by Councilman Powers, seconded by Councilwoman Schwartz, all voting aye on the following:

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RESOLVED, that the salaries as hereinafter set forth on the Salary Ratification List and Authorization to Pay Report, dated January 02, 2014, be and are hereby ratified and the Supervisor be and is hereby authorized to pay said salaries.

NEW BUSINESS:

- **Water Control Commission-Bond Release**

RESOLUTION #: 30-14

Board Action: Motion by Councilwoman Schwartz, seconded by Councilman Powers, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes the Water Control Commission to release the following bond as the work has been satisfactorily completed:

Glen Boyer, 150 Westchester Avenue, Block 9453, Lot 41, \$1,000 for construction of a shed.

- **Highway Department-request to purchase new equipment**

The Highway Department received three (3) quotes for the purchase of a dump body for an existing highway truck and the installation of hydraulics. The only vendor that had the special OX body needed was Zwack, Inc. and the Highway Superintendent Vinnie Duffield recommends purchasing the dump body from them and having them install it even though it is not the lowest bid. They have used that vendor in the past and have been satisfied. The three (3) quotes are as follows:

- Zwack, Inc. \$24,989.00—total for the OX body and hydraulic installation
- Body King, Inc. \$18,335.00—total for regular body and hydraulic installation
- Hudson River Truck & Trailer -\$20,000 total for regular body and hydraulic installation

RESOLUTION #: 31-14

Board Action: Motion by Councilman Powers, seconded by Councilwoman Schwartz, all voting aye on the following:

RESOLVED, that the Town Board hereby accepts the Highway Superintendent's recommendation to purchase the OX 14 ft. Trash Body and have it installed along with the hydraulic pump and tank from Zwack, Inc. in the total amount of \$24,989.00. This has been budgeted for 2014.

- **Ratification of appointments made in Executive Session**

Board Action: Motion by Councilman Paschkes, seconded by Councilwoman Schwartz, the Board polled and motion passed 3-0 with Councilman Powers abstaining to ratify the minutes of the Executive Session held on Thursday, January 2, 2014.

- **Maintenance Department-request to purchase new equipment**

Three quotes were received for the purchase of a new KubotaRTV1100 utility tractor as follows:

Arroway Tractor	\$17,952.00
Weco Tractor	\$16,950.00
Westchester Tractor	\$16,000.00

RESOLUTION # 32-14

Board Action: Motion by Councilman Paschkes, seconded by Councilwoman Schwartz, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes Ray Andretta to purchase a new KubotaRTV1100 utility tractor from Westchester Tractor in the amount of \$16,000.00. This is a 2014 budgeted item and the quote is the lowest of three received.

An add-on to the agenda is a memo received from Councilman Paschkes requesting approval for a budget transfer in the amount of \$828.00 to cover the cost of his hotel stay at the NYS Association of Towns annual training meeting in February.

RESOLUTION #: 33-14

Board Action: Motion by Councilman Powers, seconded by Councilwoman Schwartz, the Board polled and motion passing 3-0 with Councilman Paschkes abstaining on the following:

RESOLVED, that the Town Board hereby agrees to pay the expenses for the hotel stay at the NYS Association of Towns annual training meeting in February in the amount of \$828.00 and will put it in the appropriate budget line A1220.405.

Town Clerk Joanne Pace spoke about the Standard Day Retirement Resolution that will be resolved in June 2014. Each time a newly elected or appointed official is starting a new term, they must fill out a report of activities for a period of three (3) months for the retirement system. If someone is re-elected or re-appointed and has filled out the report

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of activities, they must sign a recertification form acknowledging that their activities are basically the same as reported and they must sign the form. Once an official fills out the report, it is kept in the Town Clerk's office for eight (8) years and is subject to an audit by the Retirement System.

Another add-on is in regard to Assessor Carole Long's retirement/rehire memo received on December 20, 2013.

RESOLUTION #: 34-14

Board Action: Motion by Councilman Powers, seconded by Councilwoman Schwartz, all voting aye on the following:

RESOLVED, that the Town Board hereby accepts the retirement of Carole Long, Assessor effective December 31, 2013 and the rehire date as Assessor on January 2, 2014. There was acknowledgement that she will be paid on an hourly basis in the amount of \$55.00 per hour in the year 2014.

FINANCIAL MATTERS:

- **Receipt of monthly Departmental reports**

The monthly reports have been received for January 2014 and are available in the Town Clerk's office.

- **Pay Bills**

RESOLUTION #: 35-14

Board Action: Motion by Councilman Paschkes, seconded by Councilman Powers, the Board polled and motion passing 3-0 with Councilwoman Schwartz abstaining to authorize payment of the bills:

WHEREAS, Councilwoman Schwartz has audited claims for payment and has reported that same could be paid, Now, Therefore, Be It

RESOLVED, that the Supervisor be and is hereby authorized to pay the following claims for payment provided there are sufficient funds in the account to which a claim may be charged:

GENERAL FUND	G		\$ 119,231.63
HIGHWAY FUND	D		\$ 14,126.85

TRUST AND AGENCY	T		\$ 1,588.50
CAPITAL	H		\$ 6,337.40

ADJOURNMENT: There being no further business to come before the Board, Supervisor Lyman adjourned the regular meeting at 8:20 p.m.

RECONVENE: As Parking District Commission

Board Action: Motion by Councilman Paschkes, seconded by Councilman Powers, all voting aye to reconvene as Parking District Commissioners.

- Pay Bills

RESOLUTION #: 36-14

Board Action: Motion by Councilman Powers, seconded by Councilman Paschkes, the Board polled and motion passing 3-0 with Councilwoman Schwartz abstaining to authorize payment of the bills:

WHEREAS, Councilwoman Schwartz has audited claims for payment of Parking District bills and has reported that same could be paid, Now, Therefore, Be It

RESOLVED, that the Supervisor be and is hereby authorized to pay the following claims for payment provided there are sufficient funds in the account to which a claim may be charged:

PARKING DISTRICT ST \$ 287.82

Joanne Pace
Dated at Pound Ridge, New York
January 10, 2014