

TOWN OF POUND RIDGE  
BUILDING DEPARTMENT

SWIMMING POOL REGULATIONS

CONSTRUCTION OF SWIMMING POOLS:

The construction of swimming pools must be in full compliance with all requirements set forth in the Code of the Town of Pound Ridge (New York State Uniform Fire Prevention and Building Code 9-NYCRR) and Zoning Ordinance.

LOCATION OF SWIMMING POOLS:

No portion of any swimming pool can be located closer than 50 ft. from any property line measured from the most outer edge of the pool structure or within supplemental setbacks. An as-built survey verifying location is required for a Certificate of Occupancy.

PERMITS:

The following permits must be obtained from the Building Department before commencement of any type of work.

SWIMMING POOL PERMIT:

Application for a swimming pool permit must be filed with the Building Department. The application must be accompanied by three (3) copies of the property survey or plot plan giving exact location of the swimming pool to be constructed, including all equipment. Three (3) sets of construction plans of the swimming pool, giving full particulars regarding type of construction, including all equipment and fencing enclosure details.

ELECTRICAL PERMIT:

Application for an electrical permit must be filed with the Building Department and a permit obtained before commencement of any electrical work. Electricians must be licensed in the County of Westchester.

EQUIPMENT INSTALLATION PERMIT:

Application for Equipment installation permit must be filed with the Building Department and a permit obtained before commencement of any work relative to the installation of equipment for the heating of pool water etc.

PERMIT FOR INSTALLATION OF STORAGE TANKS:

Application for a permit for the installation of fuel storage tanks, oil or liquefied petroleum gas must be filed with the Building Department and a permit obtained before installations are made.

CERTIFICATE OF COMPLIANCE:

A Certificate of Compliance must be obtained from the Building Department after completion of work, including pool enclosure fencing, prior to the use of any swimming pool.

## HOURS OF OPERATION

NO WORK shall commence before 8 A.M. nor continue after 6 P. M. on weekdays. There shall be no work on Sundays and holidays.

### INSPECTIONS:

Inspections of in-the-ground pools, steel inspection or forms prior to applying or pouring of concrete.

Inspection of prefabricated pools after erection of pool structure before back filling.

Inspection of aboveground pool bases upon which pool structure will be erected.

### PENALTY FEES:

The following penalty fees will be levied against any person failing to comply with the aforementioned requirements:

1. Penalty Fee for commencement of work without a permit  
(double the permit fee not less than ) \$ 350.00
2. Penalty Fee for failure to call for required inspections 250.00
3. Penalty Fee for permitting use or using pool prior to obtaining a  
Certificate of Compliance up to per day 1000.00
4. Penalty Fee for violation of stop work order per day 1000.00

Town of Pound Ridge  
179 Westchester Avenue  
Pound Ridge, NY

APPLICATION FOR A SWIMMING POOL PERMIT

BLOCK \_\_\_\_\_ LOT \_\_\_\_\_ PERMIT # \_\_\_\_\_  
FEE \_\_\_\_\_  
RECEIPT # \_\_\_\_\_  
DATE \_\_\_\_\_

Application is hereby made to the Building Inspector for permission to perform work in accordance with approved plans and specifications. All work shall be performed in full compliance with the provisions of the Pound Ridge Building Code, Zoning Ordinance and all rules or orders of other boards or departments so far as may be pertinent.

Owner \_\_\_\_\_ Telephone \_\_\_\_\_  
Address \_\_\_\_\_  
Location of Property \_\_\_\_\_  
Contractor \_\_\_\_\_ Telephone \_\_\_\_\_  
Address \_\_\_\_\_  
Type of Construction (Specify all materials) \_\_\_\_\_  
\_\_\_\_\_

Size of Pool: Length \_\_\_\_\_ ft. Width \_\_\_\_\_ ft. No. of gallons \_\_\_\_\_  
Submerged Lighting \_\_\_\_\_ Diving Board \_\_\_\_\_ Hand Rail \_\_\_\_\_ Fence \_\_\_\_\_  
Filtering System: Make \_\_\_\_\_  
Heating Equipment: Make \_\_\_\_\_  
Location: Front yard \_\_\_\_\_ ft. Rear yard \_\_\_\_\_ ft. Side yard: \_\_\_\_\_ ft.  
Estimated Cost \_\_\_\_\_

I, the undersigned (contractor) certify that the foregoing statements are correct and true to the best of my knowledge and belief.

Sworn to before me this \_\_\_ day  
Of \_\_\_\_\_

Date \_\_\_\_\_ 20\_\_

\_\_\_\_\_  
Notary Public

\_\_\_\_\_  
Contractor

SWIMMING POOL ENCLOSURES

PROPERTY LOCATION \_\_\_\_\_

BLOCK \_\_\_\_\_ LOT \_\_\_\_\_

POOL PERMIT # \_\_\_\_\_

I, \_\_\_\_\_, owner of the above referenced property,  
certify and agree to comply with the conditions stated in Appendix G of the RESIDENTIAL  
CODE OF NEW YORK STATE.

