

Town of Pound Ridge

Tel.: 914-764-5511

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-- Official use only --

Building Inspector Signature
Required prior to submission;
Only denotes inspector's
approval to proceed to L&HDC

Date



-- Official use only --

Received by Commission (Date)

Signature of Chair/Vice Chair

Landmarks and Historic District Commission

Application for Certificate of Appropriateness

(For additions/alterations to a landmark)

§ 17-16 of the Town Code directs that "within not more than sixty (60) days after the filing of an application, the Commission shall make a decision upon such application and shall give written notice of its decision to the applicant, including its reasons for approval or disapproval. Evidence of approval shall be by certificate of appropriateness issued by the Commission. Failure of the Commission to act within said sixty (60) days shall constitute approval, and no other evidence of approval shall be needed." The application filing date is necessarily defined as the date of acknowledged receipt by the Commission Chair or Vice Chair, such acknowledgment not being reasonably withheld.

_____ Date _____ Lot & block number

_____ Name of owner(s)

_____ Address _____ Telephone

_____ Agent for owner (if any), address and telephone

Description of proposal (*kindly submit two sets of drawings of proposed addition/alteration*):

_____ Signature of owner

_____ Signature of owner's agent (if any)