

MINUTES OF THE JANUARY 14, 2010 MEETING OF THE TOWN BOARD OF THE TOWN OF POUND RIDGE AND PUBLIC HEARINGS HELD AT THE TOWN HOUSE, 179 WESTCHESTER AVENUE, POUND RIDGE, N.Y., COMMENCING AT 8:00 P.M.

PRESENT: SUPERVISOR GARY WARSHAUER; COUNCIL MEMBERS:
DANIEL PASCHKES, RICHARD LYMAN, PAUL McCONVILLE

ALSO PRESENT: TOWN ATTORNEY, JAMES SULLIVAN, ESQ.
DEPUTY TOWN SUPERVISOR, JONATHAN POWERS
TOWN CLERK, JOANNE PACE

CALL TO ORDER: Supervisor Warshauer called the meeting to order at 8:00 p.m.

CALL FOR EXECUTIVE SESSION: None

ANNOUNCEMENTS:

Supervisor Warshauer reminded everyone that the Town Board Work Session that is normally scheduled for the fourth Wednesday of every month has been rescheduled to tomorrow, Friday, January 15, 2010 at 8:00 a.m. due to a conflict.

Supervisor Warshauer announced that Pound Ridge resident Rose Krapowicz will be celebrating her 100th birthday in February. There will be a small celebration at the Town House on February 6, 2010 in the afternoon. Supervisor Warshauer asked for a motion authorizing him to prepare a proclamation congratulating her on her 100th birthday.

RESOLUTION #: 32-10

Board Action: Motion by Councilman Lyman, seconded by Councilman McConville, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes Supervisor Warshauer to prepare a proclamation congratulating Pound Ridge resident Rose Krapowicz on her 100th birthday.

A third announcement is in regards to a letter received by the Town Board from the Lewisboro Scout Master asking for their support for a Lewisboro youth who is working towards his Eagle Scout award with his work in the Pound Ridge Reservation.

RESOLUTION #: 33-10

Board Action: Motion by Councilman Paschkes, seconded by Councilman Lyman, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes Supervisor Warshauer to put together a certificate of achievement on behalf of the Town Board for a

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Lewisboro Boy Scout who has achieved his Eagle Scout status by his work in the Pound Ridge Reservation.

There will be a Work Session on Thursday, February 4, 2010 at 6:00 p.m. to continue discussion on the Pound Ridge Personnel Policy Manual.

MINUTES: Acknowledge/correct/accept minutes of Town Board Meetings on January 7, 2010.

RESOLUTION #: 34-10

Board Action: Motion by Councilman Lyman, seconded by Councilman McConville, all voting aye on the following:

RESOLVED, that the Town Board hereby acknowledges, corrects and accepts the minutes of the Town Board Meetings held on January 7, 2010.

PUBLIC HEARINGS: To consider and act upon adoption of Workplace Violence Policy Continued from December 10, 2010.

Board Action: Motion by Councilman Paschkes, seconded by Councilman McConville, all voting aye to open the Public Hearing to consider and act upon adoption of a Workplace Violence Policy, continued from December 10, 2009.

After many months of discussion on the Violence in the Workplace Policy, the Town Board has put together a policy that establishes set procedures and a series of testing and training to make all employees aware of potential violence and risks and to identify them before they become a serious problem. The draft policy is on the website.

Board Action : Motion by Councilman Lyman, seconded by Councilman McConville, all voting aye to close the Public Hearing to consider and act upon adoption of a Workplace Violence Policy.

RESOLUTION #: 35-10

Board Action: Motion by Councilman Lyman, seconded by Councilman McConville, all voting aye on the following:

RESOLVED, that the Town Board hereby adopts the Violence in the Workplace Policy as presented and that the policy be added to our current Personnel Policy Manual that was adopted at the Organizational Meeting. All of the provisions of the Personnel Manual apply to the Violence in the Workplace Policy and vice versa.

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Councilman Paschkes clarified that the Workplace Violence Policy is incorporated into and made a part of the Employee Handbook or Personnel Policy Manual and all the provisions of the Personnel Policy Manual are by reference applicable.

NEW BUSINESS:

Cablevision Franchise Renewal Agreement-schedule Public Hearing for February 4, 2010

The Town Board has a proposed Franchise Agreement from Cablevision and tonight Supervisor Warshauer would like to schedule a Public Hearing to consider and act upon the adoption of the agreement. Counsel Sullivan mentioned that the Town Board has also received several letters clarifying a few issues and a response to issues that Verizon raised regarding the agreement. He also suggested that Verizon be informed of the Public Hearing so that they can attend if they want to.

RESOLUTION #: 36-10

Board Action: Motion by Councilman Lyman, seconded by Councilman Falco, the Board polled passing 4-0 with Councilman McConville abstaining on the following:

RESOLVED, that the Town Board hereby calls for a Public Hearing on the Cablevision Franchise Renewal Agreement for Thursday, February 4, 2010 at 8:00 p.m.

Comprehensive Plan – schedule 1st public Work Session with the Planning Board for February 11, 2010

Supervisor Warshauer advised everyone that the first joint meeting with the Planning Board on the Comprehensive Plan will be on February 11, 2010. Separate sections of the plan will be discussed at each meeting and will be posted on the website for everyone to read. The meetings will continue the second Town Board meeting of each month through the summer.

Director of Finance – request to purchase KVS Attendance Module to better track employee time through timesheet submissions

RESOLUTION #: 37-10

Board Action: Motion by Councilman Lyman, seconded by Councilman McConville, all voting aye on the following:

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RESOLVED, that the Town Board hereby authorizes the Director of Finance, Steve Conti, to purchase the KVS Attendance Module to enable us to better track employee time through timesheet submission. The appropriation for the software purchase is A1680.416 and the initial cost is \$1,000 plus training.

FINANCIAL MATTERS:

Pay Bills

RESOLUTION #: 38-10

Board Action: Motion by Councilman Paschkes, seconded by Councilman McConville, motion carried 4-0 with Councilman Falco abstaining on the following:

WHEREAS, Councilman Falco has audited claims for payment and have reported the same could be paid, Now, Therefore, Be It

RESOLVED, that the Supervisor be and is hereby authorized to pay the following claims for payment provided there are sufficient funds in the account to which a claim may be charged:

GENERAL FUND	G		\$183541.57
HIGHWAY FUND	D		\$13446.43
PARKING DISTRICT	ST		\$70.00
TRUST AND AGENCY	T		\$83,414.61
CAPITAL	H		\$

Receipt of monthly Departmental reports

The monthly reports have been received for December 2010 and are available in the Town Clerk's office.

ADJOURNMENT: There being no further business to come before the Board, Supervisor Warshauer adjourned the regular meeting at 8:40 p.m.

Joanne Pace
Dated at Pound Ridge, New York
January 14, 2010

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