

APPLICATION TO FILM IN THE TOWN OF POUND RIDGE

Name of Company _____

Address _____

Name of individual in charge of project _____

Telephone number _____

Date and Hours of filming _____

Still or Motion Shoot _____

Site of filming _____

Description of Filming (include number of persons, vehicles, use and direction of lights, extend of property being used for staging, shooting, parking, etc.)

Meeting with Police Chief _____

Contact Neighbors _____

A certificate of insurance must be filed with the Town Clerk naming the Town as an additional insured.

Signature _____

Title _____

***Note: There is a non-refundable application fee for this Film Permit. Check payable to the Town of Pound Ridge in the amount of \$150.00 must accompany Permit Application.**

To be completed by Town of Pound Ridge:

Report from Police Chief	YES _____	NO _____
Letters from Neighbors	YES _____	NO _____
Certificate of Insurance	YES _____	NO _____
Hold Harmless Agreement	YES _____	NO _____
Attorney Review	YES _____	NO _____

Application APPROVED _____ REFERRED TO TOWN BOARD _____

Date of Town Board action on application _____

Fee _____ Date fee paid _____ Date permit issued _____