Sworn before me, this \_\_\_\_\_  
Day of \_\_\_\_\_ 20 \_\_\_\_\_

Owner \_\_\_\_\_

Date \_\_\_\_\_

\_\_\_\_\_  
Notary Public

Date \_\_\_\_\_

**PURSUANT TO LOCAL LAW I OF 1988  
COLLECTION OF FEES, FINES, ASSESSMENTS AND CHARGES**

To Whom It May Concern:

I, \_\_\_\_\_ Receiver Taxes, of the Town of Pound Ridge, New York 10576, do hereby certify that all current taxes due on the property designated as:

Section \_\_\_\_\_ Block \_\_\_\_\_ Lot \_\_\_\_\_, of the Town of Pound Ridge assessment map are paid to date.

The said parcel being assessed to: \_\_\_\_\_

**NOTE:** This document is valid only until the close of the next tax billing period \_\_\_\_\_

\_\_\_\_\_  
Receiver of Taxes

**OWNER'S CERTIFICATE THAT CONSTRUCTION IS NOT IN A CONTROLLED AREA**

OWNER \_\_\_\_\_

LOCATION \_\_\_\_\_ Block \_\_\_\_\_ Lot \_\_\_\_\_

I, \_\_\_\_\_, OWNER OF THE ABOVE-MENTIONED PROPERTY, HEREBY CERTIFY THAT THE CONSTRUCTION BY THIS APPLICATION DOES NOT ENCROACH ON ANY WETLANDS OR WETLAND CONTROLLED AREA.

The terms "Wetlands" and "Controlled Area" are defined in the Pound Ridge Freshwater Wetlands Ordinance, Local Law #1 of 1986 and includes bodies of water, bogs, marshes, swamps, rainfall drainage systems and areas defined by certain vegetation together with all adjacent contributory surfaces within 150 feet.

The term "Construction" includes any portion of a new building, additions to existing buildings, swimming pools, tennis courts, septic systems (including required expansion areas) driveways and all areas that may be distributed during the construction.

In the event the construction of the applicant does encroach upon Wetlands or a Wetland Controlled Area, applicant must first obtain a Water Control Permit from the Water Control Commission before any construction is commenced.

FAILURE TO OBTAIN THE REQUIRED WATER CONTROL PERMIT WILL RESULT IN AN IMMEDIATE STOP WORK ORDER.

\_\_\_\_\_  
Owner's Signature

Sworn to before me this \_\_\_\_\_ day

of \_\_\_\_\_, 200\_\_\_\_\_

\_\_\_\_\_  
NOTARY PUBLIC

# ZONING CONFORMANCE WORKSHEET

Application Form For  
**RESIDENTIAL SITE PLAN**  
 Town of Pound Ridge

	EXISTING	PROPOSED	TOTAL	THRESHOLD			% THRESHOLD (Total/Threshold)
				R-3A	R-2A	R-1A	
a. Principal Dwelling							
b. Other Buildings							
<b>TOTAL BUILDING COVERAGE</b>				4,500	3,600	2,600	
				(Maximum allowable)			
a. Total Building Coverage (from above)				(Maximum allowable)			
b. Driveway							
c. Other Structures/Improvements (1) pool (2) tennis court (3) patio, deck, walks							
<b>TOTAL LOT COVERAGE</b>				12,000	9,000	7,000	

ZONING DISTRICT	MINIMUM REQUIRED SETBACKS			EXISTING	PROPOSED	INCREASED MINIMUM SETBACKS (Minimum Required X % Threshold Rounded up to 5' increment)
	R-3A	R-2A	R-1A			
a. Front Yard	60	60	50			
b. Side Yard	50	50	35			
c. Rear Yard	75	50	50			
d. Vegetated Buffer	20	15	10			

### Instructions for Completing Zoning Conformance Worksheet

1. Enter existing and proposed square footage of all property coverage and enter total.
2. Divide this total by the maximum coverage threshold for your zoning district (R-3A, R-2A, R-1A)
3. Enter the percentage in the right column.
4. Adjust this percentage to a decimal to calculate increased setbacks in the table at the bottom of the worksheet. For example, if the “% Threshold” is 121%, and you are in an R-3A district, multiply each setback by 1.2 (1.2 X 60’ front yard = 72’ rounded up to the nearest 5’ increment = 75’) (1.2 x 50’ side yard = 60’)
5. Enter the increased setbacks in the column to the right. Identify these increased setbacks as well as the minimum setbacks on the site plan